

## Abbots Langley Parish Council

Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> March 2019 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Chairman: Councillor Brenda Kersey

Vice-Chairman: Councillor Robin Powell

Councillors: Councillor Liz Burns  
Councillor Jean Bowman  
Councillor Jane Lay  
Councillor David Major  
Councillor David Monk  
Councillor Owen Roe  
Councillor Hitesh Tailor  
Councillor Alison Ward  
Councillor John Wyatt

Officers: Tim Perkins - Clerk to the Council

The meeting opened at 7:30 pm.

**360. Apologies for absence**

Apologies were received, accepted and recorded from Councillors Sara Bedford, Alex Michaels (other authority meeting) and Stephen Giles-Medhurst (away).

**361. Public Participation**

None.

**362. Hertfordshire Police**

Not present.

**363. Declarations of Interest**

None.

**364. To confirm the Minutes of the Parish Council Meeting**

It was proposed by Councillor Jane Lay, seconded by Councillor Liz Burns and **RESOLVED** that the minutes of the meeting held on 14<sup>th</sup> January 2019, copies of which had been sent to all members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

**365. Minutes for adoption**

The following committee minutes were adopted, approved for publication on the Council's website and passed to the committees for resolution.

Planning & Highways Committee - 9<sup>th</sup> January, 30<sup>th</sup> January & 20<sup>th</sup> February 2019

Finance & Administration Committee - 21<sup>st</sup> January 2019

Leisure Committee - 13<sup>th</sup> February 2019

**366. Planning & Highways Committee**

The Chairman varied the agenda and moved this item to be considered as the last item of business. (Standing order 14 refers.)

**367. Lease - Club Supreme (Manor House Tennis)**

No action required as Club Supreme have accepted the original twenty one year lease term offered.

## Abbots Langley Parish Council

### 368. Land at the Junction of Abbots Road and Dellmeadow

Members noted the land identified as the responsibility of the Parish Council in the lease executed with Three Rivers District Council in 1985 (99 years).

### 369. Office Opening Hours

Members agreed that the office public open hours should be amended to 09:30-14:00 Monday to Friday.

### 370. Neighbourhood Plan Steering Group Report

To note the report from the Chairman of the above. (enclosed)

### 371. District and County Council Member's Reports

No reports

Members asked that at future meetings District or County members submit a report, or at least topic headings, ahead of the meeting.

When sending agendas to members of the District Council, who do not serve on the Parish Council, the Clerk was asked to be specific in inviting them to the meeting.

### 372. Chairman's Report

The Chairman has attended the following events.

25<sup>th</sup> January - Tough Ten Presentation evening, Breakspeare School.

20th January - Neighbourhood Plan meeting with Giles Meredith of CDA Herts, Council Offices.

The Chairman commended the contribution that Tough Ten made to the community. There is some risk to the event as the organising committee are struggling with a limited number of committee members and are urgently seeking new members.

### 373. Clerk's Report

Members noted:

- Three Rivers District Council - Property Services

Members noted that the return of the garages at Summerhouse Way and the lease of Jacketts Field allotments are still outstanding.

Resolution of these matters rest with Three Rivers District Council. The Clerk has discussed both issues with the recently appointed Head of Property at the District Council.

- Office Copies
- Diary Dates

The Clerk drew member's attention to the brief Parish Council meeting scheduled for 19th June 2019 at 19:00 ahead of the Leisure Committee. This meeting will be required to sign off the Annual Governance and Accountability Return, as the final audit will not be completed until after the May Annual Council Meeting.

### 374. Monthly Statement of Accounts

It was proposed by Councillor John Wyatt and seconded by Councillor Robin Powell and **RESOLVED** that the Statement of Accounts for January & February 2019 as notified to the Council be approved and published on the Parish Council's website.

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### 375. Planning & Highways Committee

After extensive discussion it was decided that no change would be made to the Terms of Reference of the Planning and Highways Committee, all planning applications will continue to be reviewed by the committee and the calendar of meetings for 2019-2020 will remain unchanged.

The Clerk will recruit a replacement for the Planning and Administration Officer accordingly, but will only provide limited administrative support to the committee.

A further review may take place in the future particularly if the newly elected council post May has different priorities.

### 376. Exclusion of the Press and Public (Part II)

It was proposed by Councillor John Wyatt and seconded by Councillor David Major and **RESOLVED** that as the following matters related to the terms and conditions of employment of staff and the early stages of a dispute into which the Parish Council may be entering, the press and public be excluded from the discussion, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 & 102.

### 377. Planning & Highways Committee

Members noted the current costs of supporting the above committee.

### 378. Current Legal Matters

Members noted the current position on the action being taken by the Parish Council following the unauthorised felling of trees in Roman Gardens.

Members noted the current position on discussions with the Parish Council's solicitors in relation to the lease on Bedmond Sports & Social Club.

The meeting closed at 9.46 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_