

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

15th June 2022.

To Members of the Leisure Committee

Councillors Jon Andrews, Sara Bedford, Liz Burns, Ruth Clark, Jane Lay (Chairman), Simon Stanley, John Wyatt, and Roxanne Yau.

The next meeting of the Leisure Committee will be held at the above address on Wednesday 22nd June 2022 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Isabel Montesdeoca

Chief Officer & Clerk to the Council

AGENDA

1. Apologies for Absence
To receive and accept apologies for absence.
2. Declarations of Interest
To receive declarations of interest in items on the agenda.
3. Public Participation
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. To confirm the Minutes of the Meeting held on
13th April 2022 (enclosed^[1])
5. Election of Vice Chairman
To elect a Vice Chairman of this committee for the year 2022-2023.
6. Reports from Sports Representatives
To receive reports from the Sports Representatives.
7. Reports from Allotments Representatives
To receive reports from the Allotments Representatives.
8. Allotments Tenancy Report
To receive an allotment tenancy update. (Clerk's report, item 1)
9. Key Projects 2022-2023
To consider the latest update on key projects. (Key Projects report enclosed ^[1])
10. Bookings Update
To receive an update from the Chief Officer & Clerk on venue bookings. (Clerk's report, item 2)
11. Millennium Gardens Box Hedge
To note a verbal report from the Works manager on the above.

^[1] *Committee members only, others on request.*

Abbots Langley Parish Council

[https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared documents/alpc meetings/alpc meetings 2022-2023/leisure committee/alpc-leisure-agenda-2022-06.docx](https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared%20documents/alpc%20meetings/alpc%20meetings%202022-2023/leisure%20committee/alpc-leisure-agenda-2022-06.docx)

Abbots Langley Parish Council
Clerk's Report - Leisure Committee - June 2022

1. Allotment Tenancy Report

Allotment data as of 15th June 2022

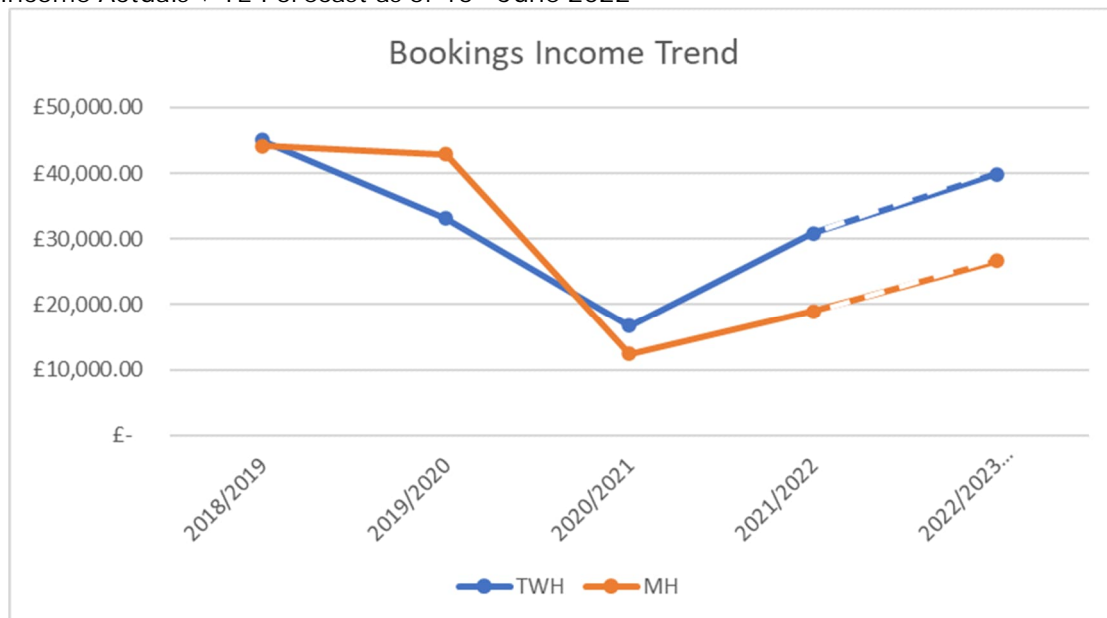
Site	No. Plots	No. vacant plots	Outstanding payments	First warning letter sent	Second warning letter sent	Notice to Quit sent	Plots being monitored
Manor House	18	0	0	1	0	0	3
Kingsfield	50	5	0	4	8	0	3
Jacketts Field	22	1	0	0	4	0	3
Primrose Hill	28	1	0	1	2	0	5

- Manor House - No plots available.
- Kingsfield - Plots 3B, 5A, 8, 12A, 29A currently vacant. Next viewings scheduled on 17th June & 25th June.
- Jacketts Field - Plot 2 currently vacant. Plot 5 to become vacant this month. Next viewing scheduled on 18th June.
- Primrose Hill - Plot 21 currently vacant. Next viewing to be scheduled.

Many thanks to the Leisure & Council Administration Officer for the data provided for the above report.

2. Bookings & Bar Income Review

Income Actuals + YE Forecast as of 15th June 2022



- Tanners Wood Hall (TWH) Bookings Income, Jul to Dec 2022 Outlook

We now have a stable base of ten regular hirers, with one having more than one booking per week. Based on confirmed bookings to Dec 2022, it is estimated TWH bookings income will exceed 2019-2020.

Abbots Langley Parish Council
Clerk's Report - Leisure Committee - June 2022

Please note that these estimates take into account that some of our regular hirers take a break during the summer months of July and August.

- Manor House (MH) Bookings & Bar Income, Jul to Dec 2022 Outlook

MH continues to bounce back more slowly. We currently have only two regular hirers in place (ALGS & ALLHS). The bulk of MH income, however, typically comes from one-off functions (eg. special birthdays, wedding / funeral receptions) and bar income. We have seen strong bar sales thanks to the Queen's Jubilee and Carnival events. It is also worth noting that we already have six future bookings for special birthdays in 2023.

Based on confirmed bookings, it is estimated MH will not reach the level of 2019-2020 bookings income, however, bar income YTD is already 31% of 2019-2020 bar income and could exceed 2019-2020 bar income if Covid remains a low-level concern.

Many thanks to the Finance Officer & Deputy Clerk and the Bookings Officer for the data provided for the above report.

Isabel Montesdeoca

Chief Officer & Clerk to the Council
15th June 2022.

[https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared documents/alpc meetings/alpc meetings 2022-2023/clerks report/leisure/alpc-clerks-report-leisure-2022-06.docx](https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared%20documents/alpc%20meetings/alpc%20meetings%202022-2023/clerks%20report/leisure/alpc-clerks-report-leisure-2022-06.docx)