

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

12th October 2022.

To Members of the Staffing Committee

Councillors Liz Burns, Stephen Giles-Medhurst (Chairman), Jane Lay, David Major, Robin Powell, and John Swallow.

The next meeting of the Staffing Committee will be held at the above address on Wednesday 19th October 2022 at 9:00 am, when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Isabel Montesdeoca

Chief Officer & Clerk to the Council

AGENDA

1. Apologies for Absence
To receive and accept apologies for absence.
2. Declarations of Interest
To receive declarations of interest in items on the agenda.
3. Public Participation
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. To confirm the Minutes of the Meeting held on 7th September 2022 (Enclosed^[1]).
5. Manor House Caretaker Recruiting
To consider a report from the Clerk on the ongoing recruitment of a Manor House Caretaker (Enclosed^[1]).

^[1] *Committee members only, others on request.*

Abbots Langley Parish Council
Chief Office & Clerk's Report - Staffing - October 2022

1. Manor House Caretaker Recruiting

We have had very little response to our job advertisement for the Manor House Caretaker role. To date, only one valid application from an applicant able to work in the UK has been received, however, two of our bar staff have come forward and asked the Council consider offering the role as 2 part-time roles.

After discussion and advice taken from our HR Advisor, I believe allowing the role to be offered either as two part time roles or one role, dependent on the best fit candidate, would provide the Council with more flexibility going forward be a win-win for all involved.

Isabel Montesdeoca

Clerk to the Council

12th October 2022

[https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared documents/alpc meetings/alpc meetings 2022-2023/clerks report/staffing/alpc-clerks-report-staffing-2022-10.docx](https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared%20documents/alpc%20meetings/alpc%20meetings%202022-2023/clerk%20report/staffing/alpc-clerks-report-staffing-2022-10.docx)