

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

8th January 2019.

To Members of the Parish Council

The next meeting of the Parish Council will be held at the above address on Monday 14th January 2019 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **Hertfordshire Police**
To receive a report from the Police (if present).
5. **To confirm the Minutes of the Meeting held on**
12th November & 17th December 2018.
6. **Minutes for adoption**
To adopt the following minutes and approve publication on the Parish Council's website.
 - Planning & Highways Committee - 21st November, 5th and 19th December 2018.
 - Finance & Administration Committee - 26th November and 17th December 2018.
 - Leisure Committee - 12th December 2018.
7. **Neighbourhood Plan Steering Group Report**
To consider the report from the Chairman of the above. (To follow)
8. **Fees & Charges 2019-2020**
To approve the Halls, Open Spaces and Sports Facilities charges as proposed by the Leisure Committee (min. 268). (enclosed)
9. **Budget & Precept 2019-2020**
 - a. To approve the budget for the financial year 2019-2020.
 - b. To set the precept for 2019-2020.Both of the above as proposed by the Finance & Administration Committee (min. 278).
(Budget book v5 enclosed)

Abbots Langley Parish Council

10. Annual Report 2018-2019

To approve the Annual Report and grant delegated authority to the Clerk to make any minor corrections and updates as required. (To follow, two reports outstanding.)

11. Henderson Hub - Grant Application

To consider the above application which has been reviewed and is fully supported by the Managing Trustees. (Grant application circulated for December F&A Committee and refer to the Clerk's report item 1.)

12. Henderson Hall Managing Trustees

To consider nominations for the above appointment for a period of four years effective from receipt of the resignation of Mr Chris-Whately-Smith. (Clerk's report item 2.)

13. District and County Council Member's Reports

To consider any reports submitted by members of the above authorities.

14. Chairman's Report

To consider the Chairman's report.

15. Clerk's Report

To consider items on the Clerk's report not covered elsewhere on the agenda.

16. Monthly Statement of Accounts

To consider the monthly statement of accounts for November & December 2018 and approve their publication on the Parish Council website.

17. Exclusion of the Press and Public (Part II)

As the following items will consider matters relate to the possible early stages of a dispute into which the Parish Council may be entering a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.

18. To consider advice from the Parish Council's Legal Advisors.

As above. (Advice to follow.)

Abbots Langley Parish Council
Clerk's Report - January 2019

1. Henderson Hub Grant

The Finance & Administration Committee gave initial consideration to the above at the December committee meeting. (min. 279)

Members requested background information on the paid and volunteer positions referred to in the application and budget.

Following is the response from the Hub.

"Paid posts:

- *Caretaker (1 FTE post)*
- *Cafe Manager (1 FTE post) This is actually 2 people doing a job share.*
- *Cafe Assistants (2 x 0.5 FTE posts) This is an increase of 1 x 0.5 FTE post on last year which in turn will reduce our reliance on casual staff. We will be recruiting for this new post in April 2019.*
- *Small budget for casual staff to cover periods of leave and/or sickness.*

Volunteer posts:

There are very minimal costs for volunteers - amounting to the occasional drink or travel payment. Volunteer numbers fluctuate but we typically have around the following number of regular active volunteers (there are others who are more ad hoc);

- *12-14 regular volunteers in Elvira's*
- *c.25 regular volunteers for Events/Hub activities*
- *14 Management Committee/Trustee volunteers*

The budget given only includes £300 for volunteer costs - the rest are the paid posts."

[Source: LW email – 02/01/2019 -21.:16]

2. Henderson Hall Managing Trustees

As previously reported Mr Chris Whately-Smith wants to stand down as a trustee and Chairman as soon as possible.

At the time of writing no nominations have been received.

3. Small Grants

A very nice thank you letter has been received from Breakspeare Community Preschool for the small grant (£190) that enabled them to purchase a cosy pod for children with additional and sensory needs.

4. Croxley Green PC - Neighbourhood Plan

The above's Neighbourhood Plan went to referendum in December.

The turnout was 2,774, 93% voted "Yes" (2,581) and 161 voted "No".

5. Manor Lodge Lease

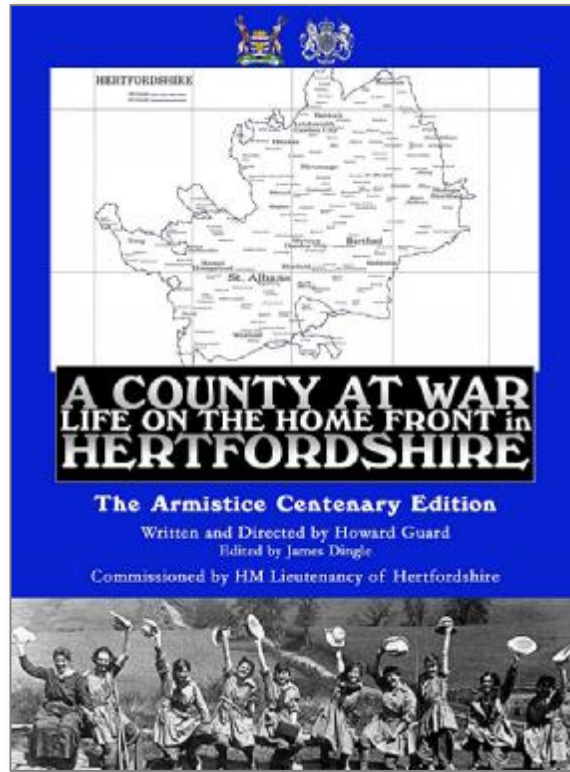
The new five year lease to the Police and Crime Commissioner completed on 3rd December 2018, original papers are held by Penman Sedgwick and copies are in our secure property files.

Abbots Langley Parish Council
Clerk's Report - January 2019

6. A County at War (DVD)

HAPTC have provided all local councils in Hertfordshire with a copy of the above DVD. It is the story of the people left at home during WW1.

The copy is in the office, please let me know if you want to borrow.



7. Office Copies

Copies of the following are available in the office for member's reference.

Chiltern Society eNewsletter - November & December 2018

HCC Money Advice Unit eNewsletter - January 2019

8. Diary Dates

11th Feb 2019 - Auditing Solutions, Interim Update Internal Audit (All day).

Tim Perkins

Clerk to the Council
8th January 2019

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