

## Abbots Langley Parish Council

Council Offices  
Langley Road  
Abbots Langley  
Herts  
WD5 0EJ

22nd July 2015.

To Members of the Staffing Committee

Councillors Liz Burns, Stephen Giles-Medhurst (Chairman), Brenda Kersey, Jane Lay, David Major, & Owen Roe.

The next meeting of the Staffing Committee will be held at the above address on Wednesday 22nd July 2015 at 9:00 am when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins  
Clerk to the Council

### AGENDA

- 1. Apologies for Absence**  
To receive and accept apologies for absence.
- 2. Declarations of Interest**  
To receive declarations of interest in items on the agenda.
- 3. Public Participation**  
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
- 4. Election of the Committee Vice-Chairman**  
To elect the Vice-Chairman of this committee for the municipal year 2015-2016.
- 5. To confirm the Minutes of the Meeting held on**  
24<sup>th</sup> October 2014.
- 6. Succession Planning and Business Organisation**  
To consider the Clerk's report on the above. (See Clerk's report item 1.)
- 7. HR & H&S Support Services**  
To consider options for HR and H&S support services following the one year renewal of our agreement with Ellis Whittam. (See Clerk's report item 2.)
- 8. Staff Sickness & Confidentiality**  
To consider the report from the Clerk. (See Clerk's report item 3.)
- 9. Exclusion of the Press and Public (Part II)**  
As the following items will consider matters related to the employment of staff a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.
- 10. Living Wage**  
To receive a report from the Clerk on the above. (See Clerk's report PII, item 1.)
- 11. Support Staff**  
To consider a report from the Ellis Whittam. (to follow)