

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

10th December 2015.

To Members of the Leisure Committee

Councillors: Sara Bedford, Martin Brooks, Jane Lay, Hitesh Tailor, Alison Ward & John Wyatt (Chairman).

The next meeting of the Leisure Committee will be held at the above address on Wednesday 16th December 2015 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below. The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on**
21st October 2015.
5. **Reports from Allotments Representatives**
To receive reports from the Allotments Representatives.
6. **Reports from Sports Representatives**
To receive reports from the Sports Representatives.
7. **Reports from Halls Representatives**
To receive reports from the Halls Representatives.
8. **Fees & Charges 2016-2017**
To consider the final draft of Fees & Charges for 2016-2017, finalise and recommend to the Parish Council for approval. (enclosed)
9. **Budget 2016-2017**
 - i. To consider the latest update of Key Projects. (enclosed)
 - ii. To consider the second revision of the committee pages for the above. (See Clerk's report item 1 and enclosed budget pages. ^[1])
10. **Langleybury Play Area Shelter**
To consider the remedial works required on the above. (See Clerk's report item 2.)

Abbots Langley Parish Council

11. Three Rivers District Council - Abbots Langley Play Area Project

To consider the report from Three Rivers District Council. (See Clerk's report item 3, enclosed report and appendices from TRDC.)

12. Clerk's Report

To consider items on the Clerk's report not covered elsewhere on the agenda.

^[1] *A print copy of the budget committee pages is supplied to committee members only. If any other members require a copy then please advise the Clerk.*

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1. Budget 2016-2017

Multiple minor updates and accuracy improvements through the budget. Key changes on the committee pages.

- Bowls Club, updated budget page to reflect ending of greens maintenance on 30th September 2016. Wages, material and income adjusted, specific notes on budget page.
- Halls and Bar incomes checked to current run rates.

2. Langleybury Play Area Shelter

One of the supports of the above was found to have sunk. On investigation it was found that all four supports were pretty much rotted through, the structure whilst stable is at risk of failure in the not too distant future. The cost to repair and stabilise is £3,910.

The shelter is currently fenced off and the structure has been propped.

Members need to decide if they want a repair to go ahead, or whether to remove the shelter and replace with something more up to date.

This has only been discovered in the past few days so there has not been time to review other options.



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3. Three Rivers District Council - Abbots Langley Play Area Project

Enclosed is a summary report from TRDC and the reports on the Play Area consultations.

The detail of the consultations is not so important at this stage, these will be used to define the supplier tenders and members will have the opportunity to input to these in the New Year.

What is important though is how members want to allocate the funds the Parish Council holds to the separate projects in Abbots Langley and Bedmond. This is required so the tenders can specify the funding available for each site.

In the budget for FY 2015-2016 the earmarked reserve for play areas is £135,600.

If it is decided to allocate the TRDC balancing grant, the last tranche of £16,044 which is payable in FY 2016-2017, to the play areas reserve this will take the available funds next year to £151,700. Members could also decide to allocate further reserves as part of the current budget process.

It is these funds that need to be split between the Abbots Langley and Bedmond play area projects.

4. Allotment Waiting Lists

Waiting lists across all sites are pretty much down to zero, except Manor House which is still "dead men's shoes". There are a few reasons for this:

- The Works Manager has been on top of inspections and the office has followed up promptly processing letters to tenants who have fallen behind with maintaining their plots.
- This process tends to trigger tenants who are struggling with plots to hand back their keys, others can hang on until the bitter end when we issue "Notices to Quit".
- There have been a number of plots reallocated and the new tenants have found it harder work than expected. This has created a higher turnover of plots.

Plan is in the New Year to via Twitter, the website and the notice boards to try and get more prospective tenants onto the waiting list, as having a list is the most efficient way of promptly re-allocating plots when they become available.

This committee decide some years ago that we would no longer permit tenants to have more than one plot. We have had a couple of requests for second plots and these have been turned down, if we do end up having unallocated plots then maybe this is something that will need reconsidering, but not at this stage.

Tim Perkins
10th December 2015.