

## Abbots Langley Parish Council

Minutes of the Parish Council Meeting held on Wednesday 21<sup>st</sup> October 2015 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those Present:

Vice-Chairman: Councillor Alex Michaels

Councillors: Councillor Sara Bedford  
Councillor Martin Brooks  
Councillor Brenda Kersey  
Councillor Jane Lay  
Councillor Leslie Proctor  
Councillor Owen Roe  
Councillor Hitesh Tailor  
Councillor Alison Ward

Officers: Tim Perkins - Clerk to the Council

The meeting opened at 6:47 pm.

### 181. Apologies for absence

Apologies were received, recorded and accepted from Councillors Stephen Giles-Medhurst (other meeting), David Major (other authority meeting), Liz Burns (other authority meeting) Jean Bowman, Lyn Ferguson, John Wyatt (all unavailable).

### 182. Public Participation

None.

### 183. Declarations of Interest

None.

### 184. Neighbourhood Plan Steering Group

Councillor David Major expressed an interest in serving on the Steering Group, but felt he would be conflicted in his role as Chairman of the Parish Council's Planning and Highways Committee.

It was proposed by Councillor Sara Bedford, seconded by Councillor Jane Lay and **RESOLVED** that the Neighbourhood Plan Steering Group be constituted with the following membership.

Parish Council Members

Councillors Sara Bedford, Brenda Kersey, Martin Brooks, Liz Burns, Owen Roe and Jane Lay.

Volunteers

Peter Warman, Jon Tankard, Anne-Marie Fantom, Bruce Prochnik, Daniel McCloskey and Tony Gott.

Erica Sutton, will be asked to contribute at a later stage of the plan process.

The Clerk was asked to draft initial Terms of Reference for the Steering Group and to recommend an initial budget for this and the following financial year. Both of these to be discussed at the November Parish Council meeting.

The initial meeting of the Steering Group will be held in early December.

The meeting closed at 7.07 pm.

**Abbots Langley Parish Council**

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_