

Abbots Langley Parish Council

Minutes of the Finance & Administration Committee Meeting held on Monday 25th January 2021 at 6:00 pm on the Zoom Video and Teleconferencing Platform. ^[1].

Those Present:

Chairman	Councillor Liz Burns
Vice Chairman	Councillor John Swallow
Councillors	Councillor Ruth Clark Councillor Fran Deschampsneufs Councillor Jane Lay Councillor Owen Roe

Officers: Gail Kiely - Finance Officer

^[1] *Permitting legislation - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

The meeting opened at 6.00 pm

280. Apologies for Absence

None.

The Clerk to the Council was on annual leave

281. Declarations of Interest

None.

282. Public Participation

None.

283. To confirm the Minutes of the previous meeting

It was proposed by Councillor Fran Deschampsneufs, seconded by Councillor John Swallow and **RESOLVED** that the minutes of the meeting held on 23rd November and 21st December 2020, copies of which had been sent to all Members of the Parish Council and which had been adopted by the Council, be taken as read and were signed by the Chairman as a correct record.

284. Financial Grants 2021-2022

It was proposed by Councillor Liz Burns, seconded by Councillor John Swallow and **RESOLVED** that the following financial grants be awarded in financial year 2021-2022 under The General Power of Competence, Localism Act 2011 Sec 1 (1).

i. Breakspeare Community Pre-School

£1,500 to support the cost of skimming over the existing outdoor play area with Wetpour Surfacing. Members noted that this award has fully expended the Parish Council's Financial Grants Budget for 2021-2022.

ii. 1st Abbots Langley & 3rd North Watford Scouts

£3,000 to support the Clive Winder Climbing Wall within the ground floor main hall area of the Scout HQ building. Members noted that this award has fully expended the Parish Council's Financial Grants Budget for 2021-2022.

It was proposed by Councillor Jane Lay, seconded by Councillor Ruth Clark and **RESOLVED** that the following financial grants be awarded in financial year 2021-2022 under The General Power of Competence, Localism Act 2011 Sec 1 (1) in accordance with the Service Level Agreements and Abbots Langley Parish Council's grants policy.

Service Level Agreements

iii. Citizens Advice Bureau in Three Rivers

£2,000 to support benefits home visiting & case worker at Abbots Langley Citizens Advice Bureau.

Abbots Langley Parish Council

- iv. St Pauls Church Langleybury
£1,500 to support the cost of maintenance and improvement of church grounds.
- v. St Lawrence Church
£2,500 to support the cost of church grounds maintenance and maintaining environment.
- vi. Lions Club of Watford
SLA report and decision pending a decision on whether the Abbots Langley Carnival and Fireworks will be going ahead in 2021.

Members noted that a Service Level Agreement (SLA) report had not been received from the Lions Club of Watford and the £2,000 budget allocation under the SLA. The grant as above is approved if the Carnival and Fireworks will be going ahead in 2021, payment of the grant is to be withheld until the report is received and reviewed by the committee Chairman and Clerk.

285. Budget Monitoring Report

Members noted the Budget Monitoring and Tracking Report for Q3 2020-2021 and discussed unbudgeted expenditure and income on Pandemic supplies, end of lease dilapidations, Community Infrastructure Levy receipts and Three Rivers District Council COVID-19 support grant.

286. Internal Audit - Second Interim 2020-2021

Members considered the Second Interim 2020-2021 and noted no significant matters were raised.

The Clerk was asked to write to Auditing Solutions confirming the review and to bring the review to the attention of the Parish Council.

287. IT Support

Members noted the Clerk's report on the above.

The meeting closed at 6:32 pm.

Signed: _____

Dated: _____