

## Abbots Langley Parish Council

Council Offices  
Langley Road  
Abbots Langley  
Herts  
WD5 0EJ

5th April 2018.

To Members of the Staffing Committee

Councillors Liz Burns, Stephen Giles-Medhurst (Chairman), Brenda Kersey, Jane Lay, David Major, & Owen Roe.

The next meeting of the Staffing Committee will be held at the above address on Wednesday 11<sup>th</sup> April 2018 at 9:00 am when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins  
Clerk to the Council

### AGENDA

1. **Apologies for Absence**  
To receive and accept apologies for absence.
2. **Declarations of Interest**  
To receive declarations of interest in items on the agenda.
3. **Public Participation**  
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **Grounds Apprentice**  
To receive a verbal update from the Clerk following the Facilities Manager and Works Managers meeting with the Head of Department, Work Based (Land) Learning at Oaklands College.
5. **Exclusion of the Press and Public (Part II)**  
As the following items will consider matters related to the employment of staff a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.
6. **Office Staffing**  
To consider the report from the Clerk updating the discussions held at the previous meeting of this committee. (Clerk's report PII item 1 and min. 359.)
7. **Annual Leave**  
To consider a request from the Clerk. (Clerks report PII item 2.)