

## Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 15<sup>th</sup> July 2015 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those present:

Chairman: Councillor John Wyatt  
Vice Chairman: Councillor Martin Brooks

Councillors: Councillor Sara Bedford  
Councillor Jane Lay  
Councillor Alison Ward

Also Present: Mr Chris Bromwich - Allotment Representative  
Mr John Kersey - Allotment Representative  
Mr Robert Stimpson - Allotment Representative  
Mr Vince Watts - Allotments Representative  
Mr David Anderson - Sports Representative

Officers: Tim Perkins - Clerk to the Council  
David Abbott - Facilities Manager  
Mark Ellis - Works Manager

Officers (Three Rivers District Council):  
Ray Figg - Leisure Manager  
Charlotte Gomes - Leisure Development Manager

The meeting opened at 7:30 pm.

### **74. Apologies for absence**

Apologies were received, accepted and recorded from Councillor Hitesh Tailor (unavailable).

Ms Amanda Bate and Ms Karen Stocker, Halls Representatives, had advised the Clerk that they would be unable to attend the meeting.

### **75. Declarations of Interest**

Councillor Alison Ward, declared an interest in agenda item 13, Langleybury Cricket Club - St. Pauls School Car Parking, as an employee of St. Paul's School.

Councillors Sara Bedford and Martin Brooks declared an interest in agenda item 9, Three Rivers District Council - Abbots Langley Leisure Project, as members of Three Rivers District Council.

### **76. Public Participation**

No members of the public had expressed an interest in addressing the committee.

### **77. Election of the Committee Vice-Chairman**

It was proposed by Councillor Sara Bedford, seconded by Councillor Jane Lay and **RESOLVED** that Councillor Martin Brooks be elected Committee Vice-Chairman for the municipal year 2015-2016.

### **78. Minutes of the Meeting**

It was proposed by Councillor Jane Lay, seconded by Councillor Sara Bedford and **RESOLVED** that the minutes of the meeting held on 22<sup>nd</sup> April 2015, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

### **79. Reports from the Allotments Representatives**

Primrose Hill - Mr Rob Stimpson

Two plots not being worked. The Works Manager advised that the tenants were under notice.

Car parking continues to be a problem with all available spaces being taken up by all day parking.

## Abbots Langley Parish Council

Kingsfield - Mr Vince Watts

Number of unworked plots are under notice, some already reallocated or under offer.

The Parish Council were asked to consider allocating quarter plots. This has been discussed in the past and has not been considered viable due to the extra administration involved. Tenants could share their plots on an informal basis, but the Parish Council would still require one "lead" tenant as joint tenancies are not permitted.

Jacketts Field - Mr John Kersey

No report. Points raised at previous meetings have all been addressed.

Manor House - Mr Chris Bromwich

Vacant plots have been reallocated.

Filming will take place in the Manor House allotments on 24<sup>th</sup> July (weather permitting), it will be a small production crew and they will only be using the footpaths. A notice to advise tenants will be posted.

### **80. Reports from the Sports Representatives**

Mr David Anderson

The moles appear to have been eradicated on the Langleybury Playing Fields. A few rabbits remain although they are elusive. Should the rabbit population grow then a further control programme may be required, the club will contact the Clerk if needed.

Overflow car parking from the Hunton Wharf development continues to be a problem.

### **81. Reports from the Halls Representatives**

Non present.

### **82. Three Rivers District Council - Abbots Langley Leisure Project**

Members considered the report presented by Three Rivers District Council and the proposals outlined in the project graphics board. Key points raised were:

- The redevelopment of the Manor House play area is the priority. User and resident consultation is due to start in September 2015, the tender process will then follow with works planned to start in Autumn 2016.
- The location of the new play area is not fixed and should not necessarily replicate the current locations of play equipment. This will be considered as part of the design solutions, which will take into account the local available ground area and land contours.
- Outline cost plans will be drawn up to allow the Parish Council to consider the allocation of funding prior to it agreeing its 2016-2017 budget in early January 2016.
- Members will want to allocate some Parish Council funding to the play area in Bedmond, which will be redeveloped following the Manor House. A similar consultation and tender process will be used.
- Members wanted to ensure the widest possible consultation took place with user groups, including local societies, historical groups, etc. on the heritage projects planned for Leavesden Country Park.

**83. Play Areas Update**

- i. Members noted the Clerk's report on the progress on remedial works identified during the recent RoSPA inspections. Work on the Manor House play area is under way, some parts have been ordered from the equipment manufacturers and work on the safety matting is progressing. It is expected work in this area will be completed within the next week, dependant on the delivery of spare parts.

Members noted that the inspector did not identify any "urgent" works.

- ii. Councillor Sara Bedford updated members on the communications that she had with Richard Harrington MP and residents through the group that had been set up on Facebook to discuss the Manor House play area.

**84. Hertfordshire County Council - DisabledGo**

Members noted the above. The Clerk will update further when the access audits have taken place.

**85. Evergreen FC - Final Building Refurbishment Plans**

It was proposed by Councillor Sara Bedford, seconded by Councillor John Wyatt and **RESOLVED** that the refurbishments works at Evergreen FC be recommended to the Parish Council for approval.

The Clerk was asked to write to the club Chairman and point out the lease condition about sub-letting and also to advise that permission for the use of the kiosk at the club was granted on a twelve month basis and was conditional on levels of litter and waste being managed by the club.

**86. Langleybury Playing Fields - St Paul's School Parking**

Members noted the exchange of emails with St Paul's school on parking management for their summer fair.

**87. Millennium Gardens - Works to Hedges**

Councillor Jane Lay will review with Works Manager the plans for reducing the hedges and sight lines at the Millennium Gardens. The Works Manager will decide if the required works can be carried out by the Works Team or if it would be more appropriate for a contractor to undertake the works. An additional bench will be installed subject to agreement on the location.

The Chairman and Clerk agreed that routinely works of this nature were covered by officer delegation, but the sensitivity of the Millennium Gardens given its central location in the village was acknowledged in this instance.

Flag flying. The Clerk was asked to bring the current arrangements for flag flying at the Millennium Gardens to the Parish Council for consideration.

**88. Key Projects - Review 2015-2016**

Members noted the update on the above and the progress made on budgeted projects in this financial year. Points raised were:

- Members preference was for the defibrillator for the Imagination, Roman Gardens area to be located on or very close to Kings Langley railway station. Officers will revisit, having made little progress with London Midland.
- Members were surprised that the Sheepcot Lane Medical Centre, which has recently relocated to the Abbotswood development refused to have a defibrillator installed outside of their premises. Discussions are now underway with the Coop as there may be a suitable location adjacent to the cash dispenser.
- Consideration of the Key Projects for 2016-2017 budget year will commence at the next meeting of this committee.

Abbots Langley Parish Council

**89. Clerk's Report**

Members noted.

- Car Parking at Manor House and Primrose Hill. Purchase orders will be issued for the control equipment to be installed.
- Countryside Management Service. Will be given the go ahead to proceed with developing the management plan for the Manor House.
- Primrose Hill slide. Officers are continuing to try and find a repair solution. Three Rivers District Council will try and locate further supplier information through their contacts.
- Public Space Protection Order (Dog Control). Update awaited from Three Rivers District Council, delayed due to a high volume of responses from residents.

The meeting closed at 9.09 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_