

## Abbots Langley Parish Council

Minutes of the Finance & Administration Committee Meeting held on Monday 19th December 2016 at 6:00 pm in the Council Offices Langley Road, Abbots Langley.

Those Present:

Chairman:	Councillor Brenda Kersey
Vice Chairman:	Councillor Lyn Ferguson
Councillors	Councillor Sara Bedford Councillor Jane Lay Councillor Alex Michaels Councillor Liz Burns (non-voting)
Officers:	Tim Perkins - Clerk to the Council Gail Kiely - Finance Officer

The meeting opened at 6:01 pm.

### 287. Apologies for Absence

Apologies were received, accepted and recorded from Councillor Hitesh Tailor (unwell).

### 288. Declarations of Interest

None.

### 289. Public Participation

No members of the public had expressed an interest in addressing the Parish Council.

### 290. Budget 2017-2018

- i. Members considered the current revision of the budget and noted the minor changes since the last version which were detailed in the Clerks report. Members considered a reduction in the Chairman's Allowance and recommended that this be discussed by Parish Council in January 2017. Members thanked the Clerk for his excellent work on the budget preparation.
- ii. Members considered the level of precept to support the above budget. It was proposed by Councillor Brenda Kersey, seconded by Councillor Sara Bedford and **RESOLVED** that a precept of £652,275 be recommended to the Parish Council for approval.

A vote was requested. Four voting members were in favour one was against

The revised budget precept summary is as below.

Precept			
	2016-2017	2017-2018	% change
Precept (£)	631,000.00	652,275.00	3.37%
Band D Base	8,108.18	8,227.50	1.47%
Band D Precept	£77.82	£79.28	1.87%

The proposed precept increase is £1.46/per household/per annum at the Council Tax Band D.

### 291. Parish Council Office Refurbishment (Phase 2)

Members considered the report from the Clerk and asked to see quotations from suppliers for the kitchen and bathroom and noted that the lighting needs to be improved in the Council Chambers. Members requested outline numbers to be brought to the January 2017 meeting of this committee.

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**292. Financial Grants Applications 2017-2018**

Members considered the Clerks report and the number of applications received by the closing date. The Chairman of this committee encouraged all members not just those on F&A to review the grant applications. Members discussed the need to re-write the grants policy and agreed this as an agenda item for April 2017.

The meeting closed at 7.05 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_