

## Abbots Langley Parish Council

Minutes of the Finance & Administration Committee Meeting held on Monday 31<sup>st</sup> January 2022 at 6.00 pm in Council Offices, Langley Road, Abbots Langley, WD5 0EJ

Those Present:

Chairman: Councillor Liz Burns

Councillors: Councillor Jane Lay  
Councillor Robin Powell  
Councillor John Swallow

Officers: Isabel Montesdeoca - Chief Officer & Clerk to the Council  
Jayshree Patel - Finance Officer

Others: Mr Andrew Stanley - Chair - The Henderson Hub

The meeting opened at 6:00 pm.

332. Apologies for absence

Apologies were received, accepted and recorded from Councillor Sara Bedford, Councillor Fran Deschampsneufs and Councillor Owen Roe (all unavailable).

333. Declarations of Interest

None.

334. Public Participation

None.

335. Henderson Hub Financial Grant SLA Award Annual Review

It was proposed by the Chair to move this item forward from the agenda under Standing Order 14. Councillors noted Mr Stanley's comments and thanked him for attending and responding to their questions.

The Committee requested that the Henderson Hub Review April - August 2021 & the December 2021 update be referred to the next Parish Council Meeting.

It was proposed by Councillor Liz Burns and seconded by Councillor Jane Lay and RESOLVED that the second year of the Henderson Hub grant be awarded in the financial year 2022 - 2023 under The General Power of Competence, Localism Act 2011. Section 1(1) in accordance with the Service Level Agreements and Abbots Langley Parish Council's grants policy.

336. To Confirm the Minutes of the Previous Meetings

It was proposed by Councillor Liz Burns, seconded by Councillor Jane Lay and RESOLVED that the minutes of the meetings held on the 29<sup>th</sup> November 2021 and the 15<sup>th</sup> December 2021, copies of which had been sent to all Members of the Parish Council and which had been adopted by the Council, be taken as read and were signed by the Chairman as a correct record.

337. Financial Grants 2022 - 2023

It was proposed by Councillor Liz Burns and seconded by Councillor John Swallow and RESOLVED that the following grants be awarded in the financial year 2022 - 2023 under The General Power of Competence, Localism Act 2011. Section 1(1) in accordance with the Service Level Agreements and Abbots Langley Parish Council's grants policy.

Service Level Agreements - Year 1

- i. Watford Lions Club (CIO) - £2000.00 to support the cost of staging the Abbots Langley Carnival (June 2022) and Fireworks event (November 2022).

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- ii. St Lawrence Church - £3000.00 to support the ongoing cost of maintaining the Churchyard for use by the community.
- iii. Citizens Advice Bureau In Three Rivers - £2500.00 to support the work of a Sickness and Disability Caseworker at the Abbots Langley Office.
- iv. St Pauls Church, Langleybury - £1500.00 for the provision of a safety gate and railings on the north side of the churchyard.

Service Level Agreements - Year 2

- v. Abbots Improvement Group - £500.00 to cover the cost of plantings, fertiliser and materials for seasonal planting of designated areas in the parish.

Members noted that the Financial Grant Budget for 2022-2023 is £37,500 including financial grants of £15,000, small grants of £2,500, and the Henderson Hub year 2 grant of £20,000 and that following the above financial grant awards and Henderson Hub award (Finance & Administration Jan 2022, min 335) the remaining budget is £8,000 comprised of £5,500 for financial grants and £2,500 for small grants.

Officers confirmed the 2020 Abbots Langley Festival grant of £2,000, agreed by the council to be carried over to 2022 (Finance & Administration June 2020, min 22i), has been accrued for and those funds will be made available if the festival is staged in 2022.

338. Budget Monitoring Report

Members noted the Budget Monitoring and Tracking Report for Q3 and noted the variances.

339. Financial Regulations Update

It was proposed by Councillor Liz Burns, seconded by Councillor John Swallow and RESOLVED that the revised draft of the Abbots Langley Parish Council Financial Regulations be adopted to be in line with the current model provided by the National Association of Local Councils.

The Committee requested that Financial Regulations update be referred to the next Parish Council Meeting.

The meeting closed at 7.10 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_