

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
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Contact Details for Meeting Link
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30th March 2021.

To Members of the Staffing Committee

Councillors Liz Burns, Ruth Clark, Fran Deschampsneufs, Stephen Giles-Medhurst, (Chairman), Jane Lay & David Major.

The next meeting of the Staffing Committee will be held virtually ^[1] on Wednesday 7th April 2021 at 9:00 am when your presence is summoned for the purpose of transacting the business outlined below.

The meeting will be held on the Zoom platform. Login details are available from the Clerk to the Council.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

^[1] *Permitting legislation - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

AGENDA

1. Apologies for Absence

To receive and accept apologies for absence.

2. Declarations of Interest

To receive declarations of interest in items on the agenda.

3. Public Participation

To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.

4. Manor House Caretaker & Facilities Assistant

To consider the Job Description and Person Specification for the new position. (enclosed.)

5. Committee Meetings

To consider holding at additional committee meetings on Wednesday 12th or 19th May 2021 @ 9:00am.

6. Exclusion of the Press and Public (Part II)

As the following items will consider matters related to the employment of staff a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

7. Staffing Matters

i. Staffing Update

To consider the Clerk's report. (Clerk's report PII item 1i)

ii. Reopening Facilities - Staffing Implications

To consider the Clerk's report. (Clerk's report PII item 1ii)

8. Clerk Recruitment Pack

To consider the Internal Action List & Delegation of Responsibility. (Clerk's report PII item 2.)

9. Clerk's Job Title

To consider the report from the Clerk. (Clerk's report PII item 3.)