

## Abbots Langley Parish Council

Minutes of the Finance & Administration Committee Meeting held on Monday 21st January 2019 at 6:00 pm in the Council Offices Langley Road, Abbots Langley.

Those Present:

Chairman:	Councillor Hitesh Tailor
Vice Chairman	Councillor Brenda Kersey
Councillors	Councillor Liz Burns Councillor Jane Lay
Officers:	Gail Kiely - Finance Officer

The meeting opened at 6:00 pm.

### 320. Apologies for Absence

Apologies were received, accepted and recorded from Councillor Lyn Ferguson and Councillor Alex Michaels.

The Clerk to the Council was unable to attend the meeting as he was on annual leave.

### 321. Declarations of Interest

Councillor Jane Lay declared an interest in agenda item 5 Grants 2019-2020 in relation to Abbots Langley Cricket Club.

### 322. Public Participation

No members of the public had expressed an interest in addressing the Parish Council.

### 323. To confirm the Minutes of the previous meeting

It was proposed by Councillor Liz Burns, seconded by Councillor Jane Lay and **RESOLVED** that the minutes of the meeting held on 26<sup>th</sup> November 2018 and 17<sup>th</sup> December 2019, copies of which had been sent to all Members of the Parish Council and which had been adopted by the Council, be taken as read and were signed by the Chairman as a correct record.

### 324. Financial Grants 2019-2020

It was proposed by Councillor Hitesh Tailor, seconded by Councillor Brenda Kersey and **RESOLVED** that the following financial grants be awarded in financial year 2019-2020 under The General Power of Competence, Localism Act 2011 Sec 1 (1).

Financial Grants

#### i. Abbots Langley Cricket Club

Councillor Jane Lay left the room during discussion of this item.

£650 awarded to support the cost of soil, seed and fertilizer to maintain the cricket table. Members noted this award as the second financial grant awarded under the new policy which supersedes any previous old grant agreement and that an application from Abbots Langley Cricket Club would not be considered for a financial grant in 2020-2021 and 2021-2022. Members refer Abbots Langley Cricket Club to the section on Repeat Grant Applications on page 4 of the Financial Grant Application pack.

In view of the statement made in the Club's grant application the Committee request the Clerk to write to the Club clarifying the above.

Councillor Jane Lay returned to the meeting.

#### ii. Keech Hospice Care

No financial grant awarded. Members noted that although they are sympathetic to the application of Keech Hospice Care this organisation does not meet the criterion of being a local organisation.

## Abbots Langley Parish Council

### Service Level Agreements

- iii. **CAB in Three Rivers**  
£2,000 to support home visiting & Case Worker at Abbots Langley CAB.
- iv. **St Lawrence Church**  
£2,000 to support the cost of churchyard maintenance and maintaining the environment.  
  
Councillor Liz Burns is on the roll of St Lawrence Church but not a member of any committee, which is not declaration advisory.
- v. **St. Paul's Church Langleybury**  
£1,500 to support the cost of maintenance and improvement of church grounds.
- vi. **Lions Club of Watford**  
£2,000 to support the cost of staging Abbots Langley Carnival & Fireworks.

Members noted that a Service Level Agreement report had not been received from the Lions Club of Watford. The grant as above is approved. Payment of the grant is to be withheld until the report is received and reviewed by the committee Chairman and Clerk.

### 325. Budget Monitoring Report

Members discussed the Budget Tracking Report for Q3 variances and noted that the Manor House Toilet Unit is offset by the Community Infrastructure Levy funds.

Members requested that an additional column is added to the Budget Tracking Report which indicates when previous queries and actions have been dealt with.

### 326. General Data Protection Regulations

Members noted the Clerk's report and asked to be updated when the Assessment Report was received from the DPO Centre.

### 327. Clerk's Report

Members noted the date of the next Internal Audit on 11<sup>th</sup> February 2019 which is slightly later than usual due to auditor availability.

The meeting closed at 7.37 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_