

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

7th February 2019.

To Members of the Leisure Committee

Councillors Sara Bedford, Jean Bowman, Liz Burns, Jane Lay, David Monk, Robin Powell, Hitesh Tailor, Alison Ward & John Wyatt (Chairman).

The next meeting of the Leisure Committee will be held at the above address on Wednesday 13th February 2019 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below. The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on**
12th December 2018.
5. **Reports from Allotments Representatives**
To receive reports from the Allotments Representatives.
6. **Reports from Sports Representatives**
To receive reports from the Sports Representatives.
7. **Manor House Toilet Block**
To consider opening hours and cleaning regime. (Clerk's report item 1.)
8. **Skate Park Project**
To consider the report from the Clerk. (Clerk's report item 2.)
9. **Depot Refurbishment**
To consider the Clerk's report. (Clerk's report item 3.)
10. **Langleybury Cricket Club**
To consider a request to site a storage container on the Langleybury Play Fields. (Clerk's report item 4.)
11. **Clerk's Report.**
To consider items on the Clerk's report not covered elsewhere on the agenda.

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12. Exclusion of the Press and Public (Part II)

As the following items will consider matters relate to the possible early stages of a dispute into which the Parish Council may be entering a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.

13. Unauthorised Felling of Trees in Roman Gardens.

To consider the report from the Clerk. (Clerk's report PII item 1.)

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1. Manor House Toilet Block

The above is ready for opening, a minor snag on the internal service door is being addressed by the contractor. (Visit scheduled for 7th February.)

Opening hours, cleaning and maintenance regime is unresolved.

Suggested opening hours are:

0800-1700 (Jan-Mar & Oct-Dec)

0800-2000 (Apr-Sep)

Officers recommendation is that we contract with Danfo (the supplier) who will provide a twice daily, full clean and maintenance service, including consumables for £9,885/pa. This contract would be for the first twelve months when the arrangement will be reviewed.

They offer an unplanned call out service that would address any major contamination of the unit for £300 per call out. We would not expect to use this closing the unit instead if there are serious contamination issues between scheduled cleans.

The contracted maintenance service is a reliable twice daily service that means that staff are not diverted from current duties, holidays and unplanned absence are covered. It also means the unit can be open over the weekends (on the timed door lock), which during the summer is likely to be the highest usage period, without the risk of complaints that the unit has been left in an unsanitary condition.

2. Manor House Skate Park Project

An Initial Project Start Up meeting was held on 17th January 2019. The Facilities Manager and Works Manager attended along with officers from Three Rivers District Council, the contractors, designers and project managers.

Work is due to start early February. Dependant on the weather the build time is estimated at ten weeks.

The quality of the reporting from the Project Manager was excellent and officers hope that this build will be considerably better managed than the MuGA, which presented multiple challenges due to poor contractor performance and non-existent project management.

3. Depot Refurbishment

A sum of £60,000 was approved in the 2019-2020 budget to refurbish the surface of the depot which is in need of urgent replacement. The sum was based on estimates supplied by contractors, rather than formal professional advice.

Officers recommendation is we instruct a surveyor to submit a comprehensive report on the current condition of the surface, possible refurbishment options and other investigations required.

Local knowledge suggests there maybe old slurry tanks under the car park and also now disused drainage channels, these will need investigation otherwise there is a risk that heavy works to refurbish the surface would be undermined by underground instability.

Images follow on page 3, the surface around the gate area has failed and water is seeping through, prolonged temperatures below zero will see significant lifting in this area, the surface in the rest of the depot has failed.

Members views on the options are welcome.

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4. Langleybury Cricket Club

The above have requested permission to site a shipping container on the playing fields to provide additional secure storage.

Officers have asked that they submit a location diagram, access statement and planting plan to screen the container.

At the time of writing these have not been received, but they may be available in advance of the meeting.

5. Open Spaces Code of Conduct

Apologies, due to annual leave and multiple other pressures, work on the above has yet to be completed. The redrafted code will be considered at the next meeting of this committee.

Tim Perkins
7th February 2019.

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Depot Surface (Images taken 05/02/2019)

