

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

3rd March 2020.

To Members of the Parish Council

The next meeting of the Parish Council will be held at the above address on Monday 9th March 2020 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **Hertfordshire Police**
To receive a report from the Police (if present).
5. **To confirm the Minutes of the Meeting held on 13th January 2020.**
6. **Minutes for adoption**
To adopt the following minutes and approve publication on the Parish Council's website.
 - Planning & Highways Committee - 8th, 29th January and 19th February 2020.
 - Leisure Committee - 12th February 2020.
 - Finance & Administration Committee - 20th January 2020.
7. **Internal Audit Report (Second Interim) 2019-2020**
(Referred from the Finance & Administration Committee min. 320.)
Members are asked to formally note the committee's review of the Second Interim Internal Audit for 2019-2020 and that no significant items were raised by the auditors. (Report circulated for the F&A meeting 20th January 2020.)
8. **District and County Council Member's Reports**
To consider any reports submitted by members of the above authorities.
9. **Chairman's Report**
To consider the Chairman's report.

Abbots Langley Parish Council

10. Clerk's Report

To consider items on the Clerk's report not covered elsewhere on the agenda.

- Environment Agency Borehole
- Financial and Small Grants
- First Aid Training
- Works Team
- Office Copies
- Diary Dates

11. Monthly Statement of Accounts

To consider the monthly statement of accounts for January & February 2020 and approve their publication on the Parish Council website.

12. Exclusion of the Press and Public (Part II)

As the following items will consider matters related to the employment of staff and the early stages of legal dispute a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.

13. Unauthorised Release of Information

To consider the report from the Clerk. (Clerk's report PII item 1.)

14. Parish Council Land - Encroachment

To consider the report from the Clerk. (Clerk's report PII item 2.)

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Abbots Langley Parish Council

Clerk's Report - March 2020

1. Environment Agency Borehole - Langleybury Playing Fields

Members agreed that permission should be given for the above (min. 307).

The work has been completed under the EA's statutory powers.

The EA required a twenty five year lease, but the Parish Council's current lease to the playing fields, from Hertfordshire County Council, is only until 2023.

I am now working with Penman Sedgwick and HCC to get the lease extended and then the underlease to the EA agreed. I suspect this will not happen overnight due to the often slow response times from HCC's Estates Department.

The borehole cover is apx. 850mm x 850mm, it is situated out of the way in the south eastern corner of the land leased from HCC. The plates around the works were to protect the ground from the heavy drilling equipment. The works were carried out by the EA's contractor, who kept us updated through the works and were professional and easy to work with. The contractors also installed a demountable roadway to access the borehole site, so despite the heavy rain the grounds should recover fairly quickly.



2. Financial and Small Grants

The Henderson Hub wrote a letter expressing their thanks for the Financial Grant awarded at the January Parish Council meeting and agreeing to the reporting requirements that were set out in the grant conditions.

A copy of the letter is on the grant file for members information.

Small Grants awarded:

£250 - Bedmond WI, to support cost of speakers and meetings. Letter of thanks followed the award.

£250 - Royal Air Force Association, Abbots & Kings Langley Branch, to support meeting and venue hire costs.

£250 - Abbots Langley Flower Arranging Society, to support instructor and costs for the flower festival.

Abbots Langley Parish Council

Clerk's Report - March 2020

3. First Aid Training

In November all staff undertook the one-day emergency first aid training course. It covers the basics of "Airway, Breathing and Circulation".

In January, on the way home from work, a member of staff saw a member of the public collapse. The patient was in full cardiac arrest and the member of staff was able to administer CPR, they were subsequently supported by passing medical professionals and then the Ambulance Service.

The patient was seriously ill and continued to arrest, eventually paramedics were able to stabilise the patient, who was transferred for emergency cardio angioplasty.

The patient is now making a full recovery, which is unusual for an out of hospital cardiac arrest and this is due in no small part to the member of staff who took immediate action, based on the training provided by the Parish Council.

4. Works Team

Chris Shotton, Grounds Team, left the Parish Council on 14th February 2020, after nearly seventeen years working for the council. The Chairman attended a pizza lunch and presented Chris with an Amazon voucher and thanked him for all his service.

5. Office Copies

Copies of the following are available in the office for member's reference.

Local Council Review - Winter 2020

6. Diary Dates

15th April @ 19:00 (Prior to the Leisure Committee meeting) - Presentation from Mark Ward, Chairman of Evergreen FC on the FA Pitch Improvement Grants.

Tim Perkins

Clerk to the Council
3rd March 2020