

Abbots Langley Parish Council

Minutes of the Staffing Committee Meeting held on Wednesday 8th June 2016 at 9.00 am in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Chairman Councillor Stephen Giles-Medhurst

Councillors Councillor Brenda Kersey
 Councillor David Major
 Councillor Owen Roe

Officers: Tim Perkins - Clerk to the Council

The meeting opened at 9:00 am.

38. Apologies for absence

Apologies were received, accepted and recorded from Councillors Jane Lay and Alex Michaels (both unavailable).

39. Declarations of Interest

None.

40. Public participation

No members of the public had expressed an interest in addressing the committee.

41. Minutes of the Meeting

It was proposed by Councillor Owen Roe, seconded by Councillor David Major and **RESOLVED** that the minutes of the meeting held on 27th April 2016, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

42. Committee Vice-Chairman

Deferred until the next meeting of this committee.

43. Public Service Protection Order

Members noted the report from the Clerk.

The Chairman did not believe it was a practical option to use the Animal Enforcement Officer from Three Rivers District Council to enforce the order, as their duties were primarily in the unparished areas.

The Clerk was asked to continue to review with Watford and Three Rivers HR and report back to the next meeting of this committee.

Specific points raised were.

- Members agreed that the ideal option would be for the Abbots Langley PCSOs to enforce the order. The Clerk is progressing with the Community Sergeant.
- Staff must have appropriate training, particularly in conflict resolution and de-escalation before any enforcement takes place.
- Members asked that it be ascertained what enforcement role the Park Ranger in Leavesden Country Park would be undertaking when this role became full time.

44. National Joint Council Salary Award 2016-2017 & 2017-2018

Members noted the above.

45. HR Work Plan

Members noted the above and agreed the content. Various updates were made to target dates and the Clerk was asked to recirculate the work plan to members.

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46. TUPE - Support Staff

Members noted the Clerk's report.

47. Exclusion of the Press and Public (Part II)

It was proposed by Councillor Owen Roe and seconded by Councillor Brenda Kersey and **RESOLVED** that as the following matters related to the terms and conditions of members of staff, the press and public be excluded from the discussion, under the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 & 102.

48. Living Wage

It was proposed by Councillor Stephen Giles-Medhurst, seconded by Councillor Brenda Kersey and **RESOLVED** that the Parish Council pay the Living Wage of £8.25 (previously £8.25) to eligible staff effective 1st April 2016.

A vote was requested and all members were in favour.

The meeting closed at 9.27 am.

Signed: _____

Dated: _____