

Abbots Langley Parish Council

Minutes of the Leisure Committee Meeting held on Wednesday 18th June 2014 at 7.30 pm in the Council Offices, Langley Road, Abbots Langley.

Those present:

Chairman:	Councillor John Wyatt
Vice Chairman:	Councillor Martin Brooks
Councillors:	Councillor Sara Bedford Councillor Jane Lay Councillor Gloria Keaveny
Also Present:	Mr Chris Bromwich - Allotment Representative Mr John Kersey - Allotment Representative Mr Vince Watts - Allotment Representative
Officers:	Janet Pearce - Planning and Meetings Officer David Abbott - Facilities Manager Mark Ellis - Works Manager

The meeting opened at 7:30 pm.

65. Apologies for absence

Mr Keith Gissing, Sports Representative and Mr Peter Warman, Halls Representative, had advised the Clerk that they would be unable to attend the meeting.

66. Declarations of Interest

None.

67. Public Participation

No members of the public had expressed an interest in addressing the committee.

68. Minutes of the Meeting

It was proposed by Councillor Jane Lay, seconded by Councillor Martin Brooks and **RESOLVED** that the minutes of the meeting held on 16th April 2014, copies of which had been sent to all Members of the Parish Council prior to the meeting, be taken as read and were signed by the Chairman as a correct record.

69. Vice Chairman

It was proposed by Councillor John Wyatt, seconded by Councillor Gloria Keaveny and **RESOLVED** that Councillor Martin Brooks be elected Vice Chairman of this committee for the new council year.

70. Reports from the Allotments Representatives

Manor House - Mr Chris Bromwich

All plots being worked. Complaints received about overgrown trees. The Works Manager reported that a tree audit will be carried out in the next few weeks, after which any recommendations would be actioned. The concrete plinth has been laid, is in use and is working well.

Jacketts Field - Mr John Kersey

Three plots unworked. The Works Manager reported that inspections were carried out on Tuesday and letters being sent to tenants. Although the unused plots 17 and 18 had been cleared, the path between had not, Works Manager to investigate. Despite reporting overgrown access path from Shepherds Close, to the owners Metropolitan Housing, it has still not been cleared, office to follow up.

Kingsfield - Mr Vince Watts

The footpath barrier/post has been installed by Highways to prevent damage. It was agreed that Mr Watts would be responsible for holding the key to provide access for manure deliveries, as required.

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71. Reports from the Sports Representatives

None present.

72. Reports from the Halls Representatives

None present. Mr Warman had previously reported that there were no major issues.

73. Youth Connexions Cycle Store (Manor Lodge)

The revised location was discussed. Some Members were concerned about cars and bicycles clogging the car park for other users, it was agreed that the situation would be monitored. It was confirmed by the Facilities Manager that planning permission is not required and that all costs would be met by Youth Connexions.

It was proposed by Councillor Martin Brooks, seconded by Councillor Jane Lay and **RESOLVED** that permission be granted for the cycle store to be erected and that this be referred to the Parish Council for approval.

74. Kingsfield Allotment Footpath

The Clerk was asked to pass a copy of the risk assessment, referred to in his report, to Councillor Martin Brooks. It was agreed that the job was too big for the works team in both scale and resource required.

It was proposed by Councillor Martin Brooks, seconded by Councillor Sara Bedford and **RESOLVED** that the cost of contracting out the works be accepted and that this matter be referred to the Finance and Administration Committee for approval as the amount is in excess of budget.

75. Car Parking

The Facilities Manager gave a detailed report on his investigations into options for barriers and equipment for the Manor House car park.

Members discussed the costs, programming options for the machine and the practicalities of enforcement. No companies were interested in a contract due to the small number of parking spaces involved. It was felt that equipment for Primrose Hill and Langleybury car parks should also be included as part of the current programme.

It was proposed by Councillor Sara Bedford, seconded by Councillor Martin Brooks and **RESOLVED** that Members had insufficient information and the Facilities Manager would provide greater detail on the running costs and operation of the pay and display machine. To be considered again at the next meeting.

76. Clerk's Report

Members noted the following items on the Clerk's report.

- Waste & Dog Bins Numbering
- Depot Portakabin
- Tree Audits
- "Meningitis Now" - Family Fun Day

The meeting closed at 8:55 pm.

Signed: _____

Dated: _____