

## Abbots Langley Parish Council

Council Offices  
Langley Road  
Abbots Langley  
Herts  
WD5 0EJ

6th July 2021.

To Members of the Parish Council

The next meeting of the Parish Council will be held at Tanners Wood Hall, School Mead, Abbots Langley WD5 0LA on Monday 12<sup>th</sup> July 2021 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins

Chief Officer & Clerk to the Council

### AGENDA

1. **Apologies for Absence**  
To receive and accept apologies for absence.
2. **Declarations of Interest**  
To receive declarations of interest in items on the agenda.
3. **Public Participation**  
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **Hertfordshire Police**  
To receive a report from the Police (if present).
5. **To confirm the Minutes of the Meeting held on**  
4<sup>th</sup> May & 16<sup>th</sup> June 2021.
6. **Minutes for adoption**  
To adopt the following minutes and approve publication on the Parish Council's website.
  - Planning & Highways Committee - 12<sup>th</sup> May, 2<sup>nd</sup> & 23<sup>rd</sup> June 2021
  - Staffing Committee - 12<sup>th</sup> May 2021
  - Leisure Committee - 16<sup>th</sup> June 2021
7. **Member Leave of Absence**  
To agree by resolution Leave of Absence for members under the "Six Month Rule".
8. **Appointment of a Chief Officer and Clerk to the Parish Council**  
To receive a report from the Chairman of the Selection Panel and agree by resolution the appointment as above.  
*(Due to the timing of final interviews and allowing for the necessary post interview formalities, the name of the recommended appointee will be advised separately to members.)*
9. **Appointments to External Bodies**  
*(Deferred from the Annual Council Meeting min. 9.)*  
HAPTC Executive Committee

## Abbots Langley Parish Council

### 10. Annual Parish Meeting

*(Deferred from the Annual Council Meeting min. 17.)*

To consider the arrangements for the above. (Clerk's report item 1.)

### 11. Model Councillor Code of Conduct

To consider adoption, unamended, of the above as drafted by the Local Government Association. (Clerk's report item 2 and enclosed draft Code of Conduct.)

### 12. Neighbourhood Plan Steering Group Report

To note the report from the Chairman of the above. (enclosed.)

### 13. District and County Council Member's Reports

To consider any reports submitted by members of the above authorities.

### 14. Chairman's Report

To consider the Chairman's report.

### 15. Clerk's Report

To consider items on the Clerk's report not covered elsewhere on the agenda.

### 16. Monthly Statement of Accounts

To consider the monthly statement of accounts for May & June 2021 and approve their publication on the Parish Council's website.

### 17. Exclusion of the Press and Public (Part II)

As the following item will consider the early stages of a legal disputes into which the Parish Council may be entering a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.

### 18. Lemonfield Play Area - Liability Claim

To receive a verbal report from the Clerk.

### 19. Abbots Langley Tennis Club - Club Supreme

To consider instructing the Parish Council's solicitors to take action to recover possession of the above. (Clerk's report PII item 1.)

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I am afraid the past few weeks have been challenging on multiple work fronts, it was my intention to produce a version of the code in the usual Parish Council style, but I am afraid time got the better of me.

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I would draw members attention to the final paragraph on page 17. The LGA will be reviewing the code on an annual basis, this is something professional associations have lobbied for as "little and often" updates, rather than complete rewrites, years apart, is a much more practical way of keeping the code relevant and up to date.

#### 3. Kings Langley Neighbourhood Plan

The above is open for initial consultation until 7<sup>th</sup> August 2021.

It is on the agenda for the Planning & Highways Committee to discuss on 14<sup>th</sup> July. I have also advised Peter Warman as Chair of the Neighbourhood Planning Working Group.

If members have any comments, these should be raised at P&H so a consolidated response on behalf of the Parish Council can be submitted.

Members can of course respond in their own right. This can be done online by following the link on the KLNP website.

<https://klnp.co.uk/wp/>

## Abbots Langley Parish Council

### Clerk's Report - July 2021

#### 4. Bank Hub

There is a trial of two Bank Hubs taking place, one in Rochford, Essex and another north of the border. Others are in the pipeline.

They are based around a Post Office branch and provide all the usual withdrawal and deposit type banking services and at least once a week an officer from one of the main banks turns up to provide specific assistance to customers of that bank. The hub in Rochford is supporting HSBC, NatWest, Lloyds, Barclays, and Santander customers.

There is a good article on the BBC News website, search "Bank Hub Rochford".

The pilots are driven by the Community Access to Cash initiative. Search "Community Access to Cash Pilots".

It is early days, as the trials only opened in April and are set to run for at least six months before consideration of a wider roll out.

It may well be worth monitoring developments. Looks like a hub would fit very well in the old Barclays building.



#### 5. Retirement Dates

My retirement date is 30<sup>th</sup> September. I have leave booked from 15<sup>th</sup> September 2021.

I will clerk the Parish Council meeting on 13<sup>th</sup> September and will write up the minutes and hand over actions to others.

At the time of writing an appointment has not been made, so the start date of my replacement is unclear, but it is hoped that they will be able to attend the September PC and possibly the August Leisure Committee too.

I will draft the agenda for the October Leisure Committee meeting before I go.

#### 6. Review Panel Meeting

Pending final submission of a complaint made by a member of the public, who is also an ex-member of this council, a meeting of the above will be called.

Date to be confirmed, but possibly 19<sup>th</sup> July 2021.

As the complaint specifically refers to a member of staff, no discussion on this item can take place at this meeting.

Abbots Langley Parish Council

Clerk's Report - July 2021

7. **Small Grants 2021-2022**

£250 - Bedmond WI, to support venue and speaker costs.

*(Followed by a very grateful thank you letter from the institute, which is held on the grant file.)*

8. **Manor House - Sports Summer Activities**

26<sup>th</sup>-29<sup>th</sup> July (1000-1500) - Abbots Langley Cricket Club are arranging a summer camp for children aged 8-13, the training will be carried out by ECB qualified coaches.

17<sup>th</sup>-20<sup>th</sup> August (0900-1200) - Three Rivers District Council with ABC Skateboarding are arranging a beginners and advanced skateboard camp.

We are working with the Leisure team at Three Rivers District Council to try and run some tennis classes. Work in progress at the moment and no huge surprise, most coaches are already committed for the summer.

There is a chance that some classes may be run but they would be limited, but at this stage better than nothing.

**Tim Perkins**

Clerk to the Council

6th July 2021

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