

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

7th May 2013.

To Members of the Staffing Committee

The next meeting of the Staffing Committee will be held at the above address on Thursday 9th May 2013 at 9:00 am when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on 18th October 2012 (previously circulated).**
5. **Finance Officer & Administration Officer**
To consider a report from the Clerk on the recruitment of the above. (See Clerk's report item 1a-1d.)
6. **Exclusion of the Press and Public (Part II)**
As the following items will consider the terms of service of employees a resolution to excluded the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100 & 102.
7. **General Staffing Matters**
To receive a verbal update from the Clerk on current staffing matters.

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