

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

7th March 2023.

To Members of the Parish Council

The Parish Council will be held at the above address on Monday 13th March 2023 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Isabel Montesdeoca

Chief Officer & Clerk to the Council

AGENDA

1. Apologies for Absence
To receive and accept apologies for absence.
2. Declarations of Interest
To receive declarations of interest in items on the agenda.
3. Public Participation
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. To confirm the Minutes of the Meeting held on
9th January 2023.
5. Minutes for adoption
To adopt the following minutes and approve publication on the Parish Council's website.
 - i. *Planning & Highways Committee* - 11th January, 1st & 22nd February 2023
 - ii. *Finance & Administration Committee* - 23rd January 2023
 - iii. *Leisure Committee* - 8th February 2023
6. Chairman's Report
To consider the Chairman's report.
7. Hertfordshire Police
To receive a report from the Police (Enclosed)
8. ALPC Standing Orders
To consider updates to the Standing Orders based on the updated model Standing Orders from NALC. (ALPC Standing Orders v2.0 enclosed, updates in blue)
9. ALPC Civic Awards Policy
To consider proposed updates to the Civic Awards Policy. (ALPC Civic Awards Policy v3.0 enclosed, updates in red)
10. ALPC Media Policy
To consider proposed new Media Policy based on the NALC communication toolkit. (ALPC Media Policy v1.0 enclosed)
11. Policy Review Schedule
To consider the proposed review schedule for the Council's main policies and procedures (ALPC Policy & Procedures Review Schedule enclosed)

Abbots Langley Parish Council

12. Coronation Celebration

To note current plans for the "Party in the Park" event being held on 6th May to mark the Coronation. (Chief Officer & Clerk's report item 1)

13. Abbots Langley Neighbourhood Plan Steering Group

To note the Neighbourhood Plan Steering Group Report from the Chairman of the Steering Group. (ALNP Progress Report Forty-Two March 2023 enclosed)

14. District and County Council Member's Reports

To consider any reports submitted by members of the above authorities.

15. Chief Officer & Clerk's Report

To consider items on the Chief Officer & Clerk's report not covered elsewhere on the agenda.

- i. Small Grants Awarded (Chief Officer & Clerk's report item 2)

16. Monthly Statement of Accounts

To consider the monthly statement of accounts for December 2022, January 2023 and approve their publication on the Parish Council's website. (Enclosed)

[https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared documents/alpc meetings/alpc meetings 2022-2023/parish council/alpc-parish-council-agenda-2023-03.docx](https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared%20documents/alpc%20meetings/alpc%20meetings%202022-2023/parish%20council/alpc-parish-council-agenda-2023-03.docx)

Abbots Langley Parish Council
Chief Officer & Clerk's Report - March 2023

1. Coronation Celebration, Party in the Park

Plans for the Party in the Park Coronation Celebration are proceeding well. The event will be held on 6th May from 3pm to 10pm. See plan below.

Drinks: Manor House open from 3pm until 11pm. Regular bar and can bar available.

Food: 5 Food stalls confirmed

Rides: 4 Primary School aged rides confirmed (possibly increasing to 5)

Health & Safety: St. John's Ambulance and Police stalls confirmed

Entertainment: Electric Umbrella, 2 local choirs, 1 local dance group, professional DJ / MC, 1 professional singer, 1 band confirmed (awaiting confirmation of 1 additional singer).

Light Display: Beacon lit at 9pm. Vicar confirmed to say blessing. Laser / Light display being researched.

Insurance: Insurance being arranged through Council's current general insurance provider.



2. Small Grants Awarded

- i. GetSet4Tennis - £250 towards the marketing on an open day event at Manor House Grounds Tennis Courts in the Spring 2023.

Isabel Montesdeoca

Chief Officer & Clerk to the Council

6th March 2023