

Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 18th October 2017 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those present:

Chairman:	Councillor John Wyatt
Vice Chairman:	Councillor Jane Lay
Councillors:	Councillor Sara Bedford Councillor Jean Bowman Councillor Liz Burns (in attendance, non-voting) Councillor Robin Powell Councillor Hitesh Tailor Councillor Alison Ward
Also Present:	Mr Chris Bromwich - Allotment Representative Mr John Kersey - Allotment Representative Mr Robert Stimpson - Allotment Representative
Officers:	Tim Perkins - Clerk to the Council David Abbott - Facilities Manager Mark Ellis - Works Manager

The meeting opened at 7:30 pm.

205. Apologies for absence

Mr Vince Watts, Allotments Representative and Mr Tim Denyer, Sports Representative had advised the Clerk that they were unable to attend the meeting.

206. Declarations of Interest

Councillor Jane Lay declared an interest in agenda item 7iii, Fees and Charges, as Secretary of Abbots Langley Gardening Society.

207. Public Participation

No members of the public had expressed an interest in addressing the committee.

208. Minutes of the Meeting

It was proposed by Councillor Jane Lay, seconded by Councillor Robin Powell and **RESOLVED** that the minutes of the meeting held on 23rd August 2017, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

209. Reports from the Allotments Representatives

Jacketts Field - Mr John Kersey

No report.

Primrose Hill Community Orchard

Seven trees have been replaced, following theft, vandalism and some trees failing to thrive.

Manor House - Mr Chris Bromwich

No report. All plots are now being worked following completion of the works related to the boundary wall and subsequent remedial works to plots.

Primrose Hill - Mr Robert Stimpson

There has been a recent theft from an allotment shed. Recently tenanted plots are being enthusiastically worked. The Works Manager advised that unworked plots are going through the "Notice to Quit" process.

210. Reports from the Sports Representatives

None present.

211. Budget 2018-2019

i. Key Projects

Following actions were requested. Numbering refers to Key Project report reference.

- Additional bench to be installed adjacent to South Way Play Area. (4)
- Manor House Toilet Block - Earmarked reserve of £75k to be created, possible funding source is the Capital Reserve Fund and/or Community Infrastructure Levy. (6)
- South Way Car Park - Earmarked reserve of £25k to be created. Not specific to South Way but for future car park resurfacing. Future consideration to be given to reducing the size of the South Way car park to reduce resurfacing costs. (8)
- Clerk to review replacement vehicles budget, to ensure reserves appropriate to replace the triple grass cutter in FY 2019-2020, when the current triple will have been in service ten years. (12)

ii. Budget 2018-2019 Committee Pages

Members noted the above, there were no specific changes at this stage in the process, but members were asked to raise any detailed points with the Clerk.

iii. Fees and Charges

There was discussion of various charge elements, including allotments, but no specific changes were requested.

212. Tree Management - Roman Gardens

Members noted the report from the consultant arboriculturist, which was considered to be very helpful.

Officers will use the report to inform discussions with residents.

213. Manor House Car Park

Members agreed to issue twelve temporary parking permits to Breakspeare School to be used whilst building works are taking place on the school site between 30th October and 8th December.

The school will be asked to use the parking bays at the school end of the car park.

Cars not displaying a permit or complying with the usual parking controls will be ticketed.

The Facilities Manager will liaise with the school on the details.

214. Correspondence

Members noted the correspondence from a resident concerning the plaques on the "Diana" memorial oaks. Some plaques have gone missing, others have deteriorated.

Officers were asked to arrange replacements and as permanent as possible fixings.

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215. Clerk's Report

Members noted the updates on:

- Langleybury Cricket Club Parking
- Pitches Revenue

The meeting closed at 8.37 pm.

Signed: _____

Dated: _____