

## Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 22<sup>nd</sup> June 2016 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those present:

|                |  |
|----------------|--|
| Chairman:      | Councillor John Wyatt  |
| Vice Chairman: | Councillor Jane Lay  |
| Councillors:   | Councillor Sara Bedford<br>Councillor Robin Powell<br>Councillor Hitesh Tailor<br>Councillor Alison Ward                                   |
| Also Present:  | Mr Chris Bromwich - Allotment Representative<br>Mr Robert Stimpson - Allotment Representative<br>Mr David Anderson - Sports Representative |
| Officers:      | Tim Perkins - Clerk to the Council<br>David Abbott - Facilities Manager<br>Mark Ellis - Works Manager                                      |

The meeting opened at 7:30 pm.

### 63. Apologies for absence

Mr Vince Watts, Mr John Kersey (Allotment Representatives) and Ms. Karen Stocker (Hall Representative) had advised the Clerk that they were unable to attend the meeting.

Ms. Amanda Bate resigned as a Halls Representative and Ms. Karen Stocker advised the Clerk that she would be resigning as a Halls Representative.

Members agreed the role of the Halls Representative needed to be reviewed now the Parish Council was no longer responsible for Henderson Hall.

### 64. Declarations of Interest

Councillor Sara Bedford, as a member of Three Rivers District Council, expressed a non-pecuniary interest in agenda item 11, South Way Play Area.

### 65. Public Participation

No members of the public had expressed an interest in addressing the committee.

### 66. Minutes of the Meeting

It was proposed by Councillor Jane Lay, seconded by Councillor Alison Ward and **RESOLVED** that the minutes of the meeting held on 20<sup>th</sup> April 2016 copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

### 67. Election of the Committee Vice-Chairman

It was proposed by Councillor John Wyatt, seconded by Councillor Robin Powell and **RESOLVED** that Councillor Jane Lay be elected Committee Vice-Chairman for the municipal year 2016-2017.

### 68. Reports from the Allotments Representatives

Primrose Hill - Mr Robert Stimpson

Works to cut back the overgrowth on the boundary close to the allotments has had a positive effect in reducing the levels of anti-social behaviour.

Plot holders are happy to trim and keep overgrowth in check. A brief volunteer agreement and risk assessment will need to be put in place.

## Abbots Langley Parish Council

Manor House - Mr Chris Bromwich

The wall that needs remedial works is an ongoing issue for tenants, particularly those with plots in proximity. Plots 6a/6b appear not to be under cultivation, the Works Manager is aware and new tenants are being shown the plots.

### 69. Reports from the Sports Representatives

Mr David Anderson - Langleybury Cricket Club

A number of benches around the playing fields need replacing. The Works Manager confirmed that this was on the works programme and that the work would be carried out over the coming weeks.

### 70. Reports from the Halls Representatives

None present.

### 71. Project Updates

#### i. Manor House Greenspace Action Plan (CMS)

Members noted that the wildlife survey was scheduled to be carried out at the end of June, followed by the tree survey which would be informed by the wildlife survey. Officers will report to the next meeting of this committee.

#### ii. Manor House Patio

Following approval at the last meeting of this committee a site meeting was held with the nominated contractor. Works are scheduled to commence towards the end of September. Attention will be given to drainage in the area and the soakaways which get inundated with mud from the pitches will be cleared.

#### iii. Manor House Allotment Wall

It was proposed by Councillor Robin Powell, seconded by Councillor Jane Lay and **RESOLVED** that Contractor 3 (£13,900) as reported to the previous meeting of this committee be appointed to carry out the remedial works to the wall.

Officers are reviewing access arrangements with the owners of The Grange.

#### iv. Manor House & Primrose Hill Car Parking

Members noted that the parking arrangements at the above would go live on 4th July 2016.

Arrangements will be made for plot holders at Primrose Hill allotments to be issued with a pass, one per plot tenant, for one specified vehicle.

#### v. Christmas Lights

Members noted the report. Officers will update following discussions with contractors.

### 72. Abbots Langley Bowls Club - Greens Maintenance

It was proposed by Councillor Sara Bedford, seconded by Councillor Jane Lay and **RESOLVED** that the Parish Council will decline to respond to the Bowls Club's green's maintenance specification.

### 73. South Way Play Area

Members are concerned that the Parish Council is being asked to fully maintain this play area, whereas others in the district are fully maintained by Three Rivers District Council.

Members asked that the Works Team and Community Warden continue to litter pick the area and undertake low level day to day maintenance as required, but that major replacement or significant maintenance works be referred to Three Rivers District Council for their attention.

**74. Manor House Play Area**

Members noted the report from the Facilities Manager.

Option three for the boundaries of the new play area was preferred, but members did not want contractors to use this plan exactly, more as general guidance. RoSPA guidelines for the safety distance from the football pitch will need to be taken into consideration and possibly high fencing considered as part of the tender review.

Members also would prefer a flat play area, as there were mounds and other natural features in other parts of the playing fields.

**75. Public Spaces Protection Order**

Members noted that this was being reviewed by the Staffing Committee and Watford and Three Rivers HR.

**76. Carnival Arrangements**

Members noted that a number of the Watford Lions carnival committee had indicated informally that they were planning on standing down.

Officers are waiting on an update from the committee and will keep members advised. Councillor John Wyatt is also discussing with the Watford Lions.

The meeting closed at 8.53 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_