

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

1st December 2016.

To Members of the Staffing Committee

Councillors Liz Burns Stephen Giles-Medhurst (Chairman), Brenda Kersey, Jane Lay, David Major, Alex Michaels & Owen Roe.

The next meeting of the Staffing Committee will be held at the above address on Wednesday 7th December 2016 at 9:00 am when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on 8th June 2016 (previously circulated).**
5. **Committee Vice-Chairman**
To appoint a committee Vice-Chairman for the current municipal year. (Deferred from the June meeting of this committee. min. 42.)
6. **Workplan Update**
To review the latest revision of the above. (See Clerk's report item 1 and enclosed report.)
7. **Long Service Awards**
To consider the arrangements for casual staff. (See Clerk's report item 2.)
8. **Exclusion of the Press and Public (Part II)**
As the following items will consider matters related to the employment of staff a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.
9. **Clerk Compassionate Leave**
To note the leave taken in September. (See Clerk's report PII item 1.)
10. **Works Team Staffing**
To consider the report from the Clerk. (See Clerk's report PII item 2.)