

Neighbourhood Planning Group – Abbots Langley.
Change of Venue for this meeting: Tanners Wood Hall, 7pm
Thursday 25th August 2016

AGENDA

Apologies

Topics for Discussion

Phase 4 - The Initial Public Engagement and Consultation.

- a) **Comments and on-going use of the Commonplace Web site – Anne-Marie**
- Currently 55 written comments on our site.
 - Peter has prepared a summary list of these current issues and proposals.

Programme to distribute the Leaflets to Businesses, Households and Local Organisations.

- b) **Local Businesses – Update and explanation of the analysis completed by Anne-Marie**
- List of businesses by type and size available from **the distributed spreadsheets**
 - Peter to report back on his recent meeting the Abbots Biz Group

Next steps:

- Prepare letter to send to businesses with NP leaflets.
- Decide on method of distribution to Local Businesses
- Create full record of deliveries, any immediate responses, etc. for proof of consultation.
- With shops – provide display holders for our leaflets.
- Enlist into local NP community groups where interested.
- Local Farmers Contact details obtained for **Jon**.
- Further work to obtain other major landowners list from **Land Registry**
- Plot information on land ownership and major businesses on an aerial photo of Parish.

c) **Local Organisations**

Liz Burns – Contacts with local Resident Groups

- Liz to provide her compiled list of local organisations by location, type and size

Next steps:

- Decide when and how best to contact local resident groups - by going to their events or talking with secretary, etc.
- Distribute leaflets to selected organisations with the option to have on displays at their events
- Create full record of leaflet deliveries, any immediate responses, etc. for proof of consultation.
- Enlist into local NP community groups where interested. Facebook link?

d) **Households**

Next steps:

- Decide on the preferred method of Leaflet distribution

- Obtain details of established 'delivery rounds' to distribute leaflets to every household
- Obtain estimate from agency to assist leaflet delivery (if reliable) or volunteers from Community Groups?

e) Further public meetings and publicity for the Neighbourhood Plan - September to November.

- Articles for 'My Abbots' and other local magazines and papers. Led by Jon.
- Possibility of stand at the Tough Ten Race on 2nd October 2016
- Provide update at the next Abbots Langley Forum at the Manor House on 3rd November 2016

Next Steps

- What public events should we participate in? When and where. Bruce preparing some options on where and when to meet.
- Do we set up regular consultation sessions at the Henderson Hub and invite the public to see us at various times/dates?

f) Preparing our database of contacts with Businesses and Local Organisations.

- A spreadsheet is required to log our engagement with each organization and business.

g) Setting up the 15 Neighbourhood Community Groups to assist in identifying local issues and then developing proposals for their local area?

Phase 5 – Building the Evidence Base

a) Following the guidelines set out in 'Worksheet 5.'

Main Topics already included are:

- **Future uses of Green Belt Land** - Led by **Jon Tankard**.
We have the contact details for 8 local farmers, which Jon has agreed to interview. Further contact is needed with the Land Registry to identify major landowners in the Parish. Awaiting outcome of Independent review of Green Belt land in the Parish.
- **Local Employment Opportunities/Constraints** - Led by **Anne-Marie Fantom**.
Anne-Marie has prepared various spreadsheets identifying and classifying the 470 businesses/organisations in the Parish of Abbots Langley. Further evidence on this topic will come from Local Authority reports (Herts CC and Three Rivers DC) and interviews with local employers.
- **Future Housing Needs** – No progress yet. Tony Gott has not been able to do this work and has recently resigned due to health issues in his family and moving to Hemel Hempstead.
Note: Claire May confirmed that the housing requirement for Three Rivers Council area is 514 units per year for the next 15 years. However, this does not take account of any additional housing requests that may come from National Government or other Local Authorities to meet housing demand in the Three Rivers Area.
- **Range of Amenities/Facilities in Abbots Langley** - Led by **Cllr Liz Burns**
Liz has been compiling material on 170 local organisations, amenities and facilities. Liz will provide her printed list to the Group for further analysis and integration with the material provided by Anne-Marie. We will use this list to contact local organisations across the parish and distribute our leaflets. Community Facilities includes Libraries, Community Centres, Meeting Halls, Pubs, etc.

Possible Future Topics are:

- **Demographic profile of the local population from 2011 Census data etc.**

- **Land Use distribution and major planning proposals across the Parish** – possible key sites for future development or change of use to meet public requirements.
- **Enhancing the local centres in the main settlements** - Abbots Langley village, Bedmond, etc.
- **Key green spaces and preserving the natural & historic environment**
- **Local shopping facilities and their diversity**
- **Education – Future capacity of local schools for local children** - primary and secondary.
- **Future Health Care** – Medical Centres and Services within the parish
- **Transport and Communications** – including walking and cycle networks, traffic safety concerns, parking, local congestion points, public transport provision, broadband networks, etc.

Next Steps

- Decide which of the above topics should be included and who wishes to lead the work on each chosen topic. Chosen topics will depend on which issues are raised by the public in our Consultation Programme.

Additional members required to help with our programme of work?

- Two members have resigned for personal reasons. Two other members have not been able to attend our monthly meetings due to their other commitments.

Any other business.

Dates for the next meetings

Every fourth Thursday in the month at 7pm.

22nd September, 27th October, 24th November, 22nd December.

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25.07.2016

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