

Abbots Langley Parish Council
Year 6 Leavers / End of Term Celebrations
Event Application Form



Event Organiser Details

Name of School: _____

Name of Organiser: _____

School Address (inc. postcode): _____

Daytime telephone no: _____

Evening telephone no: _____

Mobile no of organiser: _____

Email address of organiser: _____

Event Description

Name of Event: _____

Proposed Event Site: _____

Description of Event & Activities: _____

We have booked an ice-cream van to the park Yes ☐ No ☐

We have hired any other food or entertainment vendors Yes ☐ No ☐

We have booked a coach or limousine to or from the park Yes ☐ No ☐

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Event date and time:

Date	Arrive on Site	Event Start	Event Finish	Leave Site

Approx. number of people expected to attend/participate in your event:

	Number
Event Organisers / Leaders of Activity:	
Attendees (Children):	
Attendees (Adults):	

Contact details on site during event:

Event Organiser - Mobile no: _____

Event Deputy - Mobile no: _____

Signature.....

Print Name.....

Date.....