

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

7th November 2017.

To Members of the Parish Council

The next meeting of the Parish Council will be held at the above address on Monday 13th November 2017 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. Apologies for Absence

To receive and accept apologies for absence.

2. Declarations of Interest

To receive declarations of interest in items on the agenda.

3. Public Participation

To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.

4. Hertfordshire Police

- i. To receive a report from the Police (if present).
- ii. To note the response from the above to the multiple break-ins at the Summerhouse Way garages. (Letter enclosed.)

5. To confirm the Minutes of the Meeting held on

11th September 2017.

6. Minutes for adoption

To adopt the following minutes and approve publication on the Parish Council's website.

Staffing Committee - 6th September 2017

Planning & Highways Committee - 20th September, 11th October & 1st November 2017.

Leisure Committee - 18th October 2017.

Finance & Administration Committee - 23rd September 2017.

7. External Audit 2016-2017

(Referred from the Finance & Administration Committee min. 220.)

To approve and accept the External Auditor's Report and Certificate as recommended by the Finance and Administration Committee. (Report and certificate circulated for the F&A meeting 23rd October 2017.)

8. Delegation of Responsibility - Officer & Staff Recruitment

(Referred from the Staffing Committee min. 164.)

To approve the above as recommended by the Staffing Committee. (enclosed.)

Abbots Langley Parish Council

9. Henderson Hall - Lease Amendments

To consider the changes requested by the Charity Commission to the above and if agreed resolve to surrender the current lease and execute a revised lease. (Clerk's report item 1 and enclosed amended draft lease.)

10. Henderson Hall Managing Trustees

To appoint The Hon. Arabella Stuart-Smith for a further term of office (four years) as a Managing Trustee of Henderson Hall. (Clerk's report item 2.)

11. Henderson Hall Clock

To consider the repair responsibilities for the above. (Clerk's report item 3.)

12. Calendar of Meetings 2018-2019

To consider the draft calendar of meetings for the next municipal year. (enclosed.)

13. Budget 2018-2019

To consider the latest revision of the above. (Clerk's report item 4 and enclosed budget book.)

14. Parish Council Offices Car Park

To consider a request from a neighbour to purchase land from the Parish Council. (Clerk's report item 5 and enclosed plans.)

15. Neighbourhood Plan Steering Group Report

To note the report from the Chairman of the above. (enclosed.)

16. District and County Council Member's Reports

To consider any reports submitted by members of the above authorities.

17. Chairman's Report

To consider the Chairman's report.

18. Clerk's Report

To consider items on the Clerk's report not covered elsewhere on the agenda.

19. Monthly Statement of Accounts

To consider the monthly statement of accounts for September & October 2017 and approve their publication on the Parish Council website.

Abbots Langley Parish Council
Clerk's Report - November 2017

1. Henderson Hall - Lease Amendments

The Charity Commission were not happy with the lease granted to the above for technical reasons. They have requested the amendments detailed on the enclosed document.

If members are in agreement then the current lease has to be surrendered and a new lease executed at the same time.

As usual two members to sign, Clerk to witness and it may be worth granting delegated authority to me to agree any other minor amendments that may arise, although this is unlikely.

2. Henderson Hall Managing Trustees

The Hon. Lady Arabella-Stuart-Smith has come to the end of her term of office as a Managing Trustee. She has indicated that she would like to stand down at the earliest opportunity.

Members are asked to nominate any potential trustees and for these to be considered at the January Parish Council meeting. Assuming a new trustee is appointed in January then Lady Arabella's resignation can be accepted.

Marcus Coultrup has indicated that he would be willing to be considered as a Managing Trustee.

Due to the tight timescales between our return from the Christmas & New Year break and the January Parish Council meeting, any nominations for this role should be submitted to me no later than 08:00 on Tuesday 2nd January 2018.

3. Henderson Hall Clock

The lease to the Henderson Hub is "full repairing" and includes all "fixtures and fittings". There are to the best of my knowledge no exclusions to these clauses.

The Hub have indicated that the clock requires repairs and that they expect the Parish Council to pay. I have declined this request.

I would welcome members guidance on the above.

Members may feel it appropriate to defer consideration of this item until such time as they are also considering the significant grant the Parish Council makes to the Hub.

4. Budget 2018-2019

Work on the budget is on-going. The F&A and Leisure Committees have both reviewed the headings which fall under their responsibility and input from the committees has been included in this revision of the budget (v3). The committees will undertake a further review before the budget is presented to the Parish Council.

Planning and Highways Committee will review their headings and will confirm decisions at their next meeting. The expenditure of this committee is unlikely to have a significant impact on the overall budget.

The purpose of the review at this meeting is for members to consider the "bigger picture", advising the Clerk of any significant expenditure that has not yet been considered and also to give some initial thought any changes that may be required in the precept.

Line by line detail is more appropriately discussed in committees, but clearly points of detail can be raised at this meeting.

I am expecting a draft "Band D" number from Three Rivers District Council sometime w/c 13th November.

5. Parish Council Offices Car Park

The neighbour immediately adjacent to the Parish Council offices car park in Breakspare Road has asked if the Parish Council would consider selling some land, to provide his property with a parking space. Some draft plans produced by the neighbour are enclosed. Impact of the changes is noted in the box at the bottom left of the plans.

I would welcome member's guidance.

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6. Three Rivers District Council - Issues & Options and Call for Sites

(Resolved at September Parish Council min. 176.)

Following minor text amendments agreed at the meeting and confirmed with Peter Warman, Chairman of the Neighbourhood Plan Steering Group, the response to the above was submitted to Three Rivers District Council on 12th September and receipt acknowledged the following day.

7. Local Vocals

Millie Chapman set up the above a couple of years ago with the help of a small grant from the Parish Council. The group performed at many local events. It has now been disbanded as Millie has gone to university. Millie asked that the following card be passed on to members.

Dear All at Abbots Langley Parish Council,

After two incredible years, local vocals has officially come to an end! We have achieved so much, performing at many events, including; the Abbots Langley Christmas Light Switch-On, The annual Carnival, The Apple-Fest, The JigFest, Concerts for the residents of Abbeyfield Care Home, A recording studio experience, Our one year Anniversary concert as part of the Festival of Arts and performing live on Vibe Radio.

Our Grand-Finale, which took place in early July, was an emotional day, however the perfect ending to what has been an extraordinary journey. With a crowd of over 100 people, the support in the room was palpable. With the money raised at the finale, plus the remaining allowance funds, local vocals raised a staggering £326 for the Ewing's Research Trust and Anna's little stars in memory of Emily Nott.

None of this would have been possible without your continued support, so on behalf of myself and all of local vocals, thank you.

Best wishes
Millie Chapman x

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8. Office Copies

Copies of the following are available in the office for member's reference.

Local Council Review - Autumn 2017

HCC Money Advice Unit eNewsletter - October 2017

HCC Public Health eNews - October 2017

9. Diary Dates

30th November - Christmas Carols & Lights, High Street (19:00)

Tim Perkins

Clerk to the Council

7th November 2017

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