

## Abbots Langley Parish Council

Minutes of the Finance & Administration Committee Meeting held on Monday 27th January 2014 at 6:00 pm in the Council Offices Langley Road, Abbots Langley.

Those Present:

Chairman	Councillor Jeff Hill
Councillors	Councillor Jane Lay Councillor Gloria Keaveny Councillor Brenda Kersey Councillor Owen Roe
Officers:	Gail Kiely - Finance Officer

The meeting opened at 6:05 pm.

### **304. Apologies for Absence**

Apologies were received, accepted and recorded from Councillor Keith Williams (other authority meeting).

Tim Perkins, Clerk to the Council, was on annual leave.

### **305. Declarations of Interest**

None.

### **306. Public Participation**

No members of the public had expressed an interest in addressing the Parish Council.

### **307. To confirm the Minutes of the previous meeting**

It was proposed by Councillor Gloria Keaveny, seconded by Councillor Owen Roe and **RESOLVED** that the minutes of the meeting held on 25<sup>th</sup> November 2013, copies of which had been sent to all Members of the Parish Council and which had been adopted by the Council, be taken as read and were signed by the Chairman as a correct record.

### **308. Internal Audit**

Members considered the Interim Update Internal Audit Report for 2013-2014 and noted the comments following the audit.

The Clerk was asked to write to Auditing Solutions confirming the review.

### **309. Budget Monitoring Report**

Members considered the Q3 2013-2014 Budget Monitoring Report and noted the higher than budgeted Tanners Wood Hall hire income.

### **310. Financial Grants 2014-2015**

Members noted the financial grant applications that had been received and will be considered at the April 2014 meeting of this committee.

### **311. EU VAT Rules for Public Sector**

Members noted the consultation on EU VAT rules.

### **312. Clerk's Report**

Members noted the report on closed churchyards and the award of the small grant of £250 to the Hillside Residents Association.

**Abbots Langley Parish Council**

The meeting closed at 6.35 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_