

Abbots Langley Parish Council

Council Offices
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2nd December 2020.

To Members of the Leisure Committee

Councillors Sara Bedford, Jean Bowman, Liz Burns, Jane Lay, Simon Stanley, John Wyatt (Chairman) & Roxanne Yau.

The next meeting of the Leisure Committee will be held virtually ^[1] on Wednesday 9th December 2020 when your presence is summoned for the purpose of transacting the business outlined below.

The meeting will be held on the Zoom platform. Login details are available from the Clerk to the Council.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

^[1] *Permitting legislation - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on**
21st October 2020.
5. **Reports from Allotments Representatives**
To receive reports from the Allotments Representatives.
6. **Reports from Sports Representatives**
To receive reports from the Sports Representatives.
7. **Allotment Tenancy Report**
To consider the above report. (Clerk's report item 1.)
8. **Budget 2021-2022**
 - i. To consider the latest update of Key Projects. (Key Projects report enclosed ^[2])
 - ii. To consider the latest revision of the committee pages for the above. (Committee pages from budget book v5a enclosed and Clerk's report item 2. ^[2])

^[2] *Committee members only, others on request.*

Abbots Langley Parish Council
Clerk's Report - Leisure Committee - December 2020

1. Allotments Tenancy Report

SITE	PLOTS					
	Number	Holders	Vacant	Payment Outstanding	In Process (not worked)	Oldest Vacant
Manor House	22	18	0	0	2	-
Kingsfield	53	48	3	3	7	21/09/2020
Jacketts Field	22	19	2	2	6	30/09/2020
Primrose Hill	28	24	4	5	TBC	29/09/2019

- Viewings for vacant plots are currently taking place.
- Inspections have been carried out and tenants of unworked plots being contacted to carry out maintenance or return keys if no longer required.
- Outstanding payments are being chased and coming in slowly.
- Data correct @ 30/11/2020. Credit to the Council Admin Officer and Works Manager for this report and managing the allotment tenancy process that has been more difficult than usual this year.

2. Budget 2021-2022

The commentary provided in my report to the October meeting of this committee and also to the October & November F&A committee meetings really cover all the main budget topics. I will not regurgitate these for this report, but members may want to refresh their memories ahead of the meeting. The reports are all appended to the agendas published on the website.

Updates:

- As previous agreed by this committee we are holding off any non-essential expenditure, such as the water fountains.
- We will continue with tree works as specified in our arboriculturists reports and also carry out on-going maintenance and repairs to ensure buildings, open spaces and areas such as car parks do not deteriorate.
- The water in the systems at Manor House and Tanners Wood Hall was starting to look less than healthy. They have now been flushed through and treated to ensure the systems remain clean and not at risk of the build up of anything unpleasant.
- Income Assumed Data analysis (p.25) takes into account the refund of pitch fees due to the Nov-Dec lockdown 2 rules.

Tim Perkins
2nd December 2020.