

Abbots Langley Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 15th May 2017 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Chairman: Councillor Liz Burns
Vice-Chairman: Councillor Brenda Kersey

Councillors: Councillor Sara Bedford
Councillor Jean Bowman
Councillor Jane Lay
Councillor Alex Michaels
Councillor David Major
Councillor Robin Powell
Councillor Owen Roe
Councillor Hitesh Tailor
Councillor Alison Ward
Councillor John Wyatt

Officers: Tim Perkins - Clerk to the Council
Janet Pearce - Planning and Meetings Officer

Police: PCSO 6603 Paul Cook (part of meeting)

The meeting opened at 7:30 pm.

1. Election of Chairman

It was proposed by Councillor Brenda Kersey, seconded by Councillor Jane Lay and **RESOLVED** that Councillor Liz Burns be elected Chairman for the municipal year 2017-2018.

No other nominations were forthcoming. A vote was requested, all members present were in agreement.

Past Chairman Councillor Alex Michaels presented Councillor Liz Burns with the Chairman's Chain of Office.

2. Declaration of Acceptance of Office by the Chairman

The Declaration of Acceptance of Office as Chairman was read and signed by Councillor Liz Burns and countersigned by the Clerk as the Proper Officer of the Council.

3. Apologies for Absence

Apologies were received, accepted and recorded from Councillor Lyn Ferguson (unavailable) and Councillor Stephen Giles-Medhurst (unwell).

4. Public Participation

None.

5. Hertfordshire Police

Vehicle speeding is still a high priority with Gallows Hill Lane, Toms Lane and Bedmond Road the key target areas. The Special Constabulary is deploying officers to assist.

Offences committed by moped riders are being pursued under Section 59 of the Police Reform Act 2002, which gives officers the power of seizure.

Sgt Barry Eldridge is being redeployed. Sgt 1971 Chris Simmons is taking up post as Community Sergeant on 22nd May 2017.

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Members raised the following points:

Councillor Alex Michaels - Was concerned about the levels of vandalism in Leavesden Country Park.

Councillor Jane Lay - Youths on cycles in the High Street is becoming a major problem, causing both disruption and possible risk to riders and road users.

Councillor Brenda Kersey - Concern about youth riding cycles across the zebra crossing.

Councillor Jean Bowman - Asked if cycle related offences can be included in Anti-Social Behaviour Orders and Acceptable Behaviour Contracts. It was confirmed they could.

Councillor Sara Bedford - It has been previously reported that inconsiderate parking, if reported via "Abbots Langley Matters" or other social media channels would be followed up by police. Senior officers have advised that this is no longer a priority and should not be pursued. Councillor Bedford is raising with senior officers and also the Police and Crime Commissioner.

Councillor Hitesh Tailor - Residents in the Dowding Way area were concerned about "Uber" drivers parking up waiting for fares from the Warner Bros. Studio Tour. Officers were aware and action is being taken.

The Clerk drew members attention to minute 375 from the previous meeting where a report was requested from the police on the attempted robbery at Trowley Rise/Greenway in January. No report had been provided by the police.

6. Declarations of Interest

None.

7. Election of Vice Chairman

It was proposed by Councillor Jane Lay, seconded by Councillor Liz Burns and **RESOLVED** that Councillor Brenda Kersey be elected Vice-Chairman for the municipal year 2017-2018.

There were no further nominations. All members present were in agreement.

8. Appointments to Other Bodies

It was proposed by Councillor Jane Lay, seconded by Councillor John Wyatt and **RESOLVED** that the following members were appointment to serve on outside bodies for the municipal year 2017-2018.

Community Centre Management Committee - Councillors John Wyatt and Lyn Ferguson

Joint Committee of Parish Councils - Chairman, Leader and Clerk

Abbots Langley History Society - Councillor Jane Lay

Three Rivers District Council Environmental Forum - Councillor Liz Burns with Councillor Jane Lay as substitute

Parmiters School Sports Centre - Councillor David Major

YMCA Woodlands - Councillor Robin Powell and Councillor Stephen Giles-Medhurst

Abbots Langley Carnival Committee - Councillor Jane Lay with Councillor John Wyatt as substitute

Henderson Hall, Managing Trustees Contact - Councillor Alex Michaels

Previously Nominated by the Parish Council and serving until July 2018:

Hertfordshire Association of Parish and Town Councils - Councillor Sara Bedford.

The Clerk will contact Parmiters School to check the current status of the Sports Centre Committee.

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9. Election of Committees

It was proposed by Councillor Brenda Kersey, seconded by Councillor Alison Ward and **RESOLVED** that members be assigned to committees as detailed below:

Planning & Highways Committee (9)	Councillor Jean Bowman Councillor Liz Burns Councillor Brenda Kersey Councillor Jane Lay Councillor David Major Councillor Robin Powell Councillor Owen Roe Councillor Alison Ward Councillor John Wyatt
Leisure Committee (7)	Councillor Sara Bedford Councillor Jean Bowman Councillor Jane Lay Councillor Robin Powell Councillor Hitesh Tailor Councillor Alison Ward Councillor John Wyatt
Finance & Admin. Committee (8)	Councillor Sara Bedford Councillor Liz Burns Councillor Lyn Ferguson Councillor Brenda Kersey Councillor Jane Lay Councillor Alex Michaels Councillor Owen Roe Councillor Hitesh Tailor
Staffing Committee (7)	Councillor Liz Burns Councillor Stephen Giles-Medhurst Councillor Brenda Kersey Councillor Jane Lay Councillor David Major Councillor Alex Michaels Councillor Owen Roe
Review Panel (15)	All Members of the Parish Council

Given the expended membership the Planning and Highways Committee will consider arrangements for attendance at committee meetings at its next meeting. If a Review Panel meeting is required the Committee Chairman and Vice-Chairman will nominate six members, who have not been involved in the matter under consideration, to serve on the committee, the quorum of three remains unchanged.

