

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

14th June 2018.

To Members of the Parish Council

The next meeting of the Parish Council will be held at the above address on Wednesday 20th June 2018 at 7:00 pm when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **Declaration of Acceptance of Office by the Chairman.**
To note that Councillor Brenda Kersey has signed the above which has been countersigned by the Clerk to the Council as Proper Officer.
5. **Annual Governance Statement 2017-2018**
To approve by resolution the Annual Governance Statement. (Annual return p2. - Copy enclosed.)
6. **Annual Statement of Accounts 2017-2018**
To approve by resolution the Statement of Accounts. (Annual return p3. - Copy enclosed.)
7. **Wayleave - Primrose Hill**
To agree by resolution the granting of a wayleave for a fibre optic cable. (Clerk's report item 1 and enclosed plan.)

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Abbots Langley Parish Council

Clerk's Report - June 2018

1. Wayleave - Primrose Hill

A national network of fibre optic cables is being laid alongside canals to provide high speed data communications.

There are a number of spurs required from the canal to cabinets on the highway.

The Parish Council have been asked to provide a wayleave to allow a fibre optic spur to be run from the canal to chambers and cabinets on the highway.

The extent of the works is a small trench to carry the fibre cable alongside the footpath at Primrose Hill, plus one inspection duct. The contractor will fully make good.

The contractor has provided excellent plans, method statements and risk assessments. The Works Manger has met on-site with the contractor and has no concerns.

This is a standard wayleave, which presents no risk to the Parish Council and approval is recommended.

Tim Perkins

Clerk to the Council

14th June 2018

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Abbots Langley Parish Council

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WD5 0EJ

14th June 2018.

To Members of the Leisure Committee

Councillors Sara Bedford, Jean Bowman, Liz Burns, Jane Lay, Robin Powell, Hitesh Tailor, Alison Ward & John Wyatt (Chairman).

The next meeting of the Leisure Committee will be held at the above address on Wednesday 20th June 2018 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below. The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on**
19th April 2017.
5. **Committee Vice-Chairman**
To appoint a committee Vice-Chairman for the current municipal year.
6. **Reports from Allotments Representatives**
To receive reports from the Allotments Representatives.
7. **Reports from Sports Representatives**
To receive reports from the Sports Representatives.
8. **Financial Contribution to the MuGA Refurbishment Projects**
To approve payment of the invoice submitted by Three Rivers District Council which exceeds the Clerk's delegated authority. (Clerk's report item 1.)
9. **Manor House Skate Park**
To consider the report from Three Rivers District Council. (Clerk's report item 2 and Three Rivers District Council report to follow.)
10. **Manor House Toilet Block**
To consider the final costings and project plan for the above agreed at the last meeting of this committee (min. 412). (Facilities Manager's report enclosed.)
11. **Allotments & Sports Representatives Term of Office**
The representative's current terms of office have expired. Members need to consider if the current terms are extended or when nominations should be sought.

Abbots Langley Parish Council

12. South Way Play Area - Remedial Works

To consider the report from the Clerk. (Clerk's report item 3)

13. Langleybury Play Area - Legacy Play Equipment

To consider the report from the Clerk. (Clerk's report item 4)

14. Lease - Bedmond Sports & Social Club

To consider the report from the Clerk. (Clerk's report item 5)

15. Leases -Jacketts Field Allotments & Summerhouse Way Garages

To receive a verbal update from the Clerk.

(Clerk is meeting with Three Rivers District Council officers after the meeting papers have been circulated.)

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Abbots Langley Parish Council
Clerk's Report - Leisure Committee - June 2018

1. Financial Contribution to MuGA Refurbishment Project

At the August 2016 meeting of this committee members resolved to create an earmarked reserve of £18,000 as a contribution to the MuGA refurbishment project. (min. 141 refers.)

The reserve was approved in the budget for 2017-2018. Three Rivers District Council have now submitted their invoice in this amount.

As it is outside of my delegated authority limits a resolved decision to make the payment is needed.

For members information the current earmarked reserves are as below:

FY 2018-2019 Budgeted Open Spaces Earmarked Reserve	
Opening Balance @ 01/04/2018	£34,700
Reserve for MH Toilet Project (CIL)	£75,000
Contribution to MH MuGA Project	(£18,000)
Balance	£91,700

2. Manor House Skate Park

Members approved the location and area of the skate park when the MuGA refurbishments were approved.

A report on the possible design options for the skate park area tender is awaited from Three Rivers District Council.

It is expected a contribution of c.£50k will be requested from the Parish Council.

Members may think it appropriate to refer the financial contribution to the Finance & Administration Committee for consideration.

That level of funds could be supported from the Open Spaces Projects earmarked reserve (as above) or from the Community Infrastructure Levy reserve. Whilst this committee can recommend the funding the decision must rest with the Finance & Administration Committee.

3. South Way Play Area - Remedial Works

i. Update on the works that have taken place at the above.

- Remedial works on the fencing completed, all now in good condition.
- Benches in the play area were only installed on grass, this created significant footfall erosion under and around the benches. The benches have been lifted, concrete bases installed, then a tarmac top surface added. Benches now reinstalled.
- Picnic benches outside the play area installed.

ii. The Three Posts!

Three Rivers District Council have had similar problems at another play area. A specialist contractor has advised that there is no safety issues and no risk of the posts falling.

A further update is pending and it is likely that a recommendation will be made to reduce the posts to around one metre.

Abbots Langley Parish Council
Clerk's Report - Leisure Committee - June 2018

iii. Picnic Benches (inside play area)



The benches were installed on narrow concrete mounts on the centre pillar and the tables similarly, subsequent settlement has mean the benches and tables are now showing a noticeable bowing. The Works Team will remove the benches and tables, set a new full concrete base and then reinstall.

This is a significant piece of work and not practical to carry out in the summer months, so will be programmed for the autumn. We will also try and source replacement slats for the tables as a couple have been damaged by vandals trying to set them alight.

iv. Erosion around base of Slide Mound



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Clerk's Report - Leisure Committee - June 2018

This is an ongoing problem with a similar piece of equipment in another TRDC play area.

The Works Manager has had discussions with TRDC staff on possible remedial actions and he will be following this up with a site visit.

4. Langleybury Play Area - Legacy Equipment



This is very old legacy play equipment. It is end of life, if not replaced it will need stripping back to metal, subsequent repair work (possibly joints rewelded) and a full repaint.

This will be a large job as the paint work will require sandblasting.

The roots of trees outside the play area boundary are causing damage in the area. The safety tiles will need replacing.

Members need to give consideration to the longer-term future of this play area as works are required.

An argument could be made for removing the equipment, grassing the area and making a provision for replacing the equipment in a few years.

5. Lease - Bedmond Sports & Social Club

Details of the new prospective trustees have been received along with details of the solicitors that will be advising the club. Penman Sedgwick have been instructed and an initial draft of the lease is being prepared.

The lease will be on the same terms as all the recently negotiated and completed leases.

There are some outstanding issues to resolve with the club and officers will keep members updated.

Tim Perkins
14th June 2018.