

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

1st March 2022.

To Members of the Parish Council

The next meeting of the Parish Council will be held at The Manor House, Gallows Hill Lane, Abbots Langley, WD5 0DD on Monday 7th March 2022 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Isabel Montesdeoca
Chief Officer & Clerk to the Council

AGENDA

1. Apologies for Absence
To receive and accept apologies for absence.
2. Declarations of Interest
To receive declarations of interest in items on the agenda.
3. Public Participation
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. To confirm the Minutes of the Meeting held on
10th January 2022.
5. Minutes for adoption
To adopt the following minutes and approve publication on the Parish Council's website.
 Planning & Highways Committee - 5th January 2022, 26th January 2022, 16th February 2022
 Finance & Administration Committee - 31st January 2022
 Staffing Committee - 12th January 2022
 Leisure Committee - 23rd February 2022
6. Chairman's Report
To consider the Chairman's report.
7. Hertfordshire Police
To receive a report from the Police (if present).
8. Internal Audit Report (Second Interim) 2021-2022
Members are asked to formally note the above and that no significant items were raised by the auditors. (Enclosed.)
9. Standing Orders
To consider updates to the above based on NALC's 2020 update to its Model Standing Orders.

Abbots Langley Parish Council

(Enclosed.)

10. Financial Regulations

(Referred from F&A Committee, January 2022 min 339)

Members are asked to formally note the committee's review of the above and recommendation for adoption based on NALC's 2019 Model Financial Regulations. (Enclosed.)

11. Delegation of Authority - Recruitment Policy

(Referred from Staffing Committee, January 2022 min 319)

Members are asked to formally note the committee's review of the above and recommendation for adoption. (Enclosed.)

12. Bereavement Policy

(Referred from Staffing Committee, January 2022 min 320)

Members are asked to formally note the committee's review of the above and recommendation for adoption. (Enclosed.)

13. Complaints Policy

(Referred from Staffing Committee, January 2022 min 321)

Members are asked to formally note the committee's review of the above and recommendation for adoption. (Enclosed.)

14. Henderson Hub Financial Grant SLA Award Annual Review

(Referred from F&A, January 2022 min 335)

Members are asked to formally note the committee's review of Henderson Hub Annual Review, December 2021 update in accordance with the SLA. (Enclosed.)

15. Henderson Hall - Managing Trustee Appointment

(Deferred from the Parish Council January 2022, min. 304)

To consider nominations for the above appointment.

16. Neighbourhood Plan Steering Group Report

To note the report from the Chairman of the above. (Enclosed.)

17. District and County Council Member's Reports

To consider any reports submitted by members of the above authorities.

18. Chief Officer & Clerk's Report

To consider items on the Chief Officer & Clerk's report not covered elsewhere on the agenda.

19. Monthly Statement of Accounts

To consider the monthly statement of accounts for January 2022 and February 2022 and approve their publication on the Parish Council's website. (Enclosed.)

[https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared documents/alpc meetings/alpc meetings 2021-2022/parish council/alpc-pc-agenda-2022-03.docx](https://alpcouncil.sharepoint.com/sites/alpcbudgetsmeetingsplanning/shared%20documents/alpc%20meetings/alpc%20meetings%202021-2022/parish%20council/alpc-pc-agenda-2022-03.docx)

Abbots Langley Parish Council
Chief Officer & Clerk's Report - March 2022

1. Location of Parish Council & Committee Meetings

In line with the removal of Covid restrictions by the government as of 24th February 2022, Parish Council meetings will once again be held at Abbots Langley Parish Council offices as of April 2022. We retain the option to move Parish Council meetings to either Tanners Wood Hall or Manor House in the event that a bigger venue is required to comfortably accommodate the expected number of attendees.

Throughout the next quarter (Apr-Jun), we will continue to ensure that all our venues are regularly sanitised, adequate ventilation is in place, and masks and hand sanitisers are available to attendees should they wish to use them. This will be reviewed once again in June.

2. Small Grants Awarded

Two small grants has been awarded since the last Parish Council meeting:

- i. Abbots Autumn Fest 2022 - £250 to support cost of holding and promoting the event.
- ii. Abbots Langley SNT, Hertfordshire Constabulary - £234 to cover the cost of the venue hire for six self-defence sessions for women in the local community.

3. Members Attendance - Six Month Rule

No members are at risk of breaching the above until May 2022. The next check in this will takes place prior to the May Parish Council meeting.

If for any reason a member requires leave of absence, then the Clerk should be asked to add this to a Parish Council agenda.

4. Absence from Office

The Chief Officer & Clerk will be on annual leave on the following days within the next quarter:

- Friday, March 25th - ½ day
- Friday, April 1st - Full day
- Friday, April 8th - Full day

There are no council meetings scheduled for these days and sufficient office cover is in place.

Isabel Montesdeoca
Chief Officer & Clerk to the Council
1st March 2022