

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

16th October 2014.

To Members of the Leisure Committee

Councillors: Sara Bedford, Martin Brooks (Vice-Chairman), Gloria Keaveny, Jane Lay, John Wyatt (Chairman).

The next meeting of the Leisure Committee will be held at the above address on Wednesday 22nd October 2014 at 7:30 pm when your presence is summoned for the purpose of transacting the business outlined below. The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on 20th August 2014.**
5. **Reports from Allotments Representatives**
To receive reports from the Allotments Representatives.
6. **Reports from Sports Representatives**
To receive reports from the Sports Representatives.
7. **Reports from Halls Representatives**
To receive reports from the Halls Representatives.
8. **Leisure Committee Representatives**
To consider the nominations for the above. (See Clerk's report item 1.)
9. **Budget 2015-2016**
 - i. To consider the latest update of Key Projects. (enclosed.)
 - ii. To consider the first revision of the committee pages for the above. (See Clerk's report item 2 and enclosed budget.)
 - iii. To consider the first draft of Fees & Charges 2015-2016. (enclosed.)

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10. Car Parking

- i. Manor House (See Clerk's report item 3 i and enclosed reports from the Facilities Manager.)
- ii. Langleybury Playing Fields (See Clerk's report item 3 ii and letter from the Chairman of Langleybury Cricket Club.)
- iii. St Paul's Langleybury (See Clerk's report item 3 iii.)
- iv. Bedmond Playing Fields - "Park and Stride" scheme (See Clerk's report item 3 iv.)
- v. Primrose Hill (See Clerk's report item 3 v.)

11. Event Planning Requirements

To consider the above and any input received from those organisation to whom it was circulated for comment. (See Clerk's report item 4 and min 142.)

12. Countryside Management Service

To consider if the above should be asked to submit a management plan for the "New English Wood" in the Manor House grounds.

13. Langleybury Playing Fields - Pest Control

To consider a request from the Langleybury Cricket Club to carry out a vermin control on the above. (See Clerk's report item 5.)

14. Clerk's Report

To consider items on the Clerk's report not covered elsewhere on the agenda.

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Clerk's Report - Leisure Committee - October 2014

1. Leisure Committee Representatives

The following nominations have been received:

Allotments (1 rep/site)

Manor House - Chris Bromwich

Jacketts Field - John Kersey

Kingsfield - Vince Watts

Primrose Hill - Robert Stimpson

Sports Representatives (2 reps)

Langleybury Cricket Club - David Anderson

Evergreen Football Club - Chris Daily

Abbots Langley Bowls Club - Keith Gissing

Halls Representatives (2 reps)

Abbots Langley Gilbert & Sullivan - Karen Stocker

Various theatrical groups and local societies - Amanda Bate

2. Budget 2015-2016

This is the first version of the budget. As always at this early stage there is much work in progress, expect errors and inconsistencies. Most of the revenue lines have been checked and some work has gone into elements of the spend, but this is ongoing.

No work has been done yet on the Works Team cost allocations, but this does not affect the overall budget outcome, it is only the allocation of the cost of staff into the relevant budget headings.

3. Car Parking

i. Manor House

Following the August meeting of this committee we contacted Chorleywood Parish Council, who passed on details of the contractor they had recently appointed to manage all day commuter parking in their Memorial Hall car park.

The company is District Enforcement. David Abbott met the company. A report from David and the company is enclosed.

ii. Langleybury Playing Fields

I wrote to Langleybury Cricket Club following the August meeting of this committee (min 146 ii) advising them that members were minded to consider banning car parking on the playing fields. District Councillor Chris-Whatley-Smith is concerned about multiple parking issues in the area, which are causing issues from displacement parking. Members may still want to consider banning parking on the fields, but it may be appropriate to defer a decision until early in the New Year, when possibly Councillor Chris-Whatley-Smith has made some progress.

(Enclosed is a copy of a letter just received from Langleybury Cricket Club. I have not replied, although I have some significant concerns about the content.)

iii. St. Paul's Church

At the August meeting of this committee (min. 145) I was asked to contact County Councillor Chris Hayward about the condition of the car parking area outside of the above.

Councillor Hayward and Herts Highways officers have confirmed that refurbishment of the surface of the car park is in the works programme for 2015-

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2016. Councillor Hayward has also committed to funding fencing, from his highways locality budget, when the works have been completed.

Whilst this is some time away and further damage may occur to the path leading up to the church gate and the War Memorial, fencing around the car park is by far the preferred solution to stop vehicles crossing the land by the War Memorial.

The Works Team will continue to monitor the condition of the path and take remedial action where appropriate.

iv. Bedmond Playing Fields

Three Rivers District Council are working with the Bedmond School and other stakeholders to relieve parking problems around the entrance to the school and in Meadow Way.

One of the options under consideration is using the Parish Council car park adjacent to the social club as a drop off point for a "Park and Stride" scheme. The car park does not suffer from the long term parking problems that others do, certainly during the school day it is often empty.

Members are asked if they would support such a scheme. Relevant signage, would be required and this would detail that parking is short term, say c. 30 mins. during the school day.

v. Primrose Hill

Following is for members information, following the refurbishment of the surface at Primrose Hill. No action is required.

It may be necessary to carry out some limited maintenance work every two-three years to ensure surface levels are maintained and the surface does not break down.

To re-grade existing MOT type 1

To provide and lay new 25-50 mm thickness of MOT type 1 and compact.

£1,450.00 +vat

If it is decided in the future the surface should be upgraded to tarmac

To excavate and re-grade existing MOT type 1 to finish 100mm below kerbing level and remove surplus.

To provide and lay 841.00 m2 of 20mm DBM base course to a thickness of 60mm.

To provide and lay 841.00 m2 of 10mm DBM wearing course to a thickness of 40mm £37,845.00 + vat

Quotes provided by the contractor that undertook the refurbishment work in the summer.

4. Event Planning Requirements

At the last meeting of this committee I was asked to circulate the draft event planning documents for comment to all tenant clubs and other groups that had arranged events on Parish Council grounds. This was done, no feedback was received.

Some minor updates were requested by the committee, as was the addition of a document checklist, these have been actioned.

The updated documents are enclosed for members approval. If agreed then any future maintenance updates should be delegated, any substantial changes referred back to this committee for consideration.

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5. Langleybury Playing Fields Pest Control

An infestation of rabbits has been a problem on the above, mainly on the boundary between the grounds leased separately by Langleybury Cricket Club from Hertfordshire County Council and the Parish Council.

The club sought permission from HCC to carry out an eradication programme by appropriately qualified contractors using firearms. This permission was granted.

The club are now asking for permission for a similar programme to be carried out on the Parish Council grounds. I did have sight of the documentation that supported the qualifications of the contractors (they are ex-police officers), risk assessments, licences, etc. and they appeared thorough and detailed.

6. The Elms (Tennis)

The above run the tennis schools at the YMCA in LCP and at other sites in the district, they are interested in setting up a tennis school/club at the MuGA in Manor House.

David and Mark held some initial exploratory discussions with The Elms when I was on leave and we are meeting with Tom Darlington, the Sports Development Officer from TRDC, later this month to discuss arrangements in more detail.

Early days yet, if this goes ahead they are looking to launch in April 2015, we will keep members posted.

Tim Perkins
16th October 2014.

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