

Council Offices
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Abbots Langley
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7th April 2022.

To Members of the Leisure Committee

Councillors Sara Bedford, Jean Bowman, Liz Burns, Ruth Clark, Jane Lay, (Chairman), Simon Stanley, Jon Tankard, John Wyatt & Roxanne Yau.

The next meeting of the Leisure Committee will be held at Council Chambers, Abbots Langley Parish Council, Council Office, Langley Road, Abbots Langley, WD5 0EJ on Wednesday 13th April 2022 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Isabel Montesdeoca
Chief Officer & Clerk to the Council

AGENDA

1. Apologies for Absence
To receive and accept apologies for absence.
2. Declarations of Interest
To receive declarations of interest in items on the agenda.
3. Public Participation
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. To confirm the Minutes of the Meeting held on
23rd February 2022 (previously circulated)
5. Reports from Allotments Representatives
To receive reports from the Allotments Representatives.
6. Reports from Sports Representatives
To receive reports from the Sports Representatives.
7. Allotments Tenancy Report
To receive an allotment tenancy update. (Clerk's report, item 1)
8. Key Projects 2022-2023
To consider the latest update on key projects. (Key Projects report enclosed ^[1])
9. Event Stalls Application and Terms & Conditions
To consider for adoption a stalls application form and terms & conditions policy for the above. (Draft Application and Terms & Conditions enclosed ^[1])
10. Bookings Update
To receive an update from the Chief Officer & Clerk on venue bookings. (Clerk's report, item 2)
11. Football Pitch Maintenance
To note a report from the Works manager on the above. (Clerk's report, item 3)

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12. Exclusion of the Press and Public (Part II)
As the following items will consider the early stages of contract negotiations a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.
13. GetSet4Tennis
To consider for approval a draft Service Level Agreement with the above. (Clerk's report PII, item 1 and draft SLA agreement enclosed^[1])
14. Bedmond Sports & Social Club
To consider a report from the Chief Officer & Clerk on the above. (Clerk's report PII, item 2 enclosed^[1])

^[1] *Committee members only, others on request.*

[https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared documents/alpc meetings/alpc meetings 2021-2022/leisure committee/alpc-leisure-agenda-2022-04.docx](https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared%20documents/alpc%20meetings/alpc%20meetings%202021-2022/leisure%20committee/alpc-leisure-agenda-2022-04.docx)

