

Abbots Langley Parish Council

Minutes of the Staffing Committee Meeting held on Wednesday 12th May 2021 at 9.00 am on the Zoom Video and Teleconferencing Platform. ^[1].

Those Present:

Chairman Councillor Stephen Giles-Medhurst
Vice-Chairman Councillor Liz Burns

Councillors Councillor Ruth Clark
 Councillor Fran Deschampsneufs
 Councillor Jane Lay
 Councillor David Major

Officers: Tim Perkins - Chief Officer & Clerk to the Council

^[1] *To remain compliant to legislation the committee will make recommendations to the Chief Officer & Clerk to the Council, which will be carried out under delegated authority.*

The meeting opened at 9:00 am.

The Chairman drew members attention to the above statement and that recommendations from the meeting will be actioned by the Clerk under delegated authority.

28. Apologies for absence

None.

29. Declarations of Interest

None.

30. Public Participation

No members of the public had expressed an interest in addressing the committee.

31. Election of Vice Chairman

It was proposed by Councillor Jane Lay and seconded by Councillor Ruth Clark and **RECOMMENDED** that Councillor Liz Burns will serve as committee Vice-Chairman for the municipal year 2021-2022.

32. Groundsperson Recruitment

Members noted the report from the Clerk and that recruitment for the above position will start in June to allow for a suitable training period for the new hire.

33. Chief Officer & Clerk Recruitment Panel

Members noted the timescales for the recruitment process and that arrangements for the shortlisting and final interviews would be driven by the number of candidates selected at each stage of the process.

34. Committee Meetings

As this was an additional committee meeting, members noted that currently the Clerk had no business for the meeting scheduled for 2nd June 2021.

The Clerk will liaise with the committee Chairman and will call the meeting if any urgent business arises, but members noted cancellation of the meeting is likely.

35. Manor House Caretaker & Facilities Assistant

Members noted the report from the Clerk and that recruitment for the above position will start in July, but will be dependant on the reopening of the Manor House and the availability of the Facilities Manager.

The Clerk will approach myAbbots to see if a re-opening article can be published in the June/July edition.

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The meeting closed at 9.20 am.

Signed: _____

Dated: _____