

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

5th December 2018.

To Members of the Leisure Committee

Councillors: Sara Bedford, Jean Bowman, Liz Burns, Jane Lay, David Monk, Robin Powell, Hitesh Tailor, Alison Ward & John Wyatt (Chairman).

The next meeting of the Leisure Committee will be held at the above address on Wednesday 12th December 2018 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below. The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on 17th October 2018.**
5. **Reports from Allotments Representatives**
To receive reports from the Allotments Representatives.
6. **Reports from Sports Representatives**
To receive reports from the Sports Representatives.
7. **Fees & Charges 2019-2020**
To consider the final draft of Fees & Charges for 2019-2020, finalise and recommend to the Parish Council for approval. (Clerks' report item 1 and enclosed schedule of charges.)
8. **Budget 2019-2020**
 - i. To consider the latest update of Key Projects. (Clerk's report item 2 and enclosed report.)
 - ii. To consider the latest revision of the committee pages for the above. (Enclosed budget pages.)
9. **Code of Conduct - Open Spaces**
To consider the first draft of the above. (Enclosed.)
10. **Benches - Bedmond Area**
(*Referred from the Planning and Highways Committee min. 221.*)
To consider the further provision of benches in Bedmond.

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11. Sports & Allotment Representatives

To review the "Role of the Leisure Committee Representatives" document, last updated in October 2016 and agree the arrangements for the appointment of representatives.

12. Millennium Gardens

To consider works at the above as raised by Cllr Jane Lay and AImS (Enclosed report & plan.)

13. Abbots Improvement Group

To consider the annual report from the above. (Enclosed)

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1. Fees and Charges 2019-2020

The above was considered at the October meeting of this committee and no amendments were requested (min. 202iii).

The committee need to formally agree the schedule and recommend it for approval to the Parish Council.

Clarification was sought on the difference on the proposed lease rental between Abbots Langley Cricket Club (£825/pa), Langleybury CC and Bedmond S&SC (both £790/pa).

This differential has been in place as far back as I can see and has been referenced in the past as being due to the additional land taken up by the scoreboard.

2. Key Projects

- i. Manor House Toilet Block (Project no. 5.)
Manor House Rear Entrance (Project. no. 7.)

The Facilities Manager will provide further details, but at the time of writing the toilet unit is awaiting final sign off, a couple of minor snags still to be resolved.

The rear entrance has been completed, along with some addition footpath works. Waiting for the hand rails to be specified.

Remedial work on the front steps revealed problems with the ground under the steps which made them unsafe, so works were also carried out on these.

Image page enclosed shows the extent of the works.

- ii. Lamp Post Flags (Project no. 22.)

Members asked for clarification from the proposed supplier, see following.

“We confirm the following, the twin flag per column comprises of;

Aluminium extendable pole 6ft – 8ft complete with aluminum column bracket and 5' x 3' flag (Union Jack or St. Georges) – (should another flag be required there may be an additional cost)

Brass effect finial anti-tangle device.

To also confirm the cost for the twin flags per column, does include removal at end of season (flags and poles), and return to client for storage.”



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