Abbots Langley Parish Council
Clerk's Report - Leisure Committee - February 2022

1. Allotment Tenancy Report

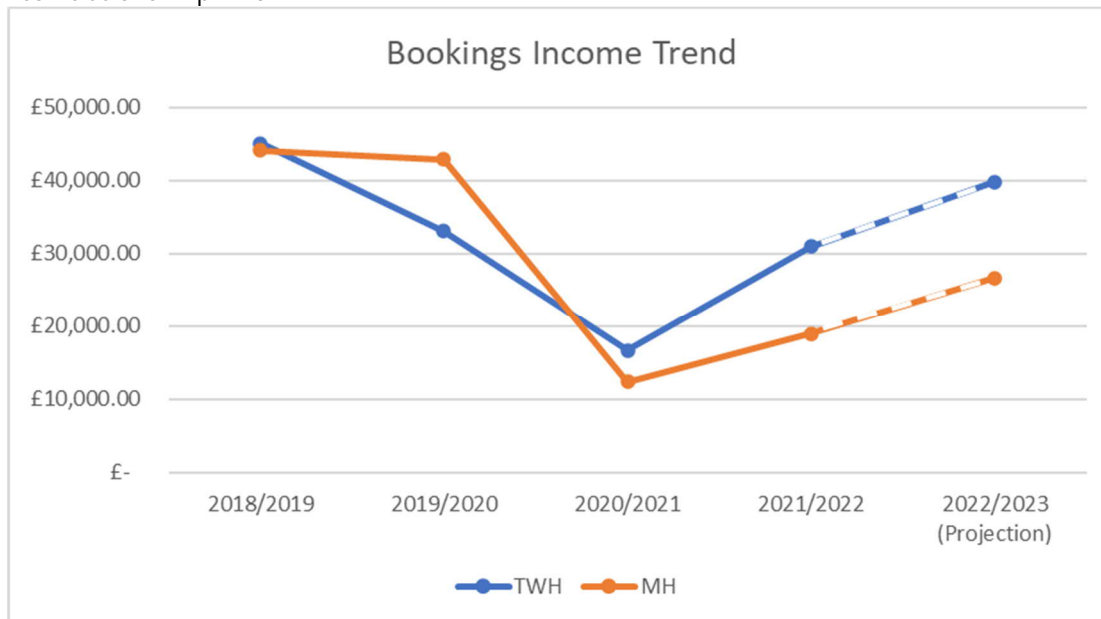
Allotment data as of 5th April 2022

Site	No. Plot Holders	No. Vacant plots	Total Payment Outstanding as @ 05/04/22	Unworked plots as @ 14/02/2022 inspection	Plots being monitored as @ 14/02/2022 inspection	Oldest Vacant plot
Manor House	19	0	0	0	2	-
Kingsfield	47	2	0	13	7	26/03/2021
Jacketts Field	19	1	0	14	0	27/10/2020
Primrose Hill	26	2	0	6	2	27/09/2020

- Kingsfield - Plots 5A and 23A currently vacant. Next viewings scheduled on 6th and 9th April 2022. Two additional plots to become available after 15th April 2022.
- Jacketts Field – Plot 20 currently vacant. . Next viewings scheduled on 11th April 2022. Two additional plots to become available after 15th April 2022.
- Primrose Hill – Plots 2 and 19 currently vacant but one is already in the process of being secured. Next viewings scheduled on 7th April 2022.

2. Bookings Review

Income as of 5th April 2022



Tanners Wood Hall (TWH) Bookings, Apr to Oct 2022 Outlook

TWH has welcomed five new regular hirers since reopening post pandemic. Most recently,

- Havana Salsa, weekly hire
- Table top/Indoor car boot sale, monthly hire

There are now 10 regular bookings spread across the week/month. TWH bookings performance is expected to significantly surpass bookings for the same period in 2019.

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Manor House (MH) Bookings, Apr to Oct 2022 Outlook

MH is bouncing back more slowly due in part to the loss of some regular bookings and also due in part to the more cautious approach taken by hirers booking larger events / celebrations. We are, however, already starting to see future bookings for weddings into 2023. MH bookings performance is expected to reach 60-70% of bookings for the same period in 2019.

Many thanks to the Finance Officer & Deputy Clerk and the Bookings Officer for the data provided for the above report.

3. Football Pitch Maintenance – End of Season

The schedule below is a programme of works prepared by the Works Manager to reinstate the pitches on our playing fields and incorporating Evergreen FC's planned works to their goal mouths/centre circle and bare areas funded by FA grant.

The work is to commence from Monday 18th April, weather permitting.

End of Season - Pre-Works

by Whom

W/c	Monday 18 th April 22	Selective weed Treatment	ALPC / Turf Solutions
W/c	Monday 25 th April 22	Verti Drain (aeration)	ALPC / Turf Solutions
W/c	Monday 2 nd May 22	1 st Fertilizing Programme – (pre fertilize)	ALPC / Turf Solutions

Season Finishes Sunday 15th May 2022

End of Season Works

W/c	Monday 16 th May 22	Pitches over seeding / Turfing	ALPC / Turf Solutions
W/c	Monday 16 th May 22	Goal Post Removed	ALPC
W/c	Monday 23 rd May 22	Goal Mouths Renovation – Other Areas	ALPC / Turf Solutions
W/c	Monday 23 th May 22	Goal Mouth Renovation (12 / 14 weeks to germinate)	Evergreen FC (Southway)
W/c	Monday 13 th June 22	2 nd Fertilizing Programme – (slow release)	ALPC / Turf Solutions
W/c	Monday 20 th June 2022	Southway Car Park Closed for Renovation (Provisional Closed for 2 weeks)	MJS Pave

Pre – Season Works

W/c	Monday 15 th August 22	Pitches to be Marked Out
W/c	Monday 29 th August 22	Goal Post installed
	Saturday 3 rd September 2022	Football Season Starts

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Football Pitch Costings

Avg Cost per 6600 sqm pitch	£3,299.04
Avg Cost per 3000 sqm pitch	£1,604.08
Avg Cost per <=2200 sqm pitch	£1,293.80

Isabel Montesdeoca

Chief Officer & Clerk to the Council
7th April 2022.

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