

## Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 16<sup>th</sup> December 2015 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those present:

Chairman: Councillor John Wyatt  
Vice Chairman: Councillor Martin Brooks

Councillors: Councillor Hitesh Tailor  
Councillor Jane Lay  
Councillor Alison Ward

Also Present: Mr John Kersey - Allotment Representative  
Mr Robert Stimpson - Allotment Representative  
Mr Vince Watts - Allotments Representative  
Mr David Anderson - Sports Representative

Officers: Tim Perkins - Clerk to the Council  
David Abbott - Facilities Manager  
Mark Ellis - Works Manager

Officers (Three Rivers District Council):  
Ray Figg - Leisure Manager  
Charlotte Gomes - Leisure Development Manager

The meeting opened at 7:30 pm.

### **271. Apologies for absence**

Apologies were received, accepted and recorded from Councillor Sara Bedford (other commitment).

Mr Chris Bromwich, Allotment Representative, Ms Amanda Bate and Ms Karen Stocker both Halls Representatives, had advised the Clerk that they were unable to attend the meeting.

### **272. Declarations of Interest**

Councillor Martin Brooks as a member of Three Rivers District Council declared a non-pecuniary interest in agenda item 11, Three Rivers District Council - Abbots Langley Play Area Project. Councillor Jane Lay declared an interest in agenda item 8, Fees & Charges 2016-2107 as an allotment tenant of the Parish Council.

### **273. Public Participation**

No members of the public had expressed an interest in addressing the committee.

### **274. Minutes of the Meeting**

It was proposed by Councillor Jane Lay, seconded by Councillor Martin Brooks and **RESOLVED** that the minutes of the meeting held on 21<sup>st</sup> October 2015, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

### **275. Reports from the Allotments Representatives**

Jacketts Field - Mr John Kersey

There is a build-up of waste, adjacent to the residential property, at the Shepherd Close entrance to the allotments. The Clerk will monitor and take up with Three Rivers District Council.

In the New Year Mr John Kersey will follow up the County Councillor Locality Grant for replacement trees on the Community Orchard at Primrose Hill.

Kingsfield - Mr Vince Watts

No report.

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Primrose Hill - Mr Robert Stimpson

Thanks to the Works Team for clearing the overgrown area behind the allotments. Further work is needed to clear arisings from tree works and this will be progressed.

### **276. Reports from the Sports Representatives**

Mr David Anderson

Parking at Langleybury Playing Fields is an on-going problem. The club will contact the Clerk in the New Year and a site meeting will be arranged to look at options and costs.

### **277. Reports from the Halls Representatives**

None present.

### **278. Three Rivers District Council - Abbots Langley Play Area Project**

The Chairman proposed a motion to vary the order of business under Standing Order 14a, to consider this item earlier in the meeting to allow officers from Three Rivers District Council to leave the meeting.

All members were in agreement. (Previously agenda item 11.)

The Clerk confirmed that in the approved budget for 2015-2016 an earmarked reserve of £135,600 for Play Area Projects was held. In addition a further earmarked reserve of £16,100 was included in the draft budget for 2016-2017, which was subject to Parish Council approval.

Three Rivers District Council needed to be advised of how the Parish Council wanted to allocate the approved reserve of £135,600 between the play area projects at the Manor House and Bedmond Playing Fields, so the total available funds could be included in the tender documents.

It was proposed by Councillor John Wyatt, seconded by Councillor Martin Brooks and **RESOLVED** that the earmarked reserve of £135,600 be split in round numbers 80% to Manor House and 20% to Bedmond play area projects. (£108,500 & £27,100.)

A vote was requested. Four members were in favour.

An alternative motion to split the earmarked reserve 90% / 10% did not receive support.

Officers from Three Rivers District Council confirmed that they have £100,000 allocated to both the Manor House and Bedmond play area projects.

The committee was minded that if the £16,100 earmarked reserve in the draft budget for 2016-2017 is approved by the Parish Council this should be allocated to the projects to improve the skate park and MUGA at Manor House.

Members asked that officers source quotes to refurbish the footpath from the Manor Lodge car park that passes the skate park and MUGA.

### **279. Fees & Charges 2016-2017**

It was proposed by Councillor Martin Brooks, seconded by Councillor John Wyatt and **RESOLVED** that the Fees and Charges for 2016-2017 (v2 Second Working Draft) be recommended by this committee to the Parish Council for approval.

The Clerk confirmed that when the lease was signed by the Henderson Hub, charges for use of the hall would be their responsibility.

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**280. Budget 2016-2017**

i. Key Projects

The Clerk will update the Key Projects list for the next meeting of this committee. Items discussed were;

i. Manor House Patio Area.

Development of plans and costs ongoing. The Facilities Manager will review the plans and specification with Councillor John Wyatt.

ii. Manor House Grounds Management Plan. (CMS)

Contractor or staff resources will be required to execute this plan and continue to maintain the whole site. Members will discuss the financial resources that can be made available for this with the Finances & Administration committee.

iii. Footpath Walks Booklet

The Clerk will discuss with Hertfordshire County Council's Countryside Management Service what resources they have available to assist with this project.

ii. Committee Budget

Members had no further updates to the budget, but will follow up 280ii as detailed above.

**281. Langleybury Play Area Shelter**

Members noted the remedial works required and officers will proceed under delegated authority.

**282. Clerk's Report**

Members noted that allotment waiting lists are at the lowest level for a number of years.

Officers will raise awareness in the New Year, through notices and social media.

The meeting closed at 8.54 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_