

Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 20th June 2018 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those present:

Vice Chairman: Councillor Jane Lay
Councillors: Councillor Jean Bowman
Councillor Liz Burns
Councillor Robin Powell
Councillor Hitesh Taylor
Councillor Alison Ward

Also Present: Mr Chris Bromwich - Allotment Representative
Mr Robert Stimpson - Allotment Representative
Mr Tim Denyer - Sports Representative

Officers: Tim Perkins - Clerk to the Council
David Abbott - Facilities Manager
Mark Ellis - Works Manager

The meeting opened at 7:30 pm.

65. Apologies for absence

Apologies were received, accepted and recorded from Councillors Sara Bedford and John Wyatt (both unavailable).

Mr John Kersey, Mr Vince Watts, Allotment Representatives and Mr Chris Daily, Sports Representative had advised the Clerk that they would be unable to attend the meeting.

66. Declarations of Interest

None.

67. Public Participation

No members of the public had expressed an interest in addressing the committee.

68. Minutes of the Meeting

It was proposed by Councillor Liz Burns, seconded by Councillor Hitesh Taylor and **RESOLVED** that the minutes of the meeting held on 19th April 2018, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

69. Election of the Committee Vice-Chairman

It was proposed by Councillor Liz Burns, seconded by Councillor Robin Powell and **RESOLVED** that Councillor Jane Lay be elected Committee Vice-Chairman for the municipal year 2018-2019.

70. Reports from the Allotments Representatives

Manor House - Mr Chris Bromwich

Primrose Hill - Mr Robert Stimpson

Both of the above representatives advised that there were untenanted and overgrown plots on their sites.

The Clerk advised that due to staff shortages allotment management was not getting the full attention of staff, but it was hoped this would be addressed in the near future as the Works Manager is due to be undertaking site inspections the week after this meeting.

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71. Reports from the Sports Representatives

Abbots Youth Football Club (AYFC) - Mr Tim Denyer

Abbots Langley Cricket Club had asked that a bin close to their pavilion was relocated. They will be advised to discuss with the Facilities Manager.

The Facilities Manager reported that there was an ongoing problem with AYFC managers running ad hoc summer training games on the pitch areas that were under refurbishment. Mr Denyer will take back to the club.

72. Financial Contribution to the MuGA Refurbishment Project

It was proposed by Councillor Liz Burns, seconded by Councillor Hitesh Taylor and **RESOLVED** that the invoice from Three Rivers District Council, in the sum of £18,000 covering a contribution to the MuGA refurbishment be paid.

The Clerk advised there was a budgeted reserve to cover this amount that had previously been agreed by this committee. (min. 141/August 2016)

Members noted that during the construction there was some puddling on the new tennis courts. The Facilities Manager will raise with the contractors and Three Rivers District Council.

73. Manor House Skate Park

Members reviewed the design options provided by Three Rivers District Council.

The Facilities Manager will produce posters and flyers to raise local awareness of the user survey. Members will circulate through social media channels.

Members look forward to seeing the final proposals and asked that the Finance & Administration Committee give consideration to agreeing a shared funding contribution of up to £50,000. The Clerk will refer this to the July meeting of the committee.

74. Manor House Toilet Block

The Facilities Manager will look at the provision of a disabled changing mat that would be secured in a RADAR (disabled access) keyed box. It was confirmed that CCTV coverage will be extended to provide area coverage of the paths in the general area of the new facility.

It was proposed by Councillor Jane Lay, seconded by Councillor Hitesh Taylor and **RESOLVED** that purchase orders be placed for the supply and build of the new public toilet facility in the Manor House. The total cost of which will £45,050, subject to additional costs for the disabled changing mat.

The Clerk confirmed that provision had been made in the approved 2018-2019 budget and this committee had previously approved the plans and outline costings.

Delegated authority is granted to the Clerk and Facilities Manager for minor additional project expenditure up to the usual contingency amount of 10%.

75. Allotments & Sports Representatives Term of Office

Members noted the above terms of office had expired and due to the current pressures on officers agreed to defer the re-nomination process until February 2019.

The Clerk was asked to bring the "Roles and Responsibilities of the Representatives" document to the December meeting of this committee for review.

76. South Way Play Area - Remedial Works

Members noted all of the remedial works that had been undertaken and asked that thanks be passed on to the Works Manager and his team.

The Clerk will update the committee on the further actions on the three posts and the slide remedial works which are outstanding.

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77. Langleybury Play Area - Legacy Play Equipment

Members noted the report from the Clerk and asked that remedial works to the legacy play equipment and surface be added to the Key Projects list and costings sourced.

Longer term members would like to see the equipment replaced.

78. Lease - Bedmond Sports & Social Club

Members noted the report from the Clerk.

79. Leases - Jacketts Field Allotments & Summerhouse Way Garages

Members noted the verbal report from the Clerk.

It was agreed that the lease to Jacketts Field allotment be renewed at a standing rent of £40/pa. The Clerk will advise Three Rivers District Council accordingly.

The current rent for the Summerhouse Way Garages is £990/pa, following review a Three Rivers District Council are proposing a new rent of £2,000. Members agree with officers that this is unacceptable.

The Clerk was asked to advise Three Rivers District Council that we will not be seeking a renewal of the lease. There will be end of lease dilapidations costs which will be subject to agreement with Three Rivers District Council.

Officers will review alternative storage options at the depot and these will be included in the Key Projects list.

The meeting closed at 8.37 pm.

Signed: _____

Dated: _____