

Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 20th August 2014 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those present:

Vice Chairman: Councillor Martin Brooks

Councillors: Councillor Sara Bedford
Councillor Jane Lay
Councillor Gloria Keaveny
Councillor Keith Williams

Also Present: Mr Chris Bromwich - Allotment Representative
Mr John Kersey - Allotment Representative
Mr Vince Watts - Allotments Representative
Mr Peter Warman - Halls Representative

Officers: Tim Perkins - Clerk to the Council
David Abbott - Facilities Manager
Mark Ellis - Works Manager

The meeting opened at 7:30 pm.

134. Apologies for absence

Apologies were received, accepted and recorded from Councillor John Wyatt (unavailable).

Mr Keith Gissing, Sports Representative, had advised the Clerk that he would be unable to attend the meeting.

135. Declarations of Interest

Councillor Keith Williams as Lead Member for Leisure, Community and Wellbeing on Three Rivers District Council declared an interest in agenda item 10, Leavesden Country Park Management Plan and part of agenda item 12, Budget 2015-2016 Key Projects, specifically the plans for play areas.

136. Public Participation

No members of the public had expressed an interest in addressing the committee.

137. Minutes of the Meeting

It was proposed by Councillor Jane Lay, seconded by Councillor Gloria Keaveny and **RESOLVED** that the minutes of the meeting held on 18th June 2014, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

138. Reports from the Allotments Representatives

Manor House - Mr Chris Bromwich

No issues. The Abbots Langley Gardening Society thanked County Councillor Sara Bedford and her predecessor Councillor Paul Goggins for support from their Locality Budget that enabled the construction of the hard standing at the society's depot.

Jacketts Field - Mr John Kersey

Officers confirmed that second letters had been sent to tenants who were not working their plots, Notices to Quit will follow in around 28 days.

Mr John Kersey, who had also been leading the Community Orchard planting at Primrose Hill advised members that most of the trees were doing well. Two were struggling but following pruning appeared to be recovering and two trees had been vandalised. Mr Kersey will arrange replacements for the damaged trees and will seek reimbursement from the Clerk.

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Kingsfield - Mr Vince Watts

Rainfall and light is substantially blocked from plot 8 due to a large tree. Officers advised that this would be reviewed within the next few weeks when the arboriculturist carried out the tree risk assessment

139. Reports from the Sports Representatives

None present.

140. Reports from the Halls Representatives

Mr Peter Warman understood that progress was being made in discussions between the Henderson Hub Project Working Group and the Managing Trustees on tenancy arrangements.

141. Leisure Committee Representatives

Members noted the arrangements and asked the Clerk to write to all regular users of the halls and sports facilities advising them of the process for nominating representatives. Notices will also be posted in halls and on the allotment sites.

The Clerk was asked to advise currently serving representatives, who were not at this meeting of the process.

142. Event Planning Requirements

Members thanked officers for their work on these documents. Officers were asked to consider the following in the next update.

- Use of open spaces by large coaching groups and “military fitness” type organisations.
- Include specific deadline dates for submission of documents for “go/no go” approval.
- Include a document checklist.

It was proposed by Councillor Sara Bedford, seconded by Councillor Martin Brooks and **RESOLVED** that the Events Planning Requirements be accepted and implemented as an interim document and that officers bring back an updated version to the October meeting of this committee following consultation with event organisers and tenant clubs.

When the document is finalised members will consider if it is appropriate to charge for the officer time involved in processing an event application.

A vote was requested three members were in favour, one against and one abstained.

143. Leavesden Country Park Management Plan

Members noted the above. Some members have already submitted comments to the Countryside Management Service, others are planning on attending the walk on the 27th September 2014.

The Clerk was asked to write to the Countryside Management Service to request that East Lane Cemetery be included in the scope of the management plan and also that the Parish Council be included in the circulation for updates.

144. Memorial Benches

Members noted the arrangements for the above.

The Clerk was asked to contact Three Rivers District Council as their policy on memorial benches may contain some useful information.

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145. Budget 2015-2016 - Key Projects

Members reviewed the above and a further update will be circulated and discussed at the next meeting of this committee.

Specific actions were:

War Memorial Langleybury (4)

The Clerk was asked to Write to County Councillor Chris Hayward, as Langleybury falls in his division to highlight the problem of vehicles driving over the grassed area and War Memorial footpath to avoid waiting at the traffic lights. This is causing repeated damage to the War Memorial footpath paving slabs. Correspondence to be copied to Ian Brownell and Steve Gregory at Hertfordshire Highways.

146. Car Parking

- i. It was proposed by Councillor Jane Lay, seconded by Councillor Sara Bedford and **RESOLVED** that an automatic barrier be installed in the Manor House car park to create a controlled parking area for users of the Manor House. Officers were asked to report back to the next meeting of this committee with final costs and an outline operating procedure.

A vote was requested four members were in favour, one abstained.

It was understood that Chorleywood Parish Council had some success in managing parking at their Memorial Hall. The Clerk was asked to contact his colleague at Chorleywood and update members accordingly.

- ii. Members were minded to prohibit parking on the Langleybury Playing Fields from the start of the 2015 cricket season. The Clerk was asked to write to Langleybury Cricket Club and advise them accordingly and report further to this committee on the club's response.
- iii. Members noted the correspondence with the resident. The Parish Council's primary interest was that of users of the Primrose Hill playing fields and whilst members understood the residents complaint they were not prepared to change the parking arrangements at Primrose Hill.

147. Henderson Hall

The Clerk advised members that he had met with The Rev. Dr. Jo Spreadbury, Chairman of the Managing Trustees, the day before this meeting a number of administrative matters were discussed.

It is understood that discussions with the Henderson Hub Project Working Group about tenancy arrangements are ongoing.

148. Clerk's Report

Members noted the following item on the Clerk's report.

- Ex-BT Kiosk at Hunton Bridge.

The meeting closed at 9.33 pm.

Signed: _____

Dated: _____