

Abbots Langley Parish Council

Minutes of the Parish Council Meeting held on Monday 11th September 2017 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Chairman: Councillor Liz Burns
Vice-Chairman: Councillor Brenda Kersey

Councillors: Councillor Jean Bowman
Councillor Jane Lay
Councillor David Major
Councillor Alex Michaels
Councillor Robin Powell
Councillor Owen Roe
Councillor Alison Ward
Councillor John Wyatt

Officers: Tim Perkins - Clerk to the Council

Also present: Peter Warman - Chairman, Neighbourhood Plan Steering Group

The meeting opened at 7:30 pm.

170. Apologies for absence

Apologies were received, accepted and recorded from Councillors Sara Bedford, and Lynn Ferguson (both unavailable), Stephen Giles-Medhurst (holiday).

171. Public Participation

None.

172. Hertfordshire Police

No officers were present. A report had not been submitted to the Clerk.

173. Declarations of Interest

None.

174. To confirm the Minutes of the Parish Council Meeting

It was proposed by Councillor Jane Lay, seconded by Councillor Robin Powell and **RESOLVED** that the minutes of the meeting held on 10th July 2017, copies of which had been sent to all members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

175. Minutes for adoption

The following committee minutes were adopted, approved for publication on the Council's website and passed to the committees for resolution.

Planning & Highways Committee - 19th July, 9th August & 30th August 2017.

Finance & Administration Committee - 7th August 2017.

Leisure Committee - 23rd August 2017.

176. Three Rivers District Council - Issues & Options and Call for Sites

(Referred from the Planning & Highways Committee min. 158.)

It was proposed by Councillor David Major, seconded by Councillor Robin Powell and **RESOLVED** that the above draft submission to the above be approved and that delegated authority be granted to the Clerk to make minor amendments as discussed.

Peter Warman, Chairman of the Neighbourhood Plan Steering Group was thanked for his work on this submission.

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177. Internal Audit Report (Final Update) 2016-2017

(Referred from the Finance & Administration Committee min. 118i.)

Members noted the above and that no items were raised that required action.

178. Wreath Laying

Battle of Britain Sunday (17th September)

Chairman - St. Paul's Langleybury

Clerk to arrange - Airfield Memorial Warner Bros

Remembrance Sunday (12th November)

Chairman - St. Lawrence Church

Councillor Owen Roe - St. Paul's Langleybury

Councillor Jean Bowman - The Church of the Ascension, Bedmond

Councillor Robin Powell - Dale Court, Leavesden High Road

Clerk to arrange - Airfield Memorial Warner Bros

179. Christmas New Year Working 2017-2018

Members noted the arrangements for the above.

180. Neighbourhood Plan Steering Group Report

Members noted the above report.

181. District and County Council Member's Reports

District Councillor Alex Michaels

Three Rivers District Council arranged training for members on the Local Plan and Diversity & Equality as related to service delivery.

Local Democracy Week is in October various events are being arranged, events with local schools are being arranged.

A new play area on Chorleywood Common has been approved, which will be an informal play area constructed from treated timber, rather than a traditional "swings and slides" play area.

182. Chairman's Report

The Chairman has attended the following events.

14th July - Manor House Play Area Painting Competition, presented certificates and prizes.

15th July - Bedmond Task Force Summer Fete, Toms Lane Playing Fields.

15th July - Abbots Langley Baptist Church, Strawberries, Cream & Music for Charity.

16th July - Leavesden Green Community Group, Horticultural Show, presented trophies and certificates.

18th July - Bedmond Village Primary & Nursery School, School Leavers Assembly.

18th July - Parmiters School, Junior Speech Evening.

28th July - Older Persons Activity, Learning & Safety Event (OPAL), Evergreen Football Club, South Way.

31st July - Passchendaele Parade and Service, War Memorial, St. Lawrence Church.

15th August - VJ Parade and Service, Marlow's Remembrance Garden, Hemel Hempstead.

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15th July - VJ Service, Burma Star Memorial, Wall Garden, Hemel Hempstead.

9th September- Royal British Legion Women's Section, AGM and Lunch, RBL Croxley Green.

9th September - Cream Tea for Charity, Bedmond Church.

9th September - Abbots Langley Gardening Society, Horticultural Society, Present trophies and prizes, Henderson Hall.

9th September - Churches Together Abbots Langley, Safari Supper for Charity. Various locations.

The Chairman encouraged members involvement in the "Visioning Day" which the Leader was trying to arrange. The Parish Council has to develop its strategy and longer term goals.

The Clerk advised that the Staffing Committee had agreed the recruitment pack for his successor and whilst his retirement date was not yet confirmed it would be in the foreseeable future.

Members would find it impossible to define the person specification for the new Clerk if they had not clearly defined their strategy

183. Clerk's Report

Members noted:

- Parish Council (July 2017 meeting updates).
- Evergreen FC - Deed of Transfer completion.
- Grants Policy and Small Grants Awarded.
- Footpath - Adrian Road to Royal Oak.
- Apologies for Meetings.
- Office Copies.
- Diary dates.

184. Monthly Statement of Accounts

It was proposed by Councillor John Wyatt and seconded by Councillor Robin Powell and **RESOLVED** that the Statement of Accounts for July & August 2017 as notified to the Council be approved and published on the Parish Council's website.

185. Exclusion of the Press and Public (Part II)

It was proposed by Councillor Jane Lay and seconded by Councillor John Wyatt and **RESOLVED** that as the possible early stages of a contract into which the Parish Council may be entering, the press and public be excluded from the discussion, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 & 102.

186. Club Supreme - Tennis Club

It was proposed by Councillor Jane Lay and seconded by Councillor John Wyatt and **RESOLVED** that the draft twenty one year lease to the above be approved and that the Clerk be granted delegated authority to make amendments as required, following the receipt of advice from the Parish Council's solicitors.

The Clerk was asked to check with Three Rivers District Council that new fencing for the Multi-Use Games Area was included in the next phase of the works on the Manor House playing fields.

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The meeting closed at 8.19 pm.

Signed: _____

Dated: _____