

Abbots Langley Parish Council

Minutes of the Parish Council Meeting held on Monday 9th September 2019 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Chairman: Councillor Robin Powell

Councillors: Councillor Jean Bowman
Councillor Liz Burns
Councillor Ruth Clark
Councillor Jane Lay
Councillor David Major
Councillor Owen Roe
Councillor John Swallow
Councillor Jon Tankard
Councillor Roxanne Yau

Officers: Tim Perkins - Clerk to the Council

The meeting opened at 7:30 pm.

145. Apologies for absence

Apologies were received, accepted and recorded from Councillor Simon Stanley (work commitment), Councillors Stephen Giles-Medhurst and John Wyatt (unavailable).

Members noted that since the last Parish Council meeting Mr Alex Michaels has resigned from the Parish Council and that an election to fill the vacancy will be held on 3rd October 2019.

146. Public Participation

None.

147. Hertfordshire Police

No report.

The Clerk had asked Sgt. Simmons for a report if an officer was not available to attend the meeting. An email confirming that Sgt, Simmons was on leave was received.

The Chairman and members were disappointed that again this meeting has not received any report from the police.

148. Declarations of Interest

None.

149. To confirm the Minutes of the Parish Council Meeting

It was proposed by Councillor Jane Lay, seconded by Councillor Liz Burns and **RESOLVED** that the minutes of the meeting held on 9th July 2019, copies of which had been sent to all members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

150. Minutes for adoption

The following committee minutes were adopted, approved for publication on the Council's website and passed to the committees for resolution.

Planning & Highways Committee - 17th July, 7th & 28th August 2019

Finance & Administration Committee - 22nd July 2019

Leisure Committee - 21st August 2019

Abbots Langley Parish Council

151. Finance & Administration Committee

It was proposed by Councillor Jane Lay, seconded by Councillor Roxanne Yau and **RESOLVED** that Councillor Liz Burns be appointed Chairman of the committee from the remainder of the Council year and Councillor Owen Roe be nominated to serve on the committee.

152. General Data Protection Regulations (GDPR)

- i. It was proposed by Councillor Liz Burns, seconded by Councillor Roxanne Yau and **RESOLVED** that the updated Privacy Policy (v2) be approved.
The Clerk will correct a typo in para. 6.
- ii. A few members had received external GDPR training. It was requested that the Clerk arrange training for members prior to the Parish Council meeting in November. The Clerk will present based on the training he has received from the DPO Centre.

153. Internal Audit Report (Final Update) 2018-2019

Members noted the review by the Finance and Administration Committee.

154. Wreath Laying

Battle of Britain Sunday (15th September)

Chairman - St Lawrence Church

Clerk to arrange - Airfield Memorial Warner Bros.

Remembrance Sunday (10th November)

Chairman - St. Lawrence Church

Councillor Roxanne Yau - St. Paul's Langleybury

Councillor Jean Bowman - The Church of the Ascension, Bedmond

Councillor Jon Tankard - Dale Court, Leavesden High Road

Clerk to arrange - Airfield Memorial Warner Bros.

155. Christmas New Year Working 2019-2020

Members noted the arrangements.

156. Neighbourhood Plan Steering Group Report

Members noted the report.

Members were asked to submit any comments on the draft Neighbourhood Plan to Councillor Jon Tankard by latest 18th September.

The Parish Council will agree the draft plan its November meeting, but if this is not possible at an additional meeting to be arranged in December.

The Clerk advised that it would be impractical to discuss the draft plan at the January Parish Council meeting, approval of the budget must take priority to meet statutory deadlines.

157. Chairman's Report

The Chairman has attended the following events.

16th July - Presentation to Abbots Langley Carnival float winners, Abbots Langley & District Men's Club, Trowley Rise.

24th July - Three Rivers District Council Planning Training Seminar, Northway, Rickmansworth.

Abbots Langley Parish Council

158. District and County Council Member's Reports

None.

159. Clerk's Report

Members noted:

- New Clerk Sarratt Parish Council
- Small Grant - Abbots Langley Bowls Club
- Office Copies
- Diary dates

Members noted the proposal for a Councillor Workshop on "Zero Carbon Abbots Langley" and asked the Clerk to arrange the workshop at 19:00 on either the 18th, 19th or 27th November.

160. Monthly Statement of Accounts

It was proposed by Councillor Ruth Clark and seconded by Councillor Roxanne Yau and **RESOLVED** that the Statement of Accounts for July & August 2019 as notified to the Council be approved and published on the Parish Council's website.

The meeting closed at 8.07 pm.

Signed: _____

Dated: _____