

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

6th September 2022.

To Members of the Parish Council

The Parish Council will be held at the above address on Monday 12th September 2022 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Isabel Montesdeoca

Chief Officer & Clerk to the Council

AGENDA

1. Apologies for Absence
To receive and accept apologies for absence.
2. Declarations of Interest
To receive declarations of interest in items on the agenda.
3. Public Participation
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. To confirm the Minutes of the Meeting held on
11th July 2022.
5. Minutes for adoption
To adopt the following minutes and approve publication on the Parish Council's website.
 Planning & Highways Committee - 20th July, 10th & 31th August 2022
 Finance & Administration Committee - 25th July 2022
 Leisure Committee - 24th August 2022
6. Chairman's Report
To consider the Chairman's report.
7. Hertfordshire Police
To receive a report from the Police (if present).
8. Appointments to Other Bodies
To revisit appointing members to serve on the following outside body -
 HAPTC Executive Committee (1, empty as of July 2021)
9. Henderson Hall Trustee
To revisit nominations for a new trustee to serve on the board of Henderson Memorial Hall.
10. Final Internal Audit 2021-2022
(referred from Finance & Administration Committee, July 2022, min 111)
Members are asked to formally note the committee's review of the final Internal Audit report for 2021-2022 and that no significant items were raised by the auditors. (Report circulated for the F&A meeting 25th July 2022)

Abbots Langley Parish Council

11. Eco-Audit

To note the Finance Officer & Deputy Clerk's report on the results of the Eco Audit update done on 5th & 6th July 2022. (Enclosed.)

12. Abbots Langley Neighbourhood Plan

To note the Neighbourhood Plan Steering Group Report from the Chairman of the Steering Group. (Enclosed.)

13. District and County Council Member's Reports

To consider any reports submitted by members of the above authorities.

14. Chief Officer & Clerk's Report

To consider items on the Chief Officer & Clerk's report not covered elsewhere on the agenda.

- i. Battle of Britain & Remembrance Day (Chief Officer & Clerk's Report, item 1)
- ii. Small Grants Awarded (Chief Officer & Clerk's Report, item 2)
- iii. Members' Attendance - Six Month Rule (Chief Officer & Clerk's Report, item 3)

15. Monthly Statement of Accounts

To consider the monthly statement of accounts for July 2022 and approve their publication on the Parish Council's website. (Enclosed.)

Abbots Langley Parish Council
Chief Officer & Clerk's Report - September 2022

1. Battle of Britain & Remembrance Day

Please note the timings of this year's Battle of Britain and Remembrance Day services. I will report on the ALPC representatives laying wreaths on the Council's behalf at the next Parish Council meeting. Wreaths have already been purchased.

2022 Battle of Britain & Remembrance Day Ceremonies	Sep 15 th Thu (Y/N)	Nov 11 th Fri (Y/N)	Nov 13 th Sun (Y/N)	ALPC Representative Requested? (Y/N)	Will you be hosting a Remembrance Service? (If yes, please provide start / end times)	Will you be hosting a Wreath Laying Ceremony? (If yes, please provide start / end times)	Will there be a Remembrance Day Parade from or to your location? (If yes, please provide start / end times)
St. Lawrence Church, Abbots Langley		N	Y	Y	APPROXIMATELY 11:15 START	10:50 START FOLLOWED BY CHURCH SERVICE	TBC
St Paul's Church, Langleybury		N	Y	Y	10:00 START - END APPROX 11:30	APPROXIMATELY 11:00 FOR WREATH LAYING PART OF SERVICE	ONLY FROM CHURCH TO MEMORIAL, BUT INFORMAL
Church of Ascension (Tin Church), Bedmond		N	Y	Y	NO	15:00 START	NO
Leavesden War Memorial, High Road (aka Dale Court)*		Y	N	N		NO (Staff Only, 2 mins silence)	
Leavesden War Memorial, High Road (aka Dale Court)*	Y		N	N		NO (Staff Only, 2 mins silence)	

2. Small Grants Awarded

- i. Abbots Youth Football Club - £250 to support the purchase of training kits for the team.
- ii. Abbots Langley Carers Network - £250 to fund two respite activities in November 2022 and February 2023 for carers in our community.

3. Members' Attendance - Six Month Rule

No members are at risk of the Six Month Rule until February 2023. The next check will take place prior to the January Parish Council meeting.

If for any reason a member requires leave of absence, then the Chief Officer & Clerk should be asked to add this to a Parish Council agenda.

Isabel Montesdeoca
Chief Officer & Clerk to the Council
5th September 2022

[https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared documents/alpc meetings/alpc meetings 2022-2023/clerks report/parish council/alpc-clerks-report-pc-2022-09.docx](https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared%20documents/alpc%20meetings/alpc%20meetings%202022-2023/clerks%20report/parish%20council/alpc-clerks-report-pc-2022-09.docx)