

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

2nd March 2017.

To Members of the Staffing Committee

Councillors Liz Burns Stephen Giles-Medhurst (Chairman), Brenda Kersey, Jane Lay, David Major, Alex Michaels & Owen Roe.

The next meeting of the Staffing Committee will be held at the above address on Wednesday 8th March 2017 at 9:00 am when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on**
7th December 2016 (previously circulated).
5. **Accrued Holiday Pay Casual Staff**
To consider the report from the Clerk. (Clerk's report item 1.)
6. **Staff Sickness (2016)**
To note the report from the Clerk. (Clerk's report item 2.)
7. **Workplan Update**
To review the latest revision of the above. (Workplan enclosed.)
8. **Committee Meetings**
To consider the schedule of meetings for this committee.
9. **Exclusion of the Press and Public (Part II)**
As the following items will consider matters related to the employment of staff a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.
10. **Works Team Staffing**
To consider the report from the Clerk. (See Clerk's report PII item 2.)