

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

4th January 2023.

To Members of the Parish Council

The Parish Council will be held at the above address on Monday 9th January 2023 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Isabel Montesdeoca

Chief Officer & Clerk to the Council

AGENDA

1. Apologies for Absence
To receive and accept apologies for absence.
2. Declarations of Interest
To receive declarations of interest in items on the agenda.
3. Public Participation
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. To confirm the Minutes of the Meeting held on
7th November 2022.
5. Minutes for adoption
To adopt the following minutes and approve publication on the Parish Council's website.
 - i. *Planning & Highways Committee* - 2nd & 30th November, 7th & 21st December 2022
 - ii. *Finance & Administration Committee* - 28th November, 19th December 2022
 - iii. *Staffing Committee* - 7th December 2022
 - iv. *Leisure Committee* - 14th December 2022
6. Chairman's Report
To consider the Chairman's report.
7. Hertfordshire Police
To receive a report from the Police (if present).
8. Fees & Charges 2023-2024
(*Referred from Leisure Committee min. 272i*)
To approve the Halls, Open Spaces and Sports Facilities charges as proposed by the Leisure Committee. (Fees & Charges schedule v1.2 enclosed)
9. Budget & Precept 2023-2024
(*Referred from the Finance & Administration Committee min. 278 i & ii*)
 - i. To approve the budget for the financial year 2023-2024.
 - ii. To set the precept for 2023-2024.Both of the above as proposed by the Finance & Administration Committee. (Chief Officer & Clerk's report item 1, Budget Book v2.2 enclosed)

10. Henderson Hub Financial Grant 2023-2024
(Referred from the Finance & Administration Committee min. 277)
To approve the third and final year grant for Henderson Hub.
11. Internal Audit Report (first Interim) 2022-2023
(Referred from the Finance & Administration Committee min. 242)
To note the Finance & Administration Committee's review of the First Interim Internal Audit for 2022-2023 and that no significant items were raised by the auditors.
12. External Audit Arrangements for 2022-2023 to 2026-2027
(Referred from the Finance & Administration Committee min. 282)
To note the reappointment of PFK Littlejohn as External Auditor to smaller authorities in Hertfordshire for a period of five years effective from the 2022-2023 financial year.
13. Annual Report 2022-2023
To approve the Annual Report and grant delegated authority to the Chief Officer & Clerk to make any minor corrections and updates as required. (Enclosed)
14. Abbots Langley Neighbourhood Plan Steering Group
 - i. To note the Neighbourhood Plan Steering Group Report from the Chairman of the Steering Group. (ALNP Progress Report Forty-One January 2023 and Bedmond Vision enclosed)
 - ii. To approve entering into the Consultation 14 period post receipt and incorporation of Three Rivers District Council Pre-Submission Review feedback.
15. District and County Council Member's Reports
To consider any reports submitted by members of the above authorities.
16. Chief Officer & Clerk's Report
To consider items on the Chief Officer & Clerk's report not covered elsewhere on the agenda.
 - i. Small Grants Awarded (Chief Officer & Clerk's Report, item 2)
 - ii. Members' Attendance - Six Month Rule (Chief Officer & Clerk's Report, item 3)
17. Monthly Statement of Accounts
To consider the monthly statement of accounts for October, November 2022 and approve their publication on the Parish Council's website. (Enclosed)

18. Exclusion of the Press and Public (Part II)
As the following item will consider the early stages of a business plan which may impact future contract discussions into which the Parish Council may enter a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.
19. Henderson Hub Annual Report 2022
(Referred from the Finance & Administration Committee min. 277)
To note the Henderson Hub SLA Annual Report (Chief Officer & Clerk's Report PII item 1, The Henderson Hub Annual Report 2022, Henderson Hub Company Limited Report and Financial Statements YE 31 March 2022, and Henderson Hub Impact Report 2021-2022 enclosed).

Abbots Langley Parish Council
Chief Officer & Clerk's Report - January 2023

1. Budget & Precept 2023-2024

No changes have been made to the budget since the F&A Committee review in December 2022 (*F&A December, min 278 i & ii*). Members of the F&A Committee discussed the final updates and agreed the version presented (V2.1).

Members discussed an increase in precept of 7.6% and 9.8%. A vote was taken and 9.8% was the majority vote (6 for, 1 against). Members requested that both options be referred to the full Council for consideration. The version presented to this Council (v2.2) contains both these options for consideration. These are also included below for convenience. The current year figures (2022-2023) are provided for reference.

	2022-2023	Option 1 7.6% Increase	Option 2 9.8% Increase
Precept Raised/To Be Raised	£ 860,282.50	£925,414.83	£944,590.19
Increase/Decrease	10.0%	7.6%	9.8%
Precept Per Annum Per Household	£99.23	£106.72	£108.94
Precept Per Week Per Household	£1.91	£2.05	£2.09
Increase/Decrease £ per annum	£8.53	£7.49	£9.70
Increase/Decrease % per annum	9.4%	7.6%	9.8%
Increase/Decrease £ per week	£0.16	£0.14	£0.19
Increase/Decrease % per week	9.4%	7.6%	9.8%
Precept - Net Expenditure (Goal = £0)	-£20,355	-£21,896	-£2,721

2. Small Grants Awarded

- i. Abbots Langley Art Group - £250 to help run demonstrations and tutorials by established artists for existing and prospective members.
- ii. Abbots Langley Legionnaires - £250 to help cover the cost of transport, hall hire, and entertainment at the annual June event.
- iii. Centralian Players - £120 towards the cost of hiring Henderson Hall for an evening fund raising event to support the group's annual performances at Henderson Hall.

3. Members Attendance - Six Month Rule

No members are at risk of the Six Month Rule until May 2023.

If for any reason a member requires leave of absence, then the Chief Officer & Clerk should be asked to add this to a Parish Council agenda.

Isabel Montesdeoca
Chief Officer & Clerk to the Council
4th January 2023