

Abbots Langley Parish Council

Council Offices
Langley Road
Abbots Langley
Herts
WD5 0EJ

18th April 2017.

To Members of the Finance and Administration Committee

Councillors Sara Bedford, Lyn Ferguson, Brenda Kersey (Chairman), Jane Lay, Alex Michaels & Hitesh Tailor.

The next meeting of the Finance & Administration Committee will be held at the above address on Monday 24th April 2017 at 6:00 pm, when your presence is summoned for the purpose of transacting the business outlined below.

The press and public are welcome to attend the meeting.

Tim Perkins
Clerk to the Council

AGENDA

1. **Apologies for Absence**
To receive and accept apologies for absence.
2. **Declarations of Interest**
To receive declarations of interest in items on the agenda.
3. **Public Participation**
To note if any members of the public have requested to speak at this meeting, in accordance with the Parish Council's Public Speaking Arrangements.
4. **To confirm the Minutes of the Meeting held on**
23rd January 2017 (previously circulated).
5. **Financial Grant 2017-2018 Application**
Deferred from the January 2017 meeting of this committee min. 332 vii.
To consider a grant application from Abbots Langley Cricket Club. (Enclosed for committee members.)
6. **Budget Monitoring Report**
To consider the budget monitoring report for Q4 2016-2017. (Clerk's report item 1, monitoring and tracking reports enclosed.)
7. **Financial & Small Grants Policy Review**
To consider the above policies. (Clerk's report item 2 and copies of current policies enclosed.)
8. **Community Infrastructure Levy (CIL)**
To consider the latest report on CIL monies due to the Parish Council. (Tracking report enclosed.)
9. **NALC - Referendum on Parish Council Precept Increases**
To consider the correspondence from NALC. (Enclosed ltr. From the Chairman of NALC, dated 10th March 2017.)

Abbots Langley Parish Council
Clerk's Report - F&A - April 2017

1. Budget Monitoring Report

As usual with the Q4 monitoring report there may be some last minute adjustments as the books are closed for the year end, but those are unlikely to be significant as all currently available costs have been posted and year end accruals finalised.

2. Grants Policy Review

Points to consider:

- Make all grants <= £250 mandatory to use small rather than financial grants process? Use current Small Grants process, so take out of January F&A grants review.
- Increase small grants limit of £250, has not changed since introduced in 2013-2014. Maybe £300. £500 feels a bit too much given the "lighter touch" approach of the process.
- Introduce a restriction on organisations having more than two grants in three years, three in four, or similar combination. Impact on funding CAB, churches and other regulars?
- Maintain restriction of only one grant per financial year, regardless of small or financial grants process?
- Applications from fitness groups and/or the trainers that run these groups. Like "Older Persons Keep Fit". Awarded a £250 small grant in 2016-2017, following withdrawal of HCC funding, is there a possible floodgates issue? Or is this a good way of supporting the public health agenda? (Refer Cllr BK.)

Tim Perkins
Clerk to the Council
18th April 2017

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