

## Abbots Langley Parish Council

Council Offices  
Langley Road  
Abbots Langley  
Herts  
WD5 0EJ

7th May 2019.

To Members of the Parish Council

The Annual Parish Council will be held at the above address on Monday 13<sup>th</sup> May 2019 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins  
Clerk to the Council

### AGENDA

1. **Election of Chairman**  
To elect a Chairman of the Parish Council for the year 2019-2020.
2. **Declaration of Acceptance of Office by the Chairman**  
To receive the Declaration of Acceptance of Office from the new Chairman.
3. **Apologies for Absence**  
To receive and accept apologies for absence.
4. **Public Participation**  
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
5. **Hertfordshire Police**  
To receive a report from the police (if present).
6. **Declarations of Interest**  
To receive any declarations of interest in items on the agenda.
7. **Election of Vice Chairman**  
To elect a Vice Chairman of the Parish Council for the year 2019-2020.
8. **Appointments to Other Bodies**  
To appoint members to serve on the following outside bodies.
  - Community Centre Management Committee (2)
  - Joint Committee of Parish Councils (1 + Chairman + Clerk)
  - Abbots Langley History Society (1)
  - Three Rivers District Council Environmental Forum (1 + substitute)
  - Abbots Langley Carnival Committee (1)
  - Evergreen FC Management Committee (1)
  - Henderson Hall Managing Trustees - Councillor contact

## Abbots Langley Parish Council

### 9. Election of Committees

To confirm the membership of the following committees:

- Planning & Highways
- Leisure
- Finance & Administration
- Staffing
- Review Panel

### 10. Election of Committee Chairman

To confirm the Chairman of the committees listed above.

### 11. Subscriptions and Corporate Memberships

To consider the enclosed report.

### 12. Direct Debits & BACS

To approve by resolution the continuing use of direct debits and BACS for payments listed in the Clerk's report. (Clerk's report item 1.)

### 13. List of Deeds and Property Records in the Custody of the Council & its Solicitors

To consider the enclosed reports. (Clerk's report item 2 and enclosed reports.)

### 14. General Power of Competence

To agree by resolution that the Parish Council is entitled to use the above power, as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

The Parish Council is entitled as it has;

- a. A two thirds electoral mandate.
- b. A qualified Clerk (CiLCA plus an assessment pass in Sec. 7, General Power of Competence, CiLCA 2012).

(Clerk's report item 3.)

### 15. To confirm the Minutes of the Parish Council Meeting Held on

11<sup>th</sup> March 2019.

### 16. Minutes for adoption

To adopt the following minutes and approve their publication on the Parish Council's website.

Staffing Committee - 20<sup>th</sup> March 2019.

Planning & Highways Committee - 13<sup>th</sup> March, 3<sup>rd</sup> & 24<sup>th</sup> April 2019.

Leisure Committee - 17<sup>th</sup> April 2018.

Finance & Administration Committee - 29<sup>th</sup> April 2019.

### 17. Annual Parish Meeting

To note the draft minutes of the above held on 6<sup>th</sup> March 2019. (enclosed)

### 18. Past Chairman's Report

To receive the Past Chairman's report.

### 19. Neighbourhood Plan Steering Group Report

To note the report from the Chairman of the above. (enclosed report 19.)

### 20. District and County Council Member's Reports

To consider any reports submitted by members of the above authorities.

### 21. Clerk's Report

To consider items in the Clerk's report not covered elsewhere on the agenda.

### 22. Monthly Statement of Accounts

To consider the Monthly Statement of Accounts for March and April 2019 and approve their publication on the Parish Council website.

## Abbots Langley Parish Council

### 23. Exclusion of the Press and Public (Part II)

As the following item will consider the early stages of legal disputes a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.

### 24. Current Legal Matters.

To receive an update from the Clerk. (To follow)

- Unauthorised Felling of Trees.
- Other on-going Legal Matters.

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**Abbots Langley Parish Council**  
**Clerk's Report - May 2019**

**1. Direct Debits & BACS**

Direct Debits

Affinity Water  
Allstar (Vehicle fuel cards)  
British Gas  
BT  
Castle Water (Business waste water & sewerage)  
Dayla (Drinks supplier)  
E.ON  
Information Commissioner (Data Protection registration)  
Sage Cover  
Scottish Power  
Southern Communications  
Three Rivers District Council (Business rates and other misc. payments)  
Virgin Media (Office Broadband)  
Vodafone  
Worldpay - Serviceline/Cardsave (Card payment terminals)

BACS

Staff salaries  
HCC Pension Contributions  
HM Revenue & Customs (Income Tax, Employer and Staff NI contributions)

*(Checked GJK 29/04/2019)*

**2. List of Deeds and Property Records in the Custody of the Council & its Solicitors**

At the time of writing open property actions are:

- i. Club Supreme (AL Tennis Club) - Waiting on completion of lease, Penman Sedgwick progressing with club's solicitor but movement is glacial.
- ii. Abbots Langley Bowls Club - Deed of Transfer required following recent death of a trustee. To be progressed when appropriate.
- iii. Bedmond Sports & Social Club - Ongoing.
- iv. Jacketts Field Allotments - Lease renewal with Three Rivers District Council property team.
- v. Summerhouse Way Garages - End of lease dilapidations also with Three Rivers DC.

**3. General Power of Competence**

The General Power of Competence (GPoC) is a statutory power, granted to local councils in the Localism Act 2011, sections 1 to 8.

The General Power of Competence (Localism Act 2011 s1(1)) gives local councils "*the power to do anything that individuals may generally do*" providing they do not break other laws.

To be eligible to use the GPoC local councils must, at the time of resolving to use the power, have a two thirds electoral mandate and a qualified Clerk.

The GPoC is a "catch all power" that gives the Parish Council significant scope and flexibility in how it operates, without having to refer to individual powers. It is particularly useful in the funding of charities.

## Abbots Langley Parish Council

### Clerk's Report - May 2019

Once resolved the Parish Council can use the power until the next ordinary elections (2023), even if the electoral mandate should reduce, or a non-qualified Clerk is appointed.

#### 4. Grant & Carol Concert Donation

Letters of thanks have been received from the Henderson Hub and Abbots Langley Legionnaires for the grants awarded.

Thanks have also been received from The Hospice of St Francis for the donation of the funds raised at the Christmas Carols (£450).

#### 5. Small Grants

The following have been awarded.

£250 - Autumnfest to support 2019 event running costs

£250 - Abbots Improvement Group to support cost of group insurance and equipment.

£250 - Abbots Langley Transition Town Assoc. to support costs of equipment for the Community Litter Pick.

#### 6. Financial Grants

£1,000 - Abbots Langley Local History Society, to support the cost of producing three local essay books.

£2,000 - Langleybury Cricket Club, to support the cost of roof repairs.

#### 7. Croxley Green Parish Council

David Allison, the long serving Clerk at CGPC, is retiring on 28<sup>th</sup> June. An external selection process was held and the Administration Officer, Ryan Bennett was appointed and will take over as Clerk Designate on 1<sup>st</sup> May.

#### 8. Office Copies

Copies of the following are available in the office for member's reference.

Local Council Review - Spring 2019

#### 9. Diary Dates

17<sup>th</sup> June 2019 - Joint Parishes Meeting - Sarratt Parish Council (Chairman, Leader & Clerk attend).

5<sup>th</sup> December 2019 - Carol Concert and Christmas Lights on.

Tim Perkins

Clerk to the Council

7th May 2019