

Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 12th December 2018 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those present:

Vice Chairman: Councillor Jane Lay

Councillors: Councillor Sara Bedford
Councillor Liz Burns
Councillor David Monk
Councillor Robin Powell
Councillor Alison Ward

Also Present: Mr Chris Bromwich - Allotment Representative
Mr Vince Watts - Allotments Representative

Officers: Tim Perkins - Clerk to the Council
David Abbott - Facilities Manager
Mark Ellis - Works Manager

The meeting opened at 7:30 pm.

262. Apologies for absence

Apologies were received, accepted and recorded from Councillor Jean Bowman and Hitesh Tailor (both other commitments).

Mr John Kersey and Mr Robert Stimpson (Allotment Representatives) had advised the Clerk that they would be unable to attend the meeting.

263. Declarations of Interest

Councillor Jane Lay declared an interest in agenda item 7, Fees & Charges 2019-2020 as Secretary of Abbots Langley Gardening Society.

264. Public Participation

Ms Laila Namdarkhan signed in and addressed the committee on agenda item 12, Millennium Gardens improvements.

265. Minutes of the Meeting

It was proposed by Councillor Liz Burns, seconded by Councillor Alison Ward and **RESOLVED** that the minutes of the meeting held on 17th October 2018, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

266. Reports from the Allotments Representatives

Manor House - Mr Chris Bromwich

No report.

The Works Manager confirmed that two plots were in the process of being let.

Kingsfield - Mr Vince Watts

No report.

267. Reports from the Sports Representatives

None present.

268. Fees & Charges 2019-2020

It was proposed by Councillor Liz Burns, seconded by Councillor Robin Powell and **RESOLVED** that the Fees and Charges for 2019-2020 (v1b) be recommended by this committee to the Parish Council for approval.

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269. Budget 2019-2020

i. Key Projects

Members noted the updated report.

The Facilities Manager and Works Manager were thanked for all the work on the installation of the toilet unit in the Manor House as well as the rear entrance rebuild, footpath and additional works that had taken place outside the Manor House.

ii. Committee Pages

The committee had no further significant changes to the budget.

270. Code of Conduct - Open Spaces

Members noted the draft Code of Conduct and asked the Facilities Manager to draft a one-page agreement, with recommendations on charges for consideration by the committee.

Members asked that this be in place by the Spring when use of the grounds increases after the winter.

271. Benches - Bedmond Area

(Referred from the Planning and Highways Committee min. 221.)

Funding is available for additional benches in Bedmond, although location options may be limited.

There are also some standard benches pending reuse in the depot, having been displaced by memorial benches.

The committee will await further guidance from the Planning & Highways Committee.

272. Sports & Allotment Representatives

Members noted the "Role of the Representative" documents that the committee had previously agreed (2016).

It was agreed that for continuity purposes the nomination of Allotment and Sports Representatives would be held over until October 2019, so new representatives were not appointed at the same time as a new Parish Council.

273. Millennium Gardens

Members noted the plan and report submitted by Councillor Jane Lay and the Abbots Improvement Group. It was agreed that the following were priority actions and then further works could be undertaken.

- Water supply. The Facilities Manager will contact the Methodist Church and see if it is practical to run a metered supply from the church building.
- Arrangements will be made to remove the large pyracantha bush. The Works Manager will assess and this may need a contractor to carry out the works.

274. Abbots Improvement Group

Members noted the report from the above and thanked the group and its members for all their hard work.

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The meeting closed at 8.12 pm.

Signed: _____

Dated: _____