

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

2nd July 2019.

To Members of the Parish Council

The next meeting of the Parish Council will be held at the above address on Monday 8th July 2019 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **Hertfordshire Police**
To receive a report from the Police (if present).
5. **To confirm the Minutes of the Meeting held on**
13th May & 19th June 2019.
6. **Minutes for adoption**
To adopt the following minutes and approve publication on the Parish Council's website.
 Planning & Highways Committee - 15th May, 5th & 26th June 2019.
 Staffing Committee - 5th June 2019.
 Leisure Committee - 19th June 2019.
7. **Henderson Hall Managing Trustee**
To agree by resolution the appointment of Mr Stephen Moore as a Managing Trustee of Henderson Hall. (Clerk's report item 1 and biography enclosed.)
8. **Abbots Langley Bowls Club**
To agree by resolution the transfer of trustees on the lease granted to the club in 2015. (Clerk's report item 2.)
9. **Neighbourhood Plan Steering Group Report**
To note the report from the Chairman of the above. (enclosed.)
10. **District and County Council Member's Reports**
To consider any reports submitted by members of the above authorities.
11. **Chairman's Report**
To consider the Chairman's report.

Abbots Langley Parish Council

12. Clerk's Report

To consider items on the Clerk's report not covered elsewhere on the agenda.

13. Monthly Statement of Accounts

To consider the monthly statement of accounts for May & June 2019 and approve their publication on the Parish Council's website.

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Abbots Langley Parish Council

Clerk's Report - July 2019

1. Henderson Hall Managing Trustee

Mr Chris Whatley-Smith, the current Chairman of Trustees has indicated he will be tendering his resignation at the trustee's AGM in the autumn.

The Managing Trustees have asked if the Parish Council would appoint Mr Stephen Moore as a Managing Trustee.

A brief biography of Mr Moore is enclosed. Please treat this biography as confidential and do not circulate outside of the Parish Council.

If members agree the appointment Mr Moore's status will be Nominee Trustee/Observer (non-voting) until such time as Mr Whatley-Smith formally resigns.

(Bio enclosed printed on blue, please destroy or leave to be shredded, do not recycle at home.)

2. Abbots Langley Bowls Club

The current trustees names on the lease are Michele Cavaye, Roy Graves and John Sutton. The first two named have both indicated they wish to stand down as trustees. John Sutton passed away earlier this year.

The club have nominated Stephen Collins, Graham Picton and Dean Simpson as replacement trustees.

I am meeting the new Hon. Secretary of the club prior to the Parish Council meeting so I may have a further update at the meeting.

A Licence to Assign the lease to the new trustees will be required and If members are in agreement I will instruct Penman Sedgwick accordingly.

3. Information Commissioners Office

The ICO has published updated information for local councils.

The Parish Council is fully in compliance with the terms of registration, fee payment, etc. The ICO have confirmed that individual councillors do not need to be registered for data protection purposes.

I have extracted the relevant guidance below:

“Do individual councillors also need to pay the data protection fee?”

On 1 April 2019, individual elected representatives and prospective representatives were exempted from paying the data protection fee.

‘Elected representatives’ is defined by the DPA 2018 and includes, but is not limited to, MPs, MSPs, AMs in Wales, MEPs, elected councillors in county councils, district councils, London boroughs, parish councils, elected mayors and police and crime commissioners.

However, if they process personal data for purposes outside their role as an elected, or prospective representative then the data protection fee may apply. For example, if they have their own business that processes personal data, or if they use CCTV for business or crime prevention purposes in connection with that business, they may still have to pay the fee.

But even if all individual representatives of a council are exempt from paying the fee, it is still likely that the council itself will need to pay.”

Source: ICO Important Information for Town, Parish and Community councils. v1- 17/05/2019

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4. Freedom of Information Request (Fol)

I have received a formal Fol request from a member of the public.

The request concerns the Parish Council's historical involvement in the sale of land in Toms Lane, the legality of a resident selling cars on their land in Toms Lane and also the Parish Council's involvement in a charity which was set up many years ago, possibly for the benefit of the of Bedmond residents.

At the time of writing my research is ongoing.

This is the first Fol request with which I have had to deal for a few years.

As with previous requests if the member of the public chose to just make their enquiry, I would have handled the matter accordingly.

I will update the Parish Council following the conclusion of the request.

5. Three Rivers District - Parish Council Chairman & Vice-Chairman 2019-2020

Batchworth - Councillor Francois Neckar (Vice-Chairman tbc)

Croxley Green - Councillor Andrew Gallagher & Councillor Nigel Cole.

Chorleywood - Councillor Steve Watkins & Councillor Jackie Worrall.

Sarratt - Councillor Sarah Dobson & Councillor David Turner.

Watford Rural - Councillor Joan King & Councillor Bridgid Kelly.

6. Club Supreme Tennis - Lease Completion

The above finally completed, key dates and terms are:

Term commencement date	24 May 2019
Term expiry date	23 May 2040
Term	21 years
Rent	£5,000/ pa
Rent review date (RPI-linked)	1 April 2022 (and every anniversary)
Break date	24 May 2022

7. Office Copies

Copies of the following are available in the office for member's reference.

HCC Public Health eNews - May 2019

8. Diary Dates

11th October 2019 (19:00) - The Chairman of Three Rivers District Council, Cllr Paula Hiscocks, will host a fundraising Quiz Night at Three Rivers House on behalf of her chosen charities, CVSS (Sailing for the Disabled) and Demand.

Parish Councillors have in the past entered a team. Save the date, further information will follow.

Tim Perkins

Clerk to the Council

2nd July 2019