

## Abbots Langley Parish Council

Minutes of the Staffing Committee Meeting held on Wednesday 2<sup>nd</sup> December 2020 at 9.00 am on the Zoom Video and Teleconferencing Platform. <sup>[1]</sup>.

Those Present:

Chairman	Councillor Stephen Giles-Medhurst
Councillors	Councillor Ruth Clark Councillor Fran Deschampsneufs Councillor Jane Lay Councillor David Major
Officers:	Tim Perkins - Clerk to the Council

The meeting opened at 9:00 am.

<sup>[1]</sup> *Permitting legislation - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

The meeting opened at 9:00 am.

### **216. Apologies for absence**

Apologies were received, accepted and recorded from Councillor Liz Burns (other commitment).

### **217. Declarations of Interest**

None.

### **218. Public Participation**

No members of the public had expressed an interest in addressing the committee.

### **219. Minutes of the Meeting**

It was proposed by Councillor Fran Deschampsneufs, seconded by Councillor Jane Lay and **RESOLVED** that the minutes of the meeting held on 2<sup>nd</sup> September 2020, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

### **220. Salary Award 2020-2021**

Members noted the Clerk's report on the implementation of the revised salary scales.

### **221. Exclusion of the Press and Public (Part II)**

It was proposed by Councillor Stephen Giles-Medhurst and seconded by Councillor Jane Lay and **RESOLVED** that as the following matters related to the terms and conditions of members of staff, the press and public be excluded from the discussion, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100.

### **222. Staffing Update**

Members noted the Clerk's report

### **223. Staff Welfare**

Members discussed matters related to the above.

- Best efforts will be made to get staff to take annual leave, for their wellbeing and to avoid a large backlog of leave accruing into next year.
- The Clerk advised that he had found it very difficult to take leave due to operational and staffing pressures.

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- Councillor Stephen Giles-Medhurst will talk to the Parish Council Chairman about drafting a letter of thanks to all staff for their hard work through this difficult year.
- Letter will be delivered to staff later in the month with a £25 High Street voucher enclosed as a small token of thanks. The Clerk confirmed this could be supported from the budget, due to cost savings elsewhere in the staffing budget.

The meeting closed at 9.26 am.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_