Members were reminded that they can attend any committee meetings, including those on which they are not nominated to serve. They can take part in the meeting but will not have a vote.

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10. Election of Committee Chairman

It was proposed by Councillor Sara Bedford, seconded by Councillor Liz Burns and **RESOLVED** that committee chairman be appointed as detailed below.

Planning & Highways	Councillor David Major
Leisure	Councillor John Wyatt
Finance & Administration	Councillor Brenda Kersey
Staffing	Councillor Stephen Giles-Medhurst
Review Panel	Deferred until the next meeting of this Parish Council.

The nomination for Chairman and Vice-Chairman of the Review Panel will be made from members not currently serving as a committee Chairman or Vice-Chairman.

11. Subscriptions and Corporate Memberships

Consideration deferred until the next meeting of the Parish Council as the report was not circulated.

12. Direct Debits & BACS

It was proposed by Councillor Sara Bedford, seconded by Councillor Alex Michaels and **RESOLVED** that payment by variable Direct Debits and BACS was approved for the following.

Direct Debits

- Affinity Water
- All Star (Vehicle fuel cards)
- British Gas
- BT
- Dayla (Drinks supplier)
- E.ON
- Information Commissioner (Data Protection registration)
- Sage Cover (pending approval)
- Scottish Power
- Southern Communications
- Virgin Media (Office Broadband)
- Worldpay - Serviceline (Card payment terminals)

BACS

- Staff salaries
- HCC Pension Contributions
- HM Revenue & Customs (Income Tax, Employer and Staff NI contributions)

13. List of Deeds and Property Records in the Custody of the Council & its Solicitors

Members noted the above reports.

The Planning and Administration Officer was asked to check the status of the lease from Three Rivers District Council for the Jacketts Field Allotments and report back to the Parish Council.

14. To confirm the Minutes of the Parish Council Meeting Held on

It was proposed by Councillor Alex Michaels, seconded by Councillor Alison Ward and **RESOLVED** that the minutes of the meeting held on 13th March 2017, copies of which had been sent to all members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

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15. Minutes for adoption

The following committee minutes were adopted, approved for publication on the Council's website and passed to the committees for resolution.

Staffing Committee - 8th March 2017.

Planning & Highways Committee - 15th March, 5th & 26th April 2017.

Leisure Committee - 19th April 2017.

Finance & Administration Committee - 24th April 2017.

16. Past Chairman's Report

The Past Chairman was invited to two events but was unable to attend due to family commitments.

The Past Vice-Chairman attended the following events.

12th March - Three Rivers District Council Civic Service at Christ Church Chorleywood.

21st March - Three Rivers District Council Local Area Forum at Manor House.

20th March - Heritage Day meeting at YMCA Leavesden Country Park.

3rd April - Opening of the new Manor House play area.

3rd & 5th April - Workshop for Heritage Trail Sculptures at Henderson Hall.

30th April - Service for Private Christopher Cox at Kings Langley War Memorial.

12th May - Abbots Langley Scouts AGM at the Scout Hall, Langley Road.

17. Calendar of Meetings

The additional Parish Council meeting to be held on 21st June 2017 at 7:00 pm, prior to the Leisure Committee meeting was noted.

18. Three Rivers District Council - Manor House & Bedmond Play Area Financial Contributions

It was proposed by Councillor John Wyatt, seconded by Councillor Brenda Kersey and **RESOLVED** that payment be approved of the above authority's invoices for £108,500 (Manor House - received) and £27,100 (Bedmond - pending receipt).

19. War Memorial - St. Pauls Langleybury

This matter was referred to the Finance & Administration Committee for consideration.

20. Neighbourhood Plan Steering Group

Members noted the Chairman of the Steering Group's report.

21. Co-option to Membership of the Parish Council

No applications were received for consideration.

22. District and County Council Member's Reports

Councillor Alex Michaels

Is in discussion with officers at Three Rivers District Council about the repairs and refurbishment of the Grand Union Canal towpath.

Councillor Sara Bedford

Briefed members on the specification of repair works that were carried out to the highway and explained the difference between remedial and major resurfacing works.

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23. Clerk's Report

Members noted:

- Manor House Food Hygiene Rating
- Small Grants
- Office Copies
- Diary Dates

24. Monthly Statement of Accounts

It was proposed by Councillor Sara Bedford and seconded by Councillor Robin Powell and **RESOLVED** that the Statement of Accounts for March & April 2017 as notified to the Council be approved and published on the Parish Council's website.

25. Exclusion of the Press and Public (Part II)

It was proposed by Councillor Jane Lay and seconded by Councillor John Wyatt and **RESOLVED** that as the possible early stages of a dispute into which the Parish Council may be entering, the press and public be excluded from the discussion, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 & 102.

26. Bedmond Sports & Social Club

The report from the Clerk was noted.

Members asked that officers open discussions with the potential three new trustees.

It was requested that the Clerk arrange a dilapidations survey.

The meeting closed at 9.01 pm.

Signed: _____

Dated: _____