

Abbots Langley Parish Council

Minutes of the Finance & Administration Committee Meeting held on Monday 23rd January 2017 at 6:00 pm in the Council Offices Langley Road, Abbots Langley.

Those Present:

Chairman: Councillor Brenda Kersey
Councillors: Councillor Jane Lay
Councillor Alex Michaels
Councillor Liz Burns (non-voting)
Officers: Gail Kiely - Finance Officer

The meeting opened at 6:05 pm.

327. Apologies for Absence

Apologies were received, accepted and recorded from Councillors Lyn Ferguson, Sara Bedford and Hitesh Tailor.

The Clerk was unable to attend the meeting as he was on annual leave.

328. Declarations of Interest

Councillor Jane Lay declared an interest in agenda item 6 Grants 2017-2018 in relation to Abbots Langley Cricket Club.

329. Public Participation

Mr Bill Sanderson, The Jays, Bell Lane, Bedmond, attended the meeting and signed in to speak on Item 6, Grants 2017-2018 representing St Lawrence Church.

330. To confirm the Minutes of the previous meeting

It was proposed by Councillor Jane Lay, seconded by Councillor Brenda Kersey and **RESOLVED** that the minutes of the meeting held on 28th November & 19th December 2016, copies of which had been sent to all Members of the Parish Council and which had been adopted by the Council, be taken as read and were signed by the Chairman as a correct record.

331. Internal Audit 2016-2017

Members considered the interim update Internal Audit Report for 2016-2017 and noted the comments following the audit; they congratulated the Clerk to the Council and the Finance Officer on the excellent report.

The Clerk was asked to advise Auditing Solutions of this committee's review.

332. Financial Grants 2017-2018

It was proposed by Councillor Alex Michaels, seconded by Councillor Jane Lay and **RESOLVED** that the following grants be awarded in financial year 2017-2018 under The General Power of Competence, Localism Act 2011 Sec 1 (1).

- i. **Royal Air Force Association**
£250 to support the cost of supporting meeting, outing and hall hire costs.
- ii. **CAB in Three Rivers**
£2,000 to support home visiting & Case Worker at Abbots Langley CAB.
- iii. **St Lawrence Church**
£2,000 to support the cost of churchyard maintenance and maintaining the environment.
- iv. **Abbots Langley Flower Arranging Society**
£300 to support the cost of staging demonstrations and flowers.
- v. **Lions Club of Watford**
£2,000 to support the cost of staging Abbots Langley Carnival & Fireworks.

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vi. St. Paul's Church Langleybury

£1,500 to support the cost of maintenance and improvement of church grounds.

vii. Abbots Langley Cricket Club

Councillor Jane Lay left the room during discussion of this item.

Councillors Kersey, Michaels and Burns discussed the grant application but were unable to make a decision on it because they were inquorate, the quorum being three and Councillor Burns not having the right to vote.

They did not wish to see undue delay in deciding this matter and therefore asked the Finance Officer to bring this deferral to the attention of the Clerk to the Council with a request for him to include it on the next agenda of the Parish Council for the meeting on Monday 13 February for decision by the Council.

Councillor Lay was informed of this when she returned to the chamber.

viii. Abbots Langley Women's Institute

£100 to support the cost of supporting meeting and hall hire costs

ix. Abbots Langley Methodist Church

£2,500 to support the cost of a new entrance ramp (disabled access)

Members noted that the Grant of £35,000 for Henderson Hub was previously approved PC min 311/2016-2017 and that previous grants have been awarded to the Henderson Hall Managing Trustees.

Members thanked Mr Bill Sanderson representing St Lawrence Church for attending the meeting and answering their questions.

333. Budget Monitoring Report

Members considered the Q3 2016-2017 Budget Monitoring Report and noted the comments in the tracking report and discussed the circumstances regarding Bedmond Sports and Social Club grant F&A min 430 2015-2016 regarding the roof replacement.

Mr Bill Sanderson left the meeting at 7:20 pm along with Councillor Alex Michaels who stated that he had no comments to note on the Clerk's Report.

334. Clerks Report

- Parish Council Office Refurbishment
Members requested a continued effort for three quotations for the refurbishment and acknowledged that August would be a good time for the works to proceed.
- Penman Sedgwick
Members noted the improvement.
- Office Copier/Printer
Members considered that the Konica proposal was best.

The meeting closed at 7.28 pm.

Signed: _____

Dated: